# **GREAT TEY PARISH COUNCIL**

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey on Tuesday 12<sup>th</sup> January 2010, at 7.30pm Present:

Cllr R Bartleet, Cllr R Fairs (Chairman), Cllr R Traube, Cllr M Williamson. Clerk Mr D Williams, Borough Cllr P Chillingworth and 3 members of public attended.

1.APOLOGIES FOR ABSENCE - Cllr S Brook, Cllr A Coy.

2. DECLARATION OF INTERESTS - None.

**3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING.** - The minutes of the last parish council meeting of 8<sup>th</sup> December 2009 were agreed as a true record and signed by the Chairman.

## 4. MATTERS ARISING FROM THE MINUTES

Cllr Williamson said that the format of the questionnaire regarding the play equipment had been agreed and copies will be ready for distribution with the February edition of Round and About. Arrangements were made to do this.

## 5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth said that he was pleased that the waste collections in the Borough had been made on the due dates despite the bad weather conditions. He said that the Borough are promoting a heat seekers initiative which will advise householders how much heat is being lost from their homes. The telephone number of 0808 2201111 was advised for residents of council owned properties who wish to contact Colchester Borough Homes. It was agreed that this would be advised to parishioners in Round and About.

In response to an enquiry he said that parish councils can purchase roadside salt bins at an approximate cost of  $\pounds 250$  from the Borough. Essex County Council Highways will then fill the salt bins. After discussion the clerk was asked to write to the Borough and ask how many salt bins are in Great Tey - we believe 3, ask for their location, how many bins should the parish have - we believe 4, the cost of additional bins, who maintains them at what cost, and finally who is able to use the bins.

Borough Cllr Chillingworth then left the meeting.

## 6. FINANCIAL MATTERS

Cha	.No.	Payee
Cnq	.INO.	Payer

(a) The clerk reported funds received from EDF Energy for wayleaves		52.27	
(b) The following cheques for payment were authorised:-			
Chq.No. Payee		nount (£)	
101099 Great Tey Village Hall Management Committee – hall rental	£	48.00	
101100 Great Tey Village Hall Management Committee – user subsidies	£	346.00	
101101 D Williams – clerk salary	£	350.00	
101102 Bedot Media Group – web site hosting	£	30.00	
101103 Round and About Great Tey – donation	£	400.00	
101104 Great & Little Tey PCC – donation re churchyard maintenance	£	300.00	
Youth Activity Club			
100020 Great Tey Village Hall Management Committee – hall rental	£	56.00	

(b) It was agreed that a transfer of £1,400 be made from Business Premium Account to Community Account, and the resultant balances after all items are paid and received is Community Account Cr £1,001.08, Youth Activity Club Account Cr £1,824.83, and Business Saver Account (which has been retitled from Premium Account) Cr £6,194.13. The bank statements were signed by the chairman in evidence.

The clerk left the meeting and the room whilst the following item was discussed.

- (c) The clerk's annual salary was reviewed. It was agreed that an increase of £100 pa to a new figure of £4,128 be paid with effect from 1<sup>st</sup> April 2010. The clerk then returned to the meeting.
- (d)The handyman's rate was reviewed, and it was agreed that an increase of 25p per hour to a new figure of £9.75 per hour be paid with effect from 1<sup>st</sup> April 2010.
- (e)The budget for the year to 31 March 2011 was considered. It was agreed that a donation to the Heart of the Valley scheme as an annual grant would not be included in the budget as no need had been demonstrated by the village. However one off costs for training or equipment would be considered if an application was made. After discussion the budget was agreed showing expenditure of £15,584 and income of £14,893, including precept and grant of £4,090. A precept of £10,500 was agreed, which is an increase of 3.5% on last year's precept of £10,150 and will result in council tax of £27.47 per band D property (£26.18 last year).

## 7. PLANNING MATTERS

(a) Applications

091660 Great Tey Reservoir & Booster, Tey Road – Construction of a booster pump station within the grounds of the Great Tey Water Reservoir site to provide the Supply Network with a contingency to allow essential maintenance to be carried out on other Assets within the Supply Network – No objection subject to the Parish Council being satisfied that the booster pump does not operate continuously and that there is no noise pollution to the surrounding houses. We would ask that the proposed hedging at the front of the pumping station is planted in accordance with the landscaping on the design and access statement.

(b)The clerk advised that further guidance had been requested from Colchester Planning Department regarding the relocation of the parish council notice board and the requirement for planning permission. This was repeated twice. They were then advised that if no response was received then we would presume that we can relocate it. Receipt of our communication was confirmed but no reply was received. It was therefore agreed that the notice board can be relocated now, and the clerk was asked to inform the owners of The Bell House who have kindly agreed to this, and also to ask the handyman to relocate it.

Cllr Traube said that a parishioner had asked him whether the development at Collups Barn, Brook House Road was in accordance with the planning approval as the house is detached and not attached to the stables. The clerk was asked to investigate and advise parish councillors accordingly.

#### 8. ALLOTMENTS

Cllr Fairs said that the owner of Monticelli, Brook Road had kindly agreed that a water pipe could be passed under his garden either by a trench or pipe boring so that the community project of providing water to the allotments could proceed. Cllr Fairs said that he would circulate a draft letter to parish councillors regarding this, and the works would be done as soon as the weather improves.

#### 9. VILLAGE HALL

Cllr Traube said that he had prepared a list of minor repairs for the annual maintenance of the hall and he will obtain a quote from Mr Hermon and discuss it with the Treasurer of the Village Hall Management Committee. The notice board will be varnished when it is placed at its new location. This was included in last year's maintenance invoice.

#### 10. ANNUAL LITTER PICK

It was agreed to have the village litter pick on Saturday 13<sup>th</sup> March, and to advise Cllr Coy so that he can make the usual arrangements for equipment etc.

## 11. CORRESPONDENCE NOT DEALT WITH ELSEWHERE

From Essex County Council (ECC) Highways enclosing details of the bus timetable which can be posted on the web site.

## **PUBLIC QUESTIONS**

The meeting was suspended for public questions and statements:-

(i)Where are the salt bins located in the parish? He was advised that the parish council is seeking clarification from the Borough.

The meeting resumed.

## 12. OTHER BUSINESS FOR DISCUSSION

Cllr Traube said that the Local Transport Questionnaire published by ECC was being completed and returned by a number of parishioners and local groups including the school. He proposed that the parish council also submitted comments stating that:- the current bus service meets government guidelines for a minimum bus service and 2 buses in and out of the village each day are essential; there is an increased need as the local shop has closed and the buses are even more necessary; and an improved service would be welcomed. This response was agreed and the clerk was asked to write accordingly.

Cllr Traube said that the covering of the waste bin near the bus shelter has been removed. The clerk was instructed to ask Colchester Borough Council to mend it.

Cllr Fairs said that a contractor had been instructed to complete the one outstanding job on the play area.

There being no further business the parish council meeting was closed at 9.25 pm.

Chairperson	Date