

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held

At the Village Hall, Great Tey on Tuesday 13th June 2017, at 7.30 pm

Present: Cllr Bartleet, Cllr Beesley, Cllr Fairs (Chairman), Cllr Frost, Cllr Hunt, Cllr Williamson.
Clerk Mr D Williams and 4 members of the public attended.

1.ELECTION OF CHAIRMAN

Cllr Fairs was proposed as chairman by Cllr Williamson, and Cllr Hunt seconded the proposal. There were no further nominations for chairman and Cllr Fairs was elected unanimously, and he took the chair. He thanked Cllr Beesley for undertaking the role of chairman previously and thanked Cllr Bartleet for undertaking the role of vice chairman previously.

2.APOLOGIES FOR ABSENCE – Cllr Hamer and Colchester Borough Cllr Chillingworth

3. ELECTION OF VICE CHAIRMAN

Cllr Williamson was proposed as vice chairman by Cllr Hunt and Cllr Beesley seconded the proposal. There were no further nominations for vice chairman and Cllr Williamson was elected unanimously.

4. DECLARATIONS OF INTERESTS – None.

5. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING

The minutes of the last parish council meeting of 9th May 2017 were agreed as a true record and signed by the chairman.

6. MATTERS ARISING FROM THE MINUTES – None.

PUBLIC QUESTIONS The meeting was suspended for public questions and statements.

(i).A parishioner said that he attended the meeting of the Colchester Local Plan Committee and asked if the parish council were aware that the numbers of properties included in the Brook Road development had changed from 17 to 10, with a suggestion that they are single storey buildings The number of properties in the New Barn Road development had reduced from 40 to 30.

Cllr Fairs said that the parish council had not been made aware of these proposed changes.

(ii) The parishioner asked why were the numbers and style of the buildings changed without consultation or advice.

(iii) The parishioner said that he did not get proper answers to questions at the Local Plan Committee Meeting such as how should parishioners prepare for the Local Plan Consultation.

The meeting continued.

7. NEIGHBOURHOOD PLAN

Cllr Hunt said that the Neighbourhood Plan Sub Committee met last week and 5 members of public are involved. He said that Cllr Hamer has written to Colchester Borough Council (CBC) on behalf of the parish council requesting that the parish commences a Neighbourhood Plan. A response is awaited.

8.FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)/ of which VAT:-
101616	Mrs R Stone – notice board rental	£ 10.00
101617	D Williams-clerk salary £467.50 less PAYE £186.80	£ 280.70
101618	HM Revenue & Customs - PAYE for clerk salary	£ 186.80
101619	Anglian Water Business Ltd (National) – allotments water	£ 41.98
101620	Campaign to Protect Rural England – subscription	£ 36.00
101621	Heart of the Valley Responders – donation	£ 100.00
101622	L Tippett – internal auditor fee	£ 180.00

(b) The resultant balances after all items are paid and received is Community Account Cr £20,814.73, Business Saver Account Cr £22.38. The bank statements were signed by the chairman in evidence.

(c) The clerk advised that the internal audit had been completed for the accounts for the year to 31 March 2017 and the report dated 9th June 2017 from the internal auditor was shown, and the salient points read out. The internal auditor's report was considered by all members and it was noted that the internal auditor stated that (1) the Council has properly assessed and managed the significant risks which they have identified, (2) no other areas of risk had been identified, (3) tests in areas suggested by the Practitioners Guide have been undertaken, and (4) Section 4 of the Annual Return was completed and it can be forwarded to the External Auditor.

(d) Section 1 of the Annual Return being the Annual Governance Statement was then approved by the Council with all questions replied 'yes', and the chairman and the clerk were authorised to sign Section 1.

(e) The Accounting Statement, signed by the clerk, was then considered and approved by the Council and the chairman was authorised to sign the Accounting Statement in Section 2. The clerk was instructed to forward the Annual Return to the external auditor accordingly.

9.PLANNING MATTERS

(a) Applications

171468 Pendleton, The Street - Extend original extension to allow part of existing kitchen to be used as a downstairs toilet and shower room. Remove non-original porch and move entrance door to side of building to allow better access. Replace windows with country-style UPVC and replace door – No objection subject to neighbours’ views.

(b)Advice of Planning Applications Approved by Colchester Borough Council

171003 Moor Farm, Moor Road - Proposed indoor swimming pool within the grounds of Moor Farm – approved subject to 3 conditions.

10. HIGHWAYS

Cllr Fairs said that the parish council have been invited to join the Winter Salt Bag Partnership with Essex County Council (ECC). Cllr Bartleet said that the parish has over a ton of salt stored and it was agreed that the parish would not join the Partnership. Cllr Fairs suggested that the guidance regarding handling and risk assessment should be handed out to volunteers when salt is collected.

11. BUS SERVICE

Cllr Williamson said that she will attend the Passenger Transport meeting in Colchester next week, and will mention the parish’s request to improve the Saturday service.

2 members of public left the meeting.

12. GREAT TEY WEB SITE

Cllr Beesley said that he had contacted Mr D Collier regarding the construction of the new web site, or the updating of the present web site. Mr Collier requires the password to access the server to see if the present system Textpattern can be transferred to a more user friendly Wordpress system. Members agreed that he could proceed thus.

The meeting was suspended.

Mr Collier will also establish if the present web site can also be made easier to use with Textpattern.

The meeting continued.

The clerk was asked to introduce Mr Collier to the web site hosting company.

13. VILLAGE HALL

Cllr Fairs said that the village hall manager had reported that the roof is leaking and needs repair. Members agreed to obtain 3 quotations for repair and Cllr Fairs said that he would meet the contractors who are providing a quotation.

1 member of public left the meeting.

14. ALLOTMENTS

Cllr Beesley and Cllr Fairs said that they had not visited The Chase with an allotment holder to discuss the issue of access to the Old Playing Field (OPF) and the allotments, and will do. The situation can then be monitored and further action considered if it does not improve.

Cllr Hunt said that he would look at the unused allotment plots and report back, and the clerk was asked to send him a plan of the plots.

15. CORRESPONDENCE RECEIVED

Copy correspondence received from a parishioner regarding parking near the village hall by adults bringing pre school children. Members have been advised that the adults bringing pre school children will receive a letter from the pre school regarding parking, and also this matter will be discussed at the forthcoming annual meeting of the village hall committee. The clerk was asked to advise the parishioner of this.

Correspondence received from the Planning Inspectorate regarding the Proposed Footpath Modification of Footpath 64 Great Tey from Lamberts Lane eastwards. Objections have been received and consideration is being given to either a public enquiry or a final decision. Further advice is awaited.

16. ANY OTHER BUSINESS

CBC has asked if the parish council will send someone who can assist parishioners with the technical aspects of the input of responses to the Local Plan Consultation into the Planning Portal. As there are other methods of responding to the Consultation, it was agreed that no one will attend.

The unauthorised access and parking on the Harold Fairs Recreation Ground (HFRG) and car park was discussed. Cllr Fairs agreed to obtain a quotation for the installation of an overhead height restrictor.

The clerk was instructed to ask the handyman to fix to the ground the telegraph poles on the edge of the HFRG car park to stop vehicles driving onto the field.

Cllr Bartleet gave his apologies for not being able to attend at the next meeting.

There being no further business, the meeting was closed at 9.03 pm.