

GREAT TEY PARISH COUNCIL

Minutes of the Annual General Meeting and the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 10th May 2011, at 7.45pm

Present:

Cllr R Bartleet, Cllr S Beesley, Cllr S Brook, Cllr R Fairs, Cllr R Traube, Cllr M Williamson
Clerk Mr D Williams and 2 members of public attended.

ANNUAL GENERAL MEETING

1.ELECTION OF CHAIRMAN

Cllr R Fairs was proposed by Cllr Bartleet and seconded by Cllr Williamson. There being no other nominations
Cllr Fairs was duly elected chairman and took over the chair.

2.APOLOGIES FOR ABSENCE - None

3. ELECTION OF VICE CHAIRMAN - It was agreed to consider this at the next meeting.

4.ELECTION OF SUB COMMITTEES

It was agreed that the following sub committees be elected:-

Planning	- full council	Footpaths	- Cllr Bartleet, Cllr Brook, Cllr Traube
Finance	- full council	Village Hall	- Cllr Brook, Cllr Williamson
Highways	- Cllr Brook, Cllr Traube	Web Site	- Cllr Beesley, Cllr Fairs
Housing	- Cllr Bartleet, Cllr Traube	Transport	- Cllr Traube and Cllr to be appointed
Recreation	- Cllr Fairs, Cllr Williamson	Youth Activity Club	- Cllr Beesley, and Cllr to be appointed.

Mr J Bland agreed to remain as transport representative. He was thanked by the council for his involvement.

There being no further business the Annual General Meeting closed at 7.59pm.

PARISH COUNCIL MEETING -Opened at 8pm.

1.APOLOGIES FOR ABSENCE - None

2. DECLARATION OF INTERESTS – Cllr Beesley declared an interest in the planning application for Greenacres as he is the owner of the property. He will not take part in the discussions or vote on this application.
Cllr Bartleet declared an interest in the planning application for Baldwins Farm which has been submitted by his father. He will not take part in the discussions or vote on this application.

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETINGS. - The minutes of the last parish council meetings of 8th March 2011 and 12th April 2011 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

Cllr Traube asked if the council were following for a response from Highways regarding the repair of the pathway outside the former Homagen, Chappel Road. The clerk confirmed that this was being followed.

5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR AND ESSEX COUNTY COUNCILLOR
– Reports were presented at the Annual Parish Meeting earlier in the evening.

6. VACANCY OF PARISH COUNCILLOR

Following the uncontested election recently, there is a vacancy for a parish councillor. After discussion it was agreed to consider this at the next meeting.

7. FINANCIAL MATTERS

a) The following cheques were authorised for payment

Chq.No.	Payee	Amount (£)	of which VAT:-
101186	I Dyer – handyman	£ 96.53	£ 16.09
101187	D Williams – clerk salary £358.33 less PAYE	£ 286.73	
101188	HM Revenue & Customs - PAYE for clerk salary	£ 71.60	
101189	Essex Association of Local Councils – annual subscription	£ 246.54	
101190	Colchester Association of Local Councils – annual subscription	£ 35.00	
101191	Great Tey Village Hall Management Committee – hall rental	£ 48.00	
101192	Round and About Great Tey – donation	£ 250.00	
101193	Philip Liverton Limited - hedge cutting at HFRG	£ 240.00	£ 40.00
101194	R Stone – notice board annual rent	£ 10.00	
101195	D Williams – clerk salary £358.33 less PAYE	£ 286.73	
101196	HM Revenue & Customs - PAYE for clerk salary	£ 71.60	
101197	Anglian Water – water bill for allotments – Aug – Dec 2010	£ 62.93	£ 10.49
101198	Aon Limited – annual parish insurance	£ 863.73	
101199	Allianz – annual fragmentation policy& inspection of play area	£ 372.92	£ 62.15
101200	I Dyer – handyman	£ 96.53	£ 16.09
101201	I Dyer – grasscutting April – 3 x OPF, 3x HFRG	£ 237.60	£ 39.60

Youth Activity Club Account

100036 Great Tey Village Hall Management Committee – hall rental £ 28.00

100037 Great Tey Village Hall Management Committee – hall rental £ 14.00

(b) The clerk said that the invoice from Aon for the parish insurance had been reduced by 5% if the council signed a Long Term Agreement to remain with Aon for 3 years. This was agreed. The clerk was instructed to increase the insurance cover for gates and fences by £4,000 to £8,800 following the replacement of the allotment and OPF fences. The clerk was also instructed to ask the village hall management committee to increase the insurance cover for fences by £5,200 following the installation of the new hall fence.

Cllr Traube asked whether the bus shelter was owned by the parish council and if so it should be included in the insurance policy. The clerk was asked to investigate this and report back.

(c) It was agreed to transfer the sum of £5,100 from Community Account to Business Saver Account. The resultant balances after all items are paid and received is Community Account Cr £1,038.14, Youth Activity Club Account Cr £1,405.83, and Business Saver Account Cr £12,108.08. The bank statements were signed by the chairman in evidence.

(d) The clerk presented the annual accounts for the year ended 31st March 2011. These accounts showed total income of £ 26,469.09; total payments of £25,341.73 including Youth Activity Club payments of £320.50; bank balances of £10,575.49; and total reserves of £67,952.55. It was agreed that the accounts be accepted and the accounts were signed by the chairman and clerk. It was agreed that the internal auditor, L Tippett, be asked to audit these accounts within the external auditor's timescale before the accounts are submitted to the external auditor.

8. PLANNING - Applications

110236 Greenacres, Chappel Road – two storey rear extension (resubmission 101902) – the previous reply proposed at the March meeting but not confirmed as a quorum was not present was agreed, which is - no objections subject to neighbours' views.

110713&4 Gulls Farm, Buckleys Lane – application to replace extant listed building consent 080810 in order to extend the time limit for implementation. – no objections.

110732 Land Rear of Bellevue House and Tocia, Chappel Road – change of use of land to extensions to gardens of Bellevue House and Tocia – After discussion the agreed reply is – We object to this application for the following reasons – 1. The location plan is invalid as it does not show the agricultural building behind Tocia. 2. The agricultural building was approved solely for agricultural storage purposes in application 081527 approved 26 August 2008. If the land upon which this barn is located changes use to extension to gardens, then the agricultural barn becomes a domestic property. 3. The land is outside the village envelope.

110781&2 Baldwins Farm, Baldwins Lane – installation of 8no photovoltaic solar panels to the south facing roof of the outbuilding – no objections.

9. OLD PLAYING FIELD

The clerk was instructed to ask Mr Dyer to ensure that access to the gate to the Old Playing Field is kept clear.

10. HAROLD FAIRS RECREATION GROUND

Cllr Traube said that the parish council should consider clearing the tennis court at some stage.

11. COMMUNITY SPEEDWATCH

The clerk was asked to contact those parishioners who had previously expressed an interest in helping with the scheme to see if there are at least 6 volunteers to enable the scheme to operate. This can then be considered at the next meeting.

12. PARISH EMERGENCY PLAN

Cllr Bartleet said that he was progressing with the emergency plan, and will report back with progress.

13. CORRESPONDENCE NOT DEALT WITH ELSEWHERE

A request has been received from parishioners to hold forthcoming village events on parish council or trustees of the village hall land. In particular cricket matches on 10 July and 11 September, on Harold Fairs Recreation Ground (HFRG) and a nature day on 26th June on Old Playing Field (OPF). The events will be covered for insurance. The request was agreed, and the clerk was instructed to ask the handyman to cut the HFRG a week before each game, and not to cut the OPF for 2 weeks before the nature day.

PUBLIC QUESTIONS

A parishioner asked if the waste bin near to the bus shelter could be emptied. The clerk was instructed to ask Colchester Borough Council to attend to this.

14. OTHER BUSINESS FOR DISCUSSION

Cllr Williamson asked if the parish council wanted to arrange for the Best Kept Front Garden Competition and the Best Kept Allotment Competition with cash prizes for Best Large and Best Small Gardens as before. This was agreed and she said that she would make the arrangements.

Cllr Traube said that he was trying to update the names on the photograph of the football team in the Village Hall. Cllr Traube said that the pigeon mess discouraged children in the play area. The clerk was instructed to ask the handyman to clear the problem when he checks the play area equipment each week, and also to quote for the installation of a deterrent.

The clerk was instructed to ask the handyman to tidy up the rose garden at the village hall.

There being no further business the parish council meeting was closed at 10 pm.

Chairperson.....

Date.....