

GREAT TEY PARISH COUNCIL

Minutes of the Annual General Meeting and Parish Council Meeting held
at the Village Hall, Great Tey on Thursday 10th May 2007, at 7.45pm

Present:

Cllr R Bartleet, Cllr A Coy, Cllr C Nice, Cllr R Traube and Cllr M Williamson
Clerk Mr D Williams, Essex County Cllr A Clover and 6 members of public attended.
ANNUAL GENERAL MEETING

1. ELECTION OF CHAIRMAN

Cllr R Traube was proposed by Cllr Williamson, and seconded by Cllr Coy. There being no other nominations Cllr Traube was duly elected chairman and took over the chair.

2. APOLOGIES FOR ABSENCE. - None

3. ELECTION OF VICE CHAIRMAN

It was agreed that the election of vice chairman would be an agenda item at the June meeting.

4. ELECTION OF SUB COMMITTEES

It was agreed that the election of sub committees would be an agenda item at the June meeting.
The Annual General Meeting closed at 7.51pm

PARISH COUNCIL MEETING

Opened at 7.52pm

1.APOLOGIES FOR ABSENCE - None

2. DECLARATION OF INTERESTS - None

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING.

The minutes of the last parish council meeting of 10th April 2007 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

Cllr Williamson advised that a plan for the intended location of the two wooden bench seats at Harold Fairs Recreation Ground (HFRG) had been sent to the handyman for him to prepare concrete bases. The clerk reported that a cheque for £50 had been received from Virgin Balloons for the fee for landing a balloon at HFRG.

5. CO-OPTION OF COUNCILLORS

Cllr Traube advised that there are two vacancies for councillors following the recent elections, when 5 councillors were appointed without the need for an election. Mr Roger Fairs was proposed by Cllr Williamson and seconded by Cllr Coy. All members were in agreement, Cllr Fairs was duly co-opted to the council, and he took up his seat. Mr Andrew Maxwell was proposed by Cllr Coy and seconded by Cllr Fairs. All members were in agreement, Cllr Maxwell was duly co-opted to the council, and he took up his seat. Cllr Nice was welcomed to the council as an elected member, and declarations of acceptance of office were completed where necessary.

6. FINANCIAL MATTERS

(a) Funds received - Colchester Borough Council – grant & 1st precept £ 6,741.00

(b) Cheques for payment

Chq. No.	Payee	Amount (£)/ of which VAT:-	
100872	I Dyer – grasscutting March	£ 70.50	£ 10.50
100873	D Williams - clerk salary	£ 322.16	
100874	EALC – publication (£14.98 less £12.48 paid chq 866)	£ 2.50	
100875	Allianz Cornhill – insurance play equipment	£ 333.21	£ 49.63
100876	Essex Association of Local Councils – annual subscription	£ 198.15	
100877	Allianz Cornhill – annual insurance renewal	£ 590.45	
100878	I Dyer – grasscutting April	£ 141.00	£ 21.00
100879	Gt Tey Vill Hall Mgmt Comtee – duplicate of chq 100864	£ 1,400.00	

It was agreed that the clerk circulates details of the insurance cover to members. It was also agreed to stop payment of cheque 100864 in favour of Great Tey Village Hall Management Committee (GTVHMC) as it had been lost in the post, and issue a duplicate, but if our bank charge then the charge would be passed to GTVHMC.

(c) It was agreed that a transfer of £10,500 be made from Community Account to Business Premium Account as the transfer the previous month had been made incorrectly by Barclays Bank. The clerk is to write and ask Barclays for an interest adjustment. The resultant balances after all items are paid and received is Community Account Cr £1,021.56 and Business Premium Account Cr £14,853.39. The bank statements were signed by the chairman in evidence.

7. PLANNING MATTERS - Applications

- 071290 Up Hall Farm, Salmons Lane, Coggeshall – erection of single storey conservatory and porch extensions. New fenestration. Internal alterations – approved subject to listed building approval.
 - 071291 Up Hall Farm, Salmons Lane, Coggeshall – erection of single storey conservatory and porch extensions. New fenestration. Internal alterations – approved subject to listed building approval.
 - 071378 Cuckoos Farm, East Gores Road – single storey extension to front– approved subject to listed building approval.
- Approvals
- LB/COL/07/0139 Flories Farm, Burnt House Road – addition of new window to first floor rear elevation on inclusion of brick arch over adjacent existing window – approved subject to 2 conditions.
 - 070409 5 Langleys Cottages, Chappel Road – propose shed – approved subject to 2 conditions.

8. VILLAGE HALL

Cllr Traube said that the bubbles in the floor have been seen by the contractor who is to complete a test on the floor before accepting responsibility. He will follow this up with Mr Herman for this to be done. Cllr Coy suggested that a dado rail be considered when the next quotation for decoration of the village hall is requested, as this should reduce the damage being done to the internal walls.

9. HAROLD FAIRS RECREATION GROUND

The clerk reported that the third quotation for the resurfacing of the play area was still awaited, and it was promised shortly. The application for funding by Colchester Borough Council (CBC) and Essex County Council (ECC) has to be received by 1st June, and so it was agreed that Cllr Williamson and Cllr Fairs meets with the clerk as soon as all the quotations are received to decide which quotation to recommend, in order that the funding applications can be submitted to CBC and ECC and also to Awards for All. Referring to the flooding and drainage issues, Cllr Fairs will establish whether there are any drainage plans.

10. WEB SITE

The clerk advised that he had received part of a training manual from the web site designer but that further detail was required from him before he could take over maintenance of the site, and he was following this up with him.

11. CORRESPONDENCE NOT DEALT WITH ELSEWHERE

- From Colchester Borough Council advising of a new Model Code of Conduct. It was agreed that this will be circulated to members and will be an agenda item for the June meeting.
- From Colchester Borough Council enclosing the draft Colchester Parks and Green Spaces Strategy.
- From Allianz Cornhill Engineering enclosing the annual report for the playing area. This will be circulated to members and will be an agenda item in June.
- From AMG Chartered Loss Adjusters regarding the subsidence claim for a property in Farmfield Road. They state that they have heard nothing from our insurers and advise that it is their intention to place the matter in the hands of solicitors if a meaningful response is not received within 10 days. This letter has been forwarded to our insurers.
- From EALC advising of a Roles and Responsibilities Course. Cllr Maxwell said that he wished to attend, and it was agreed that the council would pay the fee of £30.
- From the handyman reporting damage to the fence between a Brook Road property and the allotments. The clerk will write to the occupier asking whether he is aware of this.

PUBLIC QUESTIONS

It was stated that the continuance of bus service 88b had been confirmed by Essex County Council, who were going out to tender for the operator of this service. A householder who lives next to the allotments in Brook Road asked that the allotment next to his fence be worked on, as weeds and brambles are growing through the fence.

12. OTHER BUSINESS FOR DISCUSSION

The handyman advised that 2 allotment plots are not being worked, and it was agreed that the clerk write to the allotment holders and advise that unless they are worked in the next two months, then they would be returned to the council for re letting, as there was a waiting list for allotments.

Cllr Coy suggested that the allotment holders form an association, and he will discuss this with them.

Cllr Coy said that Round and About Great Tey wished to draw on the agreed funding, and he will advise the amount required for next month’s agenda item.

It was agreed that Cllr Nice be appointed as a bank signatory to sign cheques, which will continue to be any two signatories of Cllr Nice, Cllr Traube or Cllr Williamson. The clerk will obtain the necessary bank mandates for completion. It was agreed that he will be appointed a further signatory for the Round and About bank account.

It was agreed that an article be placed in Round and About regarding the recent parish council election and co-option, and the clerk will forward details to the editor.

Cllr Traube said that the bus hard standing had been installed but it was an ordinary kerbside and not a raised kerbside. He had reported this to ECC who were investigating, and the clerk was asked to follow this up.

The parish council meeting was closed at 9.25 pm.