



Cllr Traube said that the bolts attaching the bench at the Village Hall need tightening by the handyman. This was included in his recent invoice.

(c) It was agreed to transfer the sum of £1,500 from Business Saver Account to Community Account. The resultant balances after all items are paid and received is Community Account Cr £ 989.33, Youth Activity Club Account Cr £1,530.33, and Business Saver Account Cr £7,806.60. The bank statements were signed by the chairman in evidence.

(d) The clerk was asked to circulate draft estimates for the budget for the financial year 2011/2012 before the next meeting for consideration at the meeting.

### **8. PLANNING MATTERS – Applications**

- 102286 2 Forge Cottages, Chappel Road – listed building consent for a single storey rear extension – no objections subject to neighbours’ views.
  - 102422 East Gores Farm, East Gores Road – change of use of Shed F from redundant agricultural use to B1 office use – no objections subject to neighbours’ views.
  - 102432 East Gores Farm, East Gores Road – change of use of Building K to Business Storage (B8 Storage and distribution) – no objections subject to neighbours’ views.
  - 102428 Windy Ridge, Lamberts Lane – application for a lawful development certificate for the continued use of a domestic dwelling - no objections subject to neighbours’ views.
- Approvals
- 100951 Land Adj. Farmhouse, Marshalls Farm, Chappel Road – change of use and conversion with extension of existing barn/garages at Marshalls Farm House, to single residence plus new garage for Marshalls Farm House (resubmission of 091096) – approved subject to 14 conditions
  - 101463 Skills Kindergarten, Warrens Farm, Coggeshall Road – application to vary condition 2 of planning permission C/COL/04/1710 restricting the number of children attending at any one time – approved subject to 2 conditions.

### **9. VILLAGE HALL**

Cllr Traube said that the speed bump work in the village hall car park has now been done.

### **10. ALLOTMENTS**

Cllr Fairs said that the water had been turned off for the winter.

### **11. HAROLD FAIRS RECREATION GROUND**

Cllr Fairs said that he will obtain a quotation for all the tree works from an agricultural contractor.

### **12. COMMUNITY SPEEDWATCH**

The clerk advised that a note had been placed in Round and About asking for further volunteers. Details of training are awaited from Essex Police, together with an update on the volunteers’ list.

### **13. EMERGENCY PLANNING**

The clerk was instructed to circulate the Emergency Plan to councillors to establish whether attendance at the next Borough Emergency Planning Meeting was necessary.

### **14. CORRESPONDENCE NOT DEALT WITH ELSEWHERE**

The clerk reported that Essex Association of Local Councils had advised parish councils of their responsibilities in respect of snow and ice clearance and after discussion it was agreed that the clerk asks the handyman to grit the entrances and exits of the village hall when there is extreme snow and ice.

The clerk reported that Essex County Council had launched a pilot scheme for salt distribution in parishes where one tonne of salt and sand would be delivered in the parish for local distribution. Cllr Bartleet offered to store the salt and this was agreed. The clerk was asked to reply accordingly and also to request a hand spinner for the salt.

### **15. OTHER BUSINESS FOR DISCUSSION**

Cllr Williamson said that she attended a meeting run by the Rural Community Council of Essex giving councils guidance on how they can best reach parishioners.

Cllr Traube said that the property next to the village hall has access agreed to the village hall car park which is personal to the owner who has a motorised scooter. If the property changes ownership then the parish council should write advising the agents acting.

Cllr Fairs reminded councillors that if a member of the council does not attend a meeting for six months then they automatically cease to be a councillor.

There being no further business the parish council meeting was closed at 9.38 pm.

Chairperson.....

Date.....