

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held  
at the Village Hall, Great Tey on Tuesday 12<sup>th</sup> April 2011, at 7.30pm  
Present: Cllr R Bartleet, Cllr M Williamson.  
Clerk Mr D Williams, Borough Cllr P Chillingworth and 1 member of public attended.

**1. APOLOGIES FOR ABSENCE** - Cllr Beesley, Cllr Brook, Cllr Fairs, Cllr Traube.

## **2. APPOINTMENT OF CHAIRMAN OF THE MEETING**

In the absence of the Chairman and Vice Chairman of the Parish Council, Cllr Bartleet was proposed as chairman of the meeting by Cllr Williamson. Cllr Bartleet took the chair and said that as there were only two parish councillors present, then a quorum had not been formed and no decisions could be made on council business. The meeting was for information only.

**3. DECLARATION OF INTERESTS** – None

## **4. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING.**

None as a quorum was not present. To be carried forward to the next meeting.

## **5. MATTERS ARISING FROM THE MINUTES**

Cllr Williamson said that the hedge at Harold Fairs Playing Field had been cut as arranged. Arrangements were made for the gardener to contact Cllr Fairs regarding the rose garden at the village hall.

## **6. REPORT FROM COLCHESTER BOROUGH COUNCILLOR**

Borough Cllr Chillingworth said that the work club had the first meeting at Chappel. Colchester is bidding for city status next year at no cost to the public. Waste recycling will be one day later following the Bank holidays due shortly.

Borough Cllr Chillingworth and the member of public left the meeting.

## **7. FINANCIAL MATTERS**

a) The following funds have been received

Allotment Rental	£	25.00
Trustees of Village Hall – grant re OPF fence works	£	523.00
HM Revenue & Customs – VAT refund	£	2,558.00
Essex County Council – parish paths p’ship refund	£	1,510.80

b) The following cheques were authorised for payment as two bank signatories were present, and all cheques drawn were in accordance with the previously agreed budgets. Also it was considered that invoices should be paid as they fall due for payment. Ratification of this will be sought at the next meeting.

Chq.No.	Payee	Amount (£)/ of which VAT:-	
101186	I Dyer – handyman	£ 96.53	£ 16.09
101187	D Williams – clerk salary £358.33 less PAYE	£ 286.73	
101188	HM Revenue & Customs - PAYE for clerk salary	£ 71.60	
101189	Essex Association of Local Councils – annual subscription	£ 246.54	
101190	Colchester Association of Local Councils – annual subscription	£ 35.00	
101191	Great Tey Village Hall Management Committee – hall rental	£ 48.00	
101192	Round and About Great Tey – donation	£ 250.00	

Youth Activity Club Account

100036	Great Tey Village Hall Management Committee – hall rental	£ 28.00	
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c) It was agreed to transfer the sum of £3,000 from Community Account to Business Saver Account . The resultant balances after all items are paid and received is Community Account Cr £ 845.18, Youth Activity Club Account Cr £1419.83, and Business Saver Account Cr £7,008.08. The bank statements were signed by the chairman in evidence.

## **8. PLANNING**

(a) Approvals

- 110168 Teybrook Farm, Brook Road – addition of solar panels to south facing aspect of existing grainstore and potato shed – approved subject to 1 condition.
- 110236 Greenacres, Chappel Road – two storey rear extension (resubmission 101902) – approved subject to 3 conditions.
- 110329 Nu Sty, Chappel Road – rear extension and loft conversion /extension, including increasing the height of the property – approved subject to 3 conditions.

(b) Other Planning Matters

The clerk reported that Colchester Borough Council (CBC) Planning Department had confirmed in writing that a change of use of whole or part of a drinking premises (use Class A4) to retail (A1) will not require planning permission provided no physical alterations are proposed to the building.

The clerk reported that CBC Planning Department had replied to our enquiry regarding the damage to the footway outside the former Homagen, Chappel Road, saying that there does not appear to be any condition attached to the planning consent which requests that the developer makes good the footway, and so they have asked Essex County Council (ECC) Highways Department to deal with and to advise the parish council of the outcome.

**9. HIGHWAYS**

Cllr Bartleet asked the clerk to write to ECC Highways as Chappel road bridge has reopened, and ask them to review the repair of the roads in and around the village with a parish councillor.

**10. OLD PLAYING FIELD**

Cllr Bartleet said that we have received a report of garden rubbish and hard core being dumped over the new fence. There was also a report of dog fouling. It was agreed that an article be placed in Round and About asking parishioners to tidy up after their dog.

**11. VILLAGE HALL**

Cllr Williamson said that she had attended the recent Annual General Meeting of the Management Committee, and Mr S Fraser was re-elected chairman, and Mr J.Springate was re-elected treasurer. Details of new hire charges had been circulated.

**12. HAROLD FAIRS RECREATION GROUND**

Cllr Bartleet said that a report had been received regarding children playing inside the tennis court fence, and the fence has now been repaired for the third time. Cllr Williamson said that she would ask the school to put a note in the school newsletter asking parents not to allow children to play on the old tennis courts.

**13. COMMUNITY SPEEDWATCH**

It was agreed to have this as an item on the Annual Village Meeting agenda when parishioners will be asked for everyone to come and register interest in the scheme as volunteers. This will establish whether the scheme can be started. An article regarding this will also be placed in Round and About.

**14. ANNUAL VILLAGE MEETING**

It was agreed that a draft agenda be sent to all parish councillors

**15. CORRESPONDENCE NOT DEALT WITH ELSEWHERE**

From Leader ECC seeking ideas on how local people can help to improve their community.  
From CBC giving details of the attended freighter scheme in the village. The clerk was asked to arrange for these dates to be published in Round and About.  
From ECC Highways regarding the Parish Paths Partnership Scheme seeking details of a work programme on footpaths in the parish. The clerk was asked to reply advising that the parish does not have a volunteer force, and suggesting that farmers are asked to report any work required, also the officers walk the footpaths for their surveys. We are to also mention that the parish has a footpath preservation society, and they walk paths each year.

**PUBLIC QUESTIONS**

None, no public present.

**16. OTHER BUSINESS FOR DISCUSSION**

The clerk reported that CBC has advised that the forthcoming parish council election will be uncontested as 6 parish councillors have been appointed. It was agreed that a note be placed in Round and About asking if any parishioner is interested in being co-opted to the parish council.  
Cllr Bartleet said that the salt bin at Dowsall Green, being the junction of Coggeshall Road and Salmons Lane, has disappeared, and the clerk was instructed to ask Highways to replace it.  
Cllr Bartleet said that he was working on the Parish Emergency Plan, and asked that this be an agenda item for the May meeting.

There being no further business the parish council meeting was closed at 9.05 pm.

Chairperson..... Date.....