

GREAT TEY PARISH COUNCIL

Minutes of the Annual General Meeting and the Parish Council Meeting held at the Village Hall, Great Tey on Tuesday 11th May 2010, at 8.05pm

Present:

Cllr R Bartleet, Cllr S Brook, Cllr A Coy, Cllr R Fairs, Cllr A Maxwell, Cllr R Traube, Clerk Mr D Williams and 5 members of public attended.

ANNUAL GENERAL MEETING

1.APOLOGIES FOR ABSENCE - Cllr Williamson

2.ELECTION OF CHAIRMAN

Cllr R Fairs was proposed by Cllr Traube and seconded by Cllr Maxwell. There being no other nominations Cllr Fairs was duly elected chairman and took over the chair.

3. ELECTION OF VICE CHAIRMAN

Cllr A Maxwell was proposed by Cllr Traube and seconded by Cllr Fairs. There being no other nominations Cllr Maxwell was duly elected vice chairman.

4.ELECTION OF SUB COMMITTEES

It was agreed that the sub committees were to remain as those agreed in June 2009. Mr J Bland agreed to remain as transport representative and he was thanked by the parish council for his involvement.

There being no further business the Annual General Meeting closed at 8.10pm.

PARISH COUNCIL MEETING

Opened at 8.11pm.

1.APOLOGIES FOR ABSENCE - Cllr Williamson

2. DECLARATION OF INTERESTS – Cllr Fairs declared an interest in minute 7 as he is a director of the company contracted to install the water to the allotments.

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING. - The minutes of the last parish council meeting of 13th April 2010 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

The clerk advised that the Youth Activity Club do not wish to be involved with the maintenance of the village hall gardens.

5. FINANCIAL MATTERS

(a) The following cheques were authorised for payment

Chq.No.	Payee	Amount (£)/ of which VAT:-	
101116	Allianz Insurance plc – engineering policy for play area	£ 347.75	£ 51.79
101117	D Williams – clerk salary	£ 358.33	
101118	Aon Limited– annual insurance premium	£ 786.40	
101119	I Dyer - handyman	£ 148.93	£ 22.18
101120	I Dyer – grasscutting, 2 at HFRG, 2 at OPF	£ 155.10	£ 23.10
Youth Activity Club Account			
100025	Great Tey Village Hall Management Committee – hall rent	£ 28.00	

(b) It was agreed that a transfer of £5,500 be made from Community Account to Business Saver Account, and the resultant balances after all items are paid and received is Community Account Cr £1,051.85, Youth Activity Club Account Cr £1,712.33, and Business Saver Account Cr £11,295.01. The bank statements were signed by the chairman in evidence.

(c) The clerk referred to the annual insurance premium request from the parish council insurers Allianz Insurance and proposed that the insurance cover be reviewed by a councillor as well as the clerk. Cllr Bartleet and Cllr Maxwell agreed to review the policy cover.

(d) The clerk presented the annual accounts for the year ended 31st March 2010. These accounts showed total income of £ 21,326.25; total payments of £22,176.74 including Youth Activity Club payments of £1,691.18; bank balances of £9,463.47; and total reserves of £68,538.42. It was agreed that the accounts be accepted and the accounts were signed by the chairman and clerk. It was agreed that the internal auditor, L Tippett, be asked to audit these accounts within the external auditor's timescale before the accounts are submitted to the external auditor.

6. PLANNING MATTERS

Applications

Heavy Goods Vehicle Operators Licence – New - Transbulk Ltd - Essex Self Storage, Elm Farm, Elm Lane, 3 vehicles and 3 trailers

We object to this application on the grounds of overloading an already congested road being the A120. We are also concerned with the safety of large vehicles manoeuvring in and out of a small lane onto the A120.

7. ALLOTMENTS

Cllr Fairs referred to the proposed installation of the water supply to the allotments, and said that the pipework was on site and the work will be done shortly.

Cllr Coy said that all the allotment plots were being worked, and there was a query regarding a possible sublet of one plot and the clerk was instructed to clarify this with the plot holder.

8. VILLAGE HALL

Cllr Fairs said that the application for £7,000 to the Colchester Parish and Community Initiatives scheme had been agreed at a figure of £3,500. This funding was to assist with the cost of the radiator valves and the fencing. It was agreed that £1,615 would be allocated to the radiator valves and the remainder of £1,885 towards the fencing. Cllr Traube is to contact the Village Hall Management Committee to discuss their possible contribution towards the radiator valves and then advise Cllr Fairs who will liaise with the pre school regarding the fencing.

Cllr Traube said that there was a possible requirement to render the front wall of the hall.

9. GREAT TEY POST OFFICE

Cllr Traube said that he has asked the Post Office to settle the invoice from Sibley Electrical who had been asked by the parish council to investigate and correct an electrical problem in the hall highlighted by an electrician appointed by the Post Office. It subsequently transpired that there was no electrical problem.

The outreach service will commence on Friday 21 May and the twice weekly service on Tuesday and Friday will start in mid June.

10. WEST TEY CONSORTIUM

Cllr Fairs said that the parish council have been asked by Coggeshall Parish Council to join in objections to the proposed developments by West Tey Consortium. After discussion it was agreed that the parish council would respond that we are happy to join in discussions with other parish councils at this stage but do not know a great deal about the project and have no opinion as yet.

11. HAROLD FAIRS RECREATION GROUND

Cllr Fairs said that the old tennis courts must be fenced off. Cllr Bartleet said that he had some Herras panels which could be used and he will advise Cllr Fairs, who will calculate the number of panels and public signs that are required, and then the parish council can instruct the handyman to quote for the installation.

Cllr Fairs said that the hedge and tree cutting behind the Chrismund Way properties has been halted due to birds nesting. He said that this job of cutting mature trees was a specialist job for a tree surgeon and he will instruct Mr R Fordham to quote for this.

12. OLD PLAYING FIELD

Cllr Fairs said that he recently met with the owner of Nuts End, The Chase and viewed the boundary with the Old Playing Field. New fence boundary posts are to be in line with the existing concrete posts and a digger will be used to clear the side of the boundary owned by the parish council. A member of the parish council will meet with the contractor to confirm the site of the fence posts.

Cllr Fairs said that our solicitors had replied to the parish council enquiry concerning costs for advice regarding the boundary with the rear gardens of the Brook Road properties, and advised that costs would be around £500. It was agreed that the clerk would write to the solicitors seeking this advice at a cost of no more than £500.

13. CORRESPONDENCE NOT DEALT WITH ELSEWHERE

-From the organisers of the Village Weekend asking for the Parish Council agreement to the use of the Old Playing Field (OPF) for the fete on 26th June, erecting tents on 24th June and removing them on 27th June. They will have liability insurance for £5million as will third party suppliers who are providing stands. They will leave the OPF in good order and clear all rubbish. The organisers also asked for support, particularly in view of increased insurance costs. The use of the OPF was agreed, and also a donation of £500 which had been budgeted, was also agreed.

-From Essex County Council in reply to our enquiry regarding roadside salt bins, advising that Essex County Council are responsible for the maintenance and filling of salt bins, and that there are 7 bins in Great Tey. Cllr Brook agreed to review the list of the 7 advised.

-From a parishioner giving details of a proposed pilgrimage route from London to Walsingham using mainly long distance footpaths with one passing through Great Tey.

PUBLIC QUESTIONS

The meeting was suspended for public questions and statements:-

There were no public questions or statements.

The meeting resumed.

13. OTHER BUSINESS FOR DISCUSSION

Cllr Traube said that he awaited contact from the handyman so that he could show him the location for the bench previously outside the post office. The clerk will ask the handyman to contact Cllr Traube.

Cllr Brook said that the parish council notice board now needed varnishing, and Cllr Traube said that he would contact Mr Hermon regarding this.

There being no further business the parish council meeting was closed at 10.05 pm.

Chairperson.....

Date.....