

# GREAT TEY PARISH COUNCIL

Minutes of the Annual General Meeting and the Parish Council Meeting held  
at the Village Hall, Great Tey on Tuesday 10<sup>th</sup> May 2016, at 7.25 pm

Present: Cllr Barron, Cllr Bartleet, Cllr Beesley (Chairman), Cllr Fairs, Cllr Hamer, Cllr Hunt, Cllr Williamson.  
Clerk Mr D Williams and 1 member of the public attended.

## ANNUAL GENERAL MEETING

### 1.ELECTION OF CHAIRMAN

Cllr Beesley was proposed by Cllr Williamson and seconded by Cllr Fairs. There being no other nominations Cllr Beesley was duly elected chairman unanimously and he took the chair.

### 2.APOLOGIES FOR ABSENCE – None

**3. ELECTION OF VICE CHAIRMAN** – Cllr Bartleet was proposed by Cllr Beesley and seconded by Cllr Williamson. There being no other nominations Cllr Bartleet was duly elected vice chairman unanimously.

### 4.ELECTION OF SUB COMMITTEES

It was agreed that the committees and councillor responsibilities remain as before, and these are:-

|   |                       |                                      |
|---|-----------------------|--------------------------------------|
| Planning - full council                               | Footpaths -           | Cllr Bartleet, Cllr Hamer, Cllr Hunt |
| Finance - full council                                | Village Hall -        | Cllr Williamson, Cllr Hamer          |
| Highways - Cllr Bartleet, Cllr Hamer, Cllr Hunt       | Web Site -            | Cllr Beesley, Cllr Fairs             |
| Housing - Cllr Bartleet, Cllr Barron                  | Transport -           | Cllr Bartleet, Cllr Hunt             |
| Recreation - Cllr Williamson, Cllr Fairs, Cllr Barron | Youth Activity Club - | Cllr Beesley, Cllr Hamer             |

Cllr Fairs proposed that a play area committee is to be considered when the ROSPA report on the play area is received. This was agreed. The positions of a bus service representative and a Colchester Association of Local Councils representative were considered and it was decided that they were not required.

There being no further business the Annual General Meeting closed at 7.44pm.

## PARISH COUNCIL MEETING -Opened at 7.45pm.

### 1.APOLOGIES FOR ABSENCE – None

### 2.DECLARATIONS OF INTERESTS – None

### 3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING

The minutes of the last parish council meeting of 12<sup>th</sup> April 2016 were agreed as a true record and signed by the Chairman.

### 4. MATTERS ARISING FROM THE MINUTES – None

### 5. PUBLIC QUESTIONS

The meeting was suspended for public questions and statements.

(i).A parishioner referred to the forthcoming Local Plan proposals, and asked if the parish council are aware of any sites included in Great Tey.

Cllr Fairs suggested that the parishioner looks at the web site for Colchester Borough Council (CBC) where the plan for the preferred options for development are to be issued on approximately 15<sup>th</sup> June.

(ii) A parishioner asked the parish council for its position regarding proposals for the West Tey development.

Cllr Fairs said that the parish council has objected.

The meeting was resumed.

### 6. REPORT BY BOROUGH COUNCILLOR AT ANNUAL PARISH MEETING

Borough Cllr Chillingworth said that the recent borough election has resulted in the continuation of the coalition. He said that the Local Plan preferred option will be issued on 15<sup>th</sup> June. Borough Cllr Chillingworth said that a new route for the A120 from Braintree to Marks Tey was being considered, and that funding for it is expected between 2020 to 2025.

### 7.FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

| Chq.No. | Payee  | Amount (£)/ of which VAT:- |
|---------|--|----------------------------|
| 101542  | Heart of the Valley Community Responders – donation            | £ 100.00                   |
| 101543  | Aon UK Limited – renewal of parish council policy              | £ 846.21                   |
| 101544  | D Williams-clerk salary £462.91 less PAYE £184.80              | £ 278.11                   |
| 101545  | HM Revenue & Customs - PAYE for clerk salary                   | £ 184.80                   |
| 101546  | Colchester Association of Local Councils – subscription        | £ 35.00                    |
| 101547  | I Dyer – grasscutting OPF and HFRG                             | £ 105.60 £ 17.60           |
| 101548  | Great Tey Golden Jubilee Fund – forward grant rec'd for Sports | £ 300.00                   |
| 101549  | Anglian Water – water for allotment plots                      | £ 4.76                     |

(b) The resultant balances after all items are paid and received is Community Account Cr £22,708.19, Business Saver Account Cr £22.38. The bank statements were signed by the chairman in evidence.

(c) The annual parish council insurance is due for renewal on 1<sup>st</sup> June. The existing insurer is Allianz and their broker Aon UK Ltd quote £846.21, the same premium as last year apart from an increase in Insurance Premium Tax. The policy is in the second year of a three year long term agreement, and the clerk was instructed to renew the policy.

(d) The clerk presented the annual accounts for the year ended 31<sup>st</sup> March 2016. These accounts showed total income of £ 24,110.33; total payments of £ 22,500.20; bank balances of £ 16,623.98 of which £ 14,723.98 is unallocated; and capital reserves of £ 58,252. It was agreed that the accounts be accepted and the accounts were signed by the chairman and clerk. It was agreed that the internal auditor, Ms L Tippett, be asked to audit these accounts within the external auditor's timescale before the accounts are submitted to the external auditor. It is noted and accepted that Ms Tippett has undertaken the internal audit for a number of years.

## **8.PLANNING MATTERS**

Approvals by Colchester Borough Council

160408 Walcotts, Coggeshall Road – erection of single storey/two storey side/rear extension together with associated internal/external alterations – approved subject to 4 conditions.

160494 Marshalls Yard Marshalls Farm, Chappel Road, Proposed replacement dwelling & detached garage for private use, at existing scrap yard – approved subject to 13 conditions.

160699 12 Farmfield Road - part two storey, part single storey side extension with associated alteration – approved subject to 3 conditions and 1 informative.

## **9.HIGHWAYS**

The clerk was asked to report to Essex County Council (ECC) Highways the pothole at the entrance to the glamping site at Great Tey Road which is considered dangerous.

The clerk reported the correspondence between ECC Cllr Brown and ECC Highways regarding the missing signposts at the junction of Chappel Road and Moor Road, and also at the junction of New Barn Road and Earls Colne Road. ECC Cllr Brown is seeking clarification of the delay in the replacement of these signposts.

## **10.VILLAGE HALL**

Cllr Beesley said that the parish council had been advised of damage to a car in the village hall car park.

## **11. HAROLD FAIRS RECREATION GROUND**

It was agreed that the quotation from the handyman for £790 plus VAT to repair the bridge in the play area is accepted and the clerk was asked to advise and ask for confirmation that the job can be completed in 4 weeks. The arched bridge also requires repair to the boards and the clerk was instructed to ask the handyman for a quote to repair this.

The clerk was also instructed to ask the handyman to oil the swings in the play area and to install polythene pipes on the swing chains.

The clerk was also instructed to ask the handyman to clean the bird excrement off the play equipment and to reinstate the bird deterrent.

The clerk was also instructed ask the handyman for a quotation to repair the bench recovered from the tennis court area, and relocate it to where the picnic bench was situated on the concrete pads.

The clerk was also instructed ask the handyman for a quotation to repair the restraining wire on the fence that borders the rear of the properties that has been revealed by the coppicing of the trees and hedging. This quotation is also to include the removal of the chain link fence.

A complaint has been received regarding a drainage issue at the rear of one property following the coppicing and removal of the tennis courts, and it was agreed that this matter would be monitored to see the situation once the seeded grass has grown and the land settled.

The clerk referred to the enquiry sent to the Essex Association of Local Councils (EALC) whether or not the parish council has a legal obligation to put up a fence having coppiced to ground level a line of trees on the boundary with the rear of properties that back onto the playing field. EALC have raised questions regarding this, and the clerk was asked to reply, advise details of the ownership of Harold Fairs Recreation Ground(HFRG) and the fact that the houses were built before the hedging/trees were planted. The clerk was also instructed to ask if a management agreement or lease is required for HFRG, as the parish council maintain HFRG and insure it, purchase and repair the play equipment and the play surface, arrange for ROSPA to inspect it annually, but is it owned by Great Tey Village Hall Trust, of which Great Tey Parish Council is sole trustee.

## **12.OLD PLAYING FIELD.**

Cllr Fairs referred to the enquiry from the residents of Nuts End regarding the tree on the boundary with the Old Playing Field. He said that he had met BTS who are the tree contractors for UK Power Networks. BTS agreed that UK Power Networks will remove the tree as it is near electricity lines. There has been no further contact from UK Power Networks and Cllr Hunt said that he would chase this.

## **13. ALLOTMENTS**

The clerk was asked to obtain a quotation from the handyman to cut back the trees and branches that are overhanging the right side boundary looking from the gate.

**14. CORRESPONDENCE NOT DEALT WITH ELSEWHERE**

From a parishioner asking whether the parish council would consider installing CCTV. Members agreed that this is not considered a viable option for the parish and the clerk was asked to reply accordingly.

From A120 Forum inviting the parish council to the next meeting. Cllr Fairs said that he would attend.

Copy correspondence from a parishioner to Borough Cllr Chillingworth asking for support to her request that the Community Wardens remain unchanged. This is in response to a letter from CBC advising of personnel changes and a reallocation of parishes to the Community Wardens.

From Bernard Jenkin MP enclosing copy correspondence from the ECC Cabinet Member following the parish council's email concerning the unacceptable Saturday bus service. He advises that there is a possibility that the bus timetable could be revised to allow for a further Saturday service around 11.30am.

**14. OTHER BUSINESS FOR DISCUSSION**

Cllr Williamson asked if the parish council agreed to holding the Best Kept Front Garden Competition and the Best Kept Allotment Plot Competition this year. This was agreed.

There being no further business the parish council meeting was closed at 9.38 pm.

Chairperson..... Date.....

Date.....

