

GREAT TEY PARISH COUNCIL

Minutes of the Annual General Meeting and the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 8th May 2012, at 8.05pm

Present:

Cllr R Bartleet, Cllr S Beesley, Cllr R Brewer, Cllr R Fairs, Cllr R Traube, Cllr N Veash, Cllr M Williamson
Clerk Mr D Williams and 2 members of public attended.

ANNUAL GENERAL MEETING

1.ELECTION OF CHAIRMAN

Cllr Fairs was proposed by Cllr Beesley and seconded by Cllr Williamson. There being no other nominations Cllr Fairs was duly elected chairman and took over the chair.

2.APOLOGIES FOR ABSENCE - None

3. **ELECTION OF VICE CHAIRMAN** – Cllr Beesley was proposed by Cllr Williamson and seconded by Cllr Traube. There being no other nominations Cllr Beesley was duly elected vice chairman.

4.ELECTION OF SUB COMMITTEES

It was agreed that the following sub committees be elected:-

Planning	- full council	Footpaths	- Cllr Bartleet, Cllr Traube
Finance	- full council	Village Hall	- Cllr Veash, Cllr Williamson
Highways	- Cllr Brewer, Cllr Traube	Web Site	- Cllr Beesley, Cllr Fairs
Housing	- Cllr Bartleet, Cllr Traube, Cllr Veash	Transport	- Cllr Traube, Cllr Brewer
Recreation	- Cllr Fairs, Cllr Williamson	Youth Activity Club	- Cllr Beesley

Mr J Bland agreed to remain as transport representative. He was thanked by the council for his involvement.

There being no further business the Annual General Meeting closed at 8.18pm.

PARISH COUNCIL MEETING -Opened at 8.19pm.

1.APOLOGIES FOR ABSENCE - None

2. DECLARATION OF INTERESTS – None

3. **CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 10th April 2012 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

Cllr Williamson said that she attended the annual meeting of the Village Hall Management Committee, and there was nothing contentious to report.

5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth attended the Annual Parish Meeting and said that he agreed that the roads in the Borough were in a bad state of repair. He said that he was in contact with the head of Recycling at Essex County Council (ECC) regarding concerns expressed by a member of the public regarding the Shrub End Recycling Centre.

6.REPORT FROM ESSEX COUNTY COUNCILLOR

ECC Cllr Brown attended the Annual Parish Meeting and said that there was a new Portfolio Holder for Highways and she will advise him of the state of the Great Tey roads and include our report.

PUBLIC QUESTIONS

The meeting was suspended for public questions and statements:-

(i).The transport representative said that he had a bus timetable for Essex in case anyone wanted to refer to it. The meeting resumed.

7. FINANCIAL MATTERS

(a) The following credits have been received:-

Colchester Borough Council – half precept and grant £ 7,809.50

(b) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)/ of which VAT:-
101270	R Fairs – Litter Pick barbeque expenses 2011 & 2012	£ 105.78
101271	D Williams – clerk salary £444.08 less PAYE £88.82	£ 355.26
101272	HM Revenue & Customs - PAYE for clerk salary	£ 88.82
101273	Rural Community Council of Essex – copying for Housing Survey	£ 51.60
101274	Aon Ltd – annual parish council insurance premium	£ 1,024.85
101275	R Stone – notice board annual rent	£ 10.00
	Youth Activity Club Account	
100048	Great Tey Village Hall Management Committee – hall rental	£ 15.60

(c) A transfer from Community Account to Business Saver Account for £6,000 was agreed and the resultant balances after all items are paid and received is Community Account Cr £1,004.90, Youth Activity Club Account Cr £ 1,078.23 and Business Saver Account Cr £ 15,313.23. The bank statements were signed by the chairman in evidence.

(d) The clerk presented the annual accounts for the year ended 31st March 2012. These accounts showed total income of £ 15823.32; total payments of £13957.73 including Youth Activity Club payments of £307.20; bank balances of £ 12,580.26 and total reserves of £73,388.76. It was agreed that the accounts be accepted and the accounts were signed by the chairman and clerk. It was agreed that the internal auditor, L Tippett, be asked to audit these accounts within the external auditor's timescale before the accounts are submitted to the external auditor.

(e) The clerk reported on the grant funding position for the two projects being considered. An application for grant funding for the removal of the tennis courts has been made by The Trustees of the Village Hall for £10,000 to Peoples Health Trust Lottery. This application was not successful as previously reported. An application for £5,000 is prepared and will be made to BIFFA by the Parish Council once a second quotation for these works has been received. Cllr Fairs has said that he will arrange this quotation. Applications for £13,582 to BIFFA by The Trustees of the Village Hall, and £10,000 to Cory by the Parish Council for the redecoration and repairs to the village hall have been submitted. BIFFA have responded by asking for a further application with more detail. This is being prepared. Cory have declined the application as it was considered that the work required amounts to ongoing maintenance. It was agreed that an application will be made to Essex County Council's Big Society Fund if the BIFFA application for the village hall works is declined.

8. PLANNING MATTERS Applications

120715 – Land between Marshall Farm House and Marshalls House, Chappel Road – minor material amendment to permission F/COL/00/1842 (residential development comprising 2no 3 bedroom houses and 3no detached houses) to permit re-orienting plot 5 detached house - We object to this application as we do not consider that it is a minor material amendment to permission F/COL/00/1842 and consider that it should be the subject of a new planning application.

120789 Unit 4, Tey Craft Centre, Brook Road – extant planning permission in order to extend time limit for implementation for a proposed extension to Unit 4 for storage - No objections subject to neighbours' views.

9. AFFORDABLE HOUSING SURVEY

Cllr Brewer said that the letter accompanying the housing survey together with the surveys will be delivered with the June copies of Round and About to every house in the parish.

10. HIGHWAYS

Cllr Brewer said that the report regarding the state of the roads in the parish has been sent to Essex County Cllr Brown and Borough Cllr Chillingworth for them to forward to ECC Highways and the new Highways Panel.

11. VILLAGE HALL

Cllr Traube said that the house adjacent to the village hall car park has been sold, and the parish council should advise the new owners that there is no access from the village hall car park to their property.

12. HAROLD FAIRS RECREATION GROUND

Cllr Fairs said that he met with Mr Dyer and discussed the repair required for the steps to the mound, which will be done.

13. OTHER BUSINESS FOR DISCUSSION

Cllr Brewer said that he will put red, white and blue bedding plants in front of the village hall.

Cllr Brewer said that water was still flowing in the road just before Tey Craft Centre, Brook Road and the clerk was asked to contact Anglian Water again regarding this.

Cllr Beesley said that he would put details of the police contacts on the web site.

There being no further business the parish council meeting was closed at 9.30 pm.

Chairperson.....

Date.....