

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting  
held at the Village Hall, Great Tey on Tuesday 13<sup>th</sup> February 2007, at 7.30 pm.

Present:

Cllr R Bartleet, Cllr R Brewer (Chairman), Cllr A Coy, Cllr R Fairs, Cllr W Ford,  
Cllr R Traube and Cllr M Williamson  
Clerk Mr D Williams, Borough Cllr P Chillingworth, and 1 member of public attended.

## 1. APOLOGIES FOR ABSENCE - None

2. **DECLARATION OF INTERESTS** – Cllr Traube declared a personal interest in item 7 regarding the planning approval for 6 Moor Road, and will remain in the room whilst the item is raised as it is an approval only.

## 3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING.

The minutes of the last parish council meeting of 9<sup>th</sup> January 2007 were agreed as a true record and signed by the Chairman.

## 4. MATTERS ARISING FROM THE MINUTES

Cllr Williamson said that she had not been able to attend the Colchester Community Safety Scheme meeting as incorrect details of the meeting time had been provided.

## 5. COLCHESTER BOROUGH COUNCILLOR'S REPORT

Borough Cllr Chillingworth said:-

(i) The Colne Valley Countryside Project is again being funded by the borough, and a new project officer is being recruited.

(ii) The Borough Litter Pick will be 24<sup>th</sup> March.

(iii) The trees cut on Remembrance Avenue Colchester are normal tree maintenance  
Borough Cllr Chillingworth then left the meeting.

## 6. FINANCIAL MATTERS

- (a) Funds received – EDF – wayleaves £ 48.22  
- Awards For All – lottery grant for HFRG car park £ 5,000.00  
- Colchester Borough Council – grant for HFRG car park £ 6,172.00

(b) The following payments were approved:-

Chq. No.	Payee	Amount (£)	of which VAT:-
100860	L F Hermon – clear and tarmac HFRG car park	£ 22,266.25	£3,316.25
100861	EALC – purchase of publications	£ 55.00	
100862	D Williams – clerk salary	£ 312.83	
100863	R Appleton – web site hosting	£ 45.00	

(c) It was agreed that a transfer of £12,000 be made from Business Premium Account to Community Account, and the transfer of £8,350 completed at the January meeting was cancelled. The grant for the Harold Fairs Recreation Ground Car Park from Essex County Council for £2,778 was awaited, and the application for a VAT refund will now be completed. The resultant balances after all items are paid and received is Community Account Cr £1,042.64 and Business Premium Account Cr £4,903.58. The bank statements were signed by the chairman in evidence.

## 7. PLANNING MATTERS

7. Planning Matters - Applications

F/ COL/07/0135 East Gores Farm, Salmons Lane – proposed conversion of former workshop to smaller workshop, 3 bay car parking and hot tub/amenity room – no objections subject to neighbours' views.

F/COL/07/0095 Unit 1A, Great Tey Craft Centre, Brook Road – proposed single storey office Extension – no objections subject to neighbours' views.

LB/COL/07/0121 Walcotts Hall, Coggeshall Road – alterations to existing staircase to form new opening to main landing – no objections

LB/COL/07/0139 Flories Farm, Burnt House Road – addition of new window to first floor rear elevation on inclusion of brick arch over existing window – no objections subject to neighbours' views

LB/COL/07/0196 Moor Farm, Moor Road, Great Tey – landscaping works to side of dwelling to create larger entrance drive – no objections subject to neighbours' views

Approvals

LB/COL/06/2029 Teybarn, New Barn Road – retrospective application for approval of previously unauthorised works to the exterior of the above building – approved subject to 1 condition

F/COL/06/2026 ditto

F/COL/06/1890 1 Rose Cottages, The Street – single storey rear conservatory extension – approved subject to 2 conditions

F/COL/06/2058 6 Moor Road – open porch, double garage and conservatory – approved subject to 4 conditions

## **8. THE OLD PLAYING FIELD**

Nothing to report.

## **9. VILLAGE HALL**

- (a) Cllr Traube reported that the floor that is rising in the hall will be repaired shortly by the contractor probably at no cost to the council.
- (b) Cllr Traube reported that the annual maintenance works to the hall are in hand. The contractor will also review the bus shelter to establish if any maintenance is required.
- (c) Cllr Brewer advised that the annual Risk Assessment had been completed by the Management Committee.
- (d) It was agreed to pay the budgeted figure of £1,400 towards the hall insurance of £2,221. The insurance levels remain the same.

## **10. HAROLD FAIRS RECREATION GROUND**

- (a) Cllr Brewer said that following the recent heavy rainfall, water had drained off the recently resurfaced car park towards the tennis court corner. It has drained very quickly and no action is required at present. The position will be monitored.
- (b) Cllr Williamson said that the school wishes to separate the cars from the children. The school proposes to open up the hedge to create a pedestrian entrance and create a walkway with white lines so that cars and lorries do not park on the walkway. After discussion members requested a plan of the proposed alteration together with details of the numbers of children who arrive at school by car, and numbers of those who arrive by foot. This will be an agenda item next month.
- (c) The clerk advised that quotations have been requested from three companies for the replacement of bark in the play area with an all weather play surface. This will be an agenda item next month. The clerk was requested to ask the handyman to turn the bark on the play area, and to ask him for an update on the repair of play equipment.

## **11. LITTER PICK AND BARBEQUE**

Cllr Coy confirmed that the date of Saturday 24<sup>th</sup> March had been agreed for the litter pick, with volunteers meeting at the Village Hall at 10am. The equipment had been ordered. The barbeque will be at 12.30pm and the clerk was asked to advise the Management Committee that part of the car park and the hall facilities will be used.

## **12. WEB SITE**

Cllr Fairs reported on a recent meeting of the sub committee. The web site is now ready to be handed over to the parish council for updating and maintenance. The position can be summarised as follows:-

1. Home Page - Welcome to the site written by the Chairman. General extracts taken from "Round and About" - the editor of R&A will be thanked at the bottom of the page. At the bottom of the page is a feature, which allows visitors to the site to view previous home pages. The page will be updated monthly
2. Council Members - Photograph, name, address and contact numbers of all councillors and the clerk along with principal responsibilities. Cllrs Coy and Fairs to submit their photographs
3. Finding Great Tey - Location plan and block plan.
4. Photo Library - A mix of old and new photographs capturing the village and its community. This section would be regularly updated to keep visitors coming back with reference to particular events on the home page.
5. Public Documents - Contains back copies of Parish Council Documents.
6. Village Directory - Business Listings & Facilities and Club Listings.
7. Web Mail - Gives access for Councillors to retrieve mail.
8. What's On - Taken from the back of "R&A"

In 2006 the site received 70,941 hits and in 2007 to-date the site has received 5,230 hits.

To maintain the website there are some costs involved – to keep the domain name and hosting with Mr R Appleton will cost £45.00 per year. Mr Appleton also said that he would be pleased to remain in the background to offer help and advice and where necessary this would be charged at £10.00/hour. He will give the clerk a lesson on updating the web site. The clerk has suggested that he would keep the site updated at no additional cost above his current remuneration level, and members felt this should be subject to review. The council thanked Mr R Appleton for his work to date and wondered whether he could undertake a presentation at the annual meeting. A note regarding the web site will be placed in Round and About.

## **13. THE SCHOOL**

Cllr Williamson advised that the school pupils are completing a report on the quality of life in Great Tey and a number of children have written to the parish council regarding the low number of buses. Members agreed that some would visit the school to respond to these letters.

## **14. NEIGHBOURHOOD WATCH**

Cllr Coy referred to the recent fire near the Barn Brasserie and said that the owner appreciated the fact that it was reported quickly and that the fire brigade attended quickly. He wondered whether the parish had a Neighbourhood Watch scheme. Cllr Brewer said that the council believed that such a scheme was in existence but little information was available and he would contact the local police to ascertain the current situation. It was agreed that an article would be placed in Round and About to establish whether anyone was aware of the existence of a Neighbourhood Watch, who was the Co-ordinator/s and who would be interested in joining the scheme.

**15. CORRESPONDENCE NOT DEALT WITH ELSEWHERE**

From Essex County Council inviting members to a special Civic Service at Chelmsford Cathedral on 27 April.  
From the handyman advising that rain water is flooding into the corner of the HFRG car park near the tennis court  
From Colchester Borough Council advising that free trees will be available for public collection on 17/18 February and asking whether the parish council would like some trees. It was agreed that no trees were required.  
From Colchester Borough Council advising that the planning application for the application F/COL/06/1648 being proposed storage building at site rear Kalina, Brook Road would be considered by the planning committee on 15 February at 6pm. The planning officer’s recommendation is to approve conditional.  
From Essex County Council Highways advising that a Vehicle Activated Sign (VAS) will be installed in Chappel Road to the right of the entrance to Greenhill Drive and not to the left outside the village hall which was the parish council’s preferred location. They advise that visibility is better at their location and that the solar panels will not be effective outside the village hall. Members agreed to accept the Essex County Council location. It was agreed that a note regarding the VAS will be placed in Round and About.  
From Rural Community Council of Essex inviting the village to enter the Village of the Year competition. This was agreed and the clerk was requested to complete the application forms.  
From AMG Chartered Loss Adjusters enclosing documents and correspondence with Colchester Borough Council regarding a claim for subsidence for a property in Farmfield Road which has a boundary with the Harold Fairs Recreation Ground. It was agreed that this correspondence be forwarded to our insurers Allianz Cornhill for them to deal with this claim.  
From Communities and Local Government enclosing a consultation on amendments to the Model Code of Conduct.

**16. PUBLIC QUESTIONS**

The meeting was suspended for public questions and statements.  
It was stated that if you have a bus pass you do not have a ticket. You cannot therefore prove that you are on the bus if it has an accident.  
The meeting resumed

**17. OTHER BUSINESS FOR DISCUSSION**

Cllr Traube advised that he attended a recent Passenger Transport meeting, when the bus services stated that they have a contingency plan for essential shopping. It was agreed that the clerk write and ask them to clarify what the criteria is for essential shopping, and whether it would be relevant to our village.  
Cllr Traube said that he had heard no more from Essex County Council concerning the provision of a bus hardstanding and the clerk was asked to contact them to establish the present position.  
Cllr Brewer said that he attended a recent meeting arranged by Essex County Council Highways Department to discuss Highways issues with parish councils. Several local villages are arranging surveys for VAS. No progress has been made with access onto the A120 at Godbolts Corner. Mention was made of the patchwork of road repairs, and Highways requested that if poor work is seen it must be reported to them.  
Cllr Coy asked whether the Friendship Club is to continue. It is believed that it is to be a bowls club with a social side.  
Cllr Brewer said that there is no statutory requirement to have an emergency plan.  
Cllr Brewer noted that the damaged and missing road signs have been replaced in response to our request.

Date and time of the next meeting – Tuesday 13<sup>th</sup> March 2007 at 7.30 pm.

The parish council meeting was closed at 9.28 pm.

Chairperson..... Date.....