

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held  
at the Village Hall, Great Tey on Tuesday 12<sup>th</sup> June 2012, at 7.30pm  
Present: Cllr R Bartleet, Cllr S Beesley (Chairman), Cllr R Brewer, Cllr N Veash, Cllr M Williamson  
Clerk Mr D Williams, Borough Cllr P Chillingworth, and 4 members of public attended.

## 1. APOLOGIES FOR ABSENCE – Cllr Fairs, Cllr Traube

## 2. DECLARATION OF INTERESTS – None

3. **CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 8<sup>th</sup> May 2012 were agreed as a true record and signed by the Chairman.

## 4. MATTERS ARISING FROM THE MINUTES

Cllr Brewer said that he had received a reply from Essex County Council (ECC) regarding our communication expressing a parishioner's concern with the Shrub End Recycling Centre, and this has been given to the member of public concerned.

Cllr Brewer said that the affordable housing survey questionnaires had been delivered with June's edition of Round and About.

Cllr Brewer said that he was pleased to see activity in and around the village regarding road repairs, and it was agreed that he send an email to ECC Cllr Brown and Borough Cllr Chillingworth thanking them for their involvement with this.

Cllr Brewer said that Mrs Brewer had put bedding plants into the front garden of the village hall. She was thanked for doing this.

## 5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth said that he has a grant of £2,000 available for one of his five parishes who submits the best project to help the community. If it is not awarded to any parish it will be spread evenly with £400 to each parish. Details are required by February 2013 at the latest, and members agreed to have this as an agenda item at the next meeting. Cllr Brewer will put a note in Round and About seeking parishioners' views about this.

Borough Cllr Chillingworth said that the Olympic torch will be in Colchester on 6<sup>th</sup> July.

The clerk mentioned that ECC Highways had advised of closures of several roads in the area over an 18 month period for road repairs. Specific details will be given 2 weeks before a road closure.

The transport representative said that there was no representative from Colchester Borough Council (CBC) at the recent passenger transport representatives' meeting. Borough Cllr Chillingworth said that he would take this matter up further.

Borough Cllr Chillingworth left the meeting.

## PUBLIC QUESTIONS

The meeting was suspended for public questions and statements:-

(i) The transport representative said that ECC are reviewing their statutory requirements regarding bus services, and he awaited minutes of the recent passenger transport representatives' meeting before considering further action. Cllr Brewer agreed to put a note in Round and About seeking public views regarding this.

(ii) A parishioner said that the present road repairs appeared to be of a better standard than previous repairs. The meeting resumed.

## 7. FINANCIAL MATTERS

(a) The following credits have been received:-

Allotment rental for new plot for part year	£	5.20
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(b) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)/ of which VAT:-	
101276	I Dyer – replacement of concrete steps HFRG mound	£ 408.00	£ 68.00
101277	I Dyer – handyman	£ 99.95	£ 16.66
101278	I Dyer – handyman	£ 73.13	£ 12.19
101279	I Dyer – grasscuts, 3 x OPF, 2 x HFRG	£ 184.80	£ 30.80
101280	I Dyer – grasscuts, 2 x OPF, 2 x HFRG	£ 158.40	£ 26.40
101281	D Williams – clerk salary £444.08 less PAYE £88.82	£ 355.26	
101282	HM Revenue & Customs - PAYE for clerk salary	£ 88.82	
101283	Anglian Water – allotment use	£ 1.52	
101284	L Tippett – internal auditor fee	£ 170.00	
101285	Rural Community Council of Essex – annual subscription	£ 55.00	
101286	Beryl Brewer – flowers for rose garden at village hall	£ 28.93	

Youth Activity Club Account

100049	Great Tey Village Hall Management Committee – hall rental	£	34.00
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(c) A donation was given to the Parish Council from The Trustees of Great Tey Village Hall for £340 for the works to the HFRG mound, and a transfer from Community Account to Business Saver Account for £1,300 was agreed. The resultant balances after all items are paid and received is Community Account Cr £1,055.22, Youth Activity Club Account Cr £ 1,044.23 and Business Saver Account Cr £ 14,013.23. The bank statements were signed by the chairman in evidence.

(d) The clerk advised that the internal audit had been completed and the report dated 6th June 2012 from the internal auditor was shown, and the salient points read out. The internal auditor's report was considered by all members and it was noted that the internal auditor stated that (1) the Council has properly assessed and managed the significant risks, (2) no other areas of risk had been identified, (3) tests in areas suggested by the Practitioners Guide have been undertaken and all matters have been covered, and (4) Section 4 of the Annual Return was completed and it can be forwarded to the External Auditor. Accordingly Section 1 and Section 2 were completed by the parish council who authorised the chairman and the clerk to sign them, and the clerk was instructed to forward the Annual Return to the external auditor accordingly.

(e) The clerk reported on the grant funding position for the two projects being considered.

An application for grant funding for the removal of the tennis courts has been made by The Trustees of the Village Hall for £10,000 to Peoples Health Trust Lottery. This application was not successful as previously reported. An application for £5,000 is prepared and will be made to BIFFA by the Parish Council once a second quotation for these works has been received. Cllr Fairs has said that he will arrange this quotation.

Applications for £13,582 to BIFFA by The Trustees of the Village Hall, and £10,000 to Cory by the Parish Council for the redecoration and repairs to the village hall have been submitted. Cory have declined the application as it was considered that the work required amounted to ongoing maintenance. BIFFA have responded by asking for a further application with more detail. Whilst they will consider a 100% grant, they require a third party to provide a 10% contribution of £1,385 (to include fees), and it was agreed that the parish council would provide this if necessary, and seek a contribution from the village hall management committee. This application will now be submitted. It was agreed that an application will be made to Essex County Council's Big Society Fund if the BIFFA application for the village hall works is subsequently declined.

## **8. PLANNING MATTERS Applications**

120946 Tey Rise, Chappel Road – proposed partial two storey rear addition and partial single storey rear addition – No objections subject to neighbours' views.

### **Approvals**

120576 Oak Lodge, Moor Road - erection of new fence to enclose garden area – approved subject to 2 conditions.

120595 Oak Lodge, Moor Road – retention of existing swimming pool building – approved subject to 2 conditions and informative.

120789 Unit 4, Tey Craft Centre, Brook Road – extant planning permission in order to extend time limit for implementation for a proposed extension to Unit 4 for storage –approved subject to 4 conditions

## **9. OLD PLAYING FIELD**

Cllr Williamson said that the organisers of the beacon lighting and the fireworks on Jubilee night should be congratulated. The clerk said that photographs will be put onto the Great Tey web site.

## **10. HAROLD FAIRS RECREATION GROUND**

Cllr Brewer said that two tiles were missing from the shelter, and the clerk was instructed to ask the handyman to replace these, and purchase a small stock if necessary.

## **11. CORRESPONDENCE NOT DEALT WITH ELSEWHERE**

From a parishioner asking to use disused basket ball court on Harold Fairs Recreation Ground (HFRG) for a silent video shoot on 28<sup>th</sup> and 29<sup>th</sup> July. Details have been supplied including a risk assessment and this has been agreed in principle subject to a donation of £40. The clerk was asked to reply accordingly and to put a note in Round and About advising parishioners of this, and that there will be no disruption of access and no disruption of enjoyment of remainder of facilities, with timings to be 11am-6pm on 28<sup>th</sup> July, and 9am-6pm on 29<sup>th</sup> July.

From CBC Planning sending results of a Customer Satisfaction Survey and advising of a trial of paperless planning application consultations. The clerk was asked to respond to this pointing out that the parish council did not agree with this for a number of reasons.

From the organiser of the local cricket matches, asking for permission to use HFRG on 1 July and the first weekend in September. This was agreed subject to them clearing up afterwards and having the necessary insurance, and the clerk was asked to reply.

From CBC advising that new Codes of Conduct and new Registers of Members Interests are required after 1<sup>st</sup> July, and further details are to be forwarded. This will be an agenda item at the next meeting.

There being no further business the parish council meeting was closed at 8.54 pm.

Chairperson.....

Date.....