

GREAT TEY PARISH COUNCIL

Minutes of the Annual General Meeting and the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 12th May 2015, at 7.45 pm

Present: Cllr Barron, Cllr Bartleet, Cllr Beesley (Chairman), Cllr Hamer, Cllr Williamson.
Clerk Mr D Williams and 2 members of the public attended.

ANNUAL GENERAL MEETING

1.ELECTION OF CHAIRMAN

Cllr Beesley was proposed by Cllr Williamson and seconded by Cllr Bartleet. There being no other nominations Cllr Beesley was duly elected chairman unanimously.

2.APOLOGIES FOR ABSENCE – None

3. **ELECTION OF VICE CHAIRMAN** – Cllr Bartleet was proposed by Cllr Williamson and seconded by Cllr Barron. There being no other nominations Cllr Bartleet was duly elected vice chairman unanimously.

4.ELECTION OF SUB COMMITTEES

It was agreed that this matter be dealt with in the following parish council meeting.

There being no further business the Annual General Meeting closed at 7.52pm.

PARISH COUNCIL MEETING -Opened at 7.53pm.

1. APOLOGIES FOR ABSENCE –None

2. **DECLARATION OF INTERESTS** – Cllr Barron declared an interest in the five planning applications in minute 9, and said that she would withdraw from the meeting room whilst these applications were being considered.

3. **CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 14th April 2015 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES – None

PUBLIC QUESTIONS AND STATEMENTS - None

5. **REPORT FROM COLCHESTER BOROUGH COUNCILLOR** - At the Annual Parish Meeting Borough Cllr Chillingworth said that the Park and Ride scheme had started in Colchester.

6. **REPORT FROM ESSEX COUNTY COUNCILLOR** - At the Annual Parish Meeting Essex CC Cllr Brown said that the Local Highways Panel in Colchester has £1,250,000 available for small highways projects, and said that any proposals should be forwarded as soon as possible.

7. CO OPTION OF PARISH COUNCILLORS TO FILL THE VACANCIES

Cllr Beesley said that following the recent election there were two vacancies for parish councillors. Cllr Williamson proposed Mr R Fairs and Cllr Bartleet seconded. There were no the nominations and Mr Fairs was co opted unanimously and joined the table.

8. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee		Amount (£)/ of which VAT:-	
101480	Aon UK Limited – renewal of parish council policy	£	948.02	
101481	D Williams-clerk salary £458.33 less PAYE £91.60	£	366.73	
101482	HM Revenue & Customs - PAYE for clerk salary	£	91.60	
101483	I Dyer – grasscuts HFRG & OPF	£	132.00	£ 22.00
101484	EALC (Essex Association of Local Councils) subscription	£	261.71	
101485	Anglian Water – water for allotments	£	3.08	

(b) The resultant balances after all items are paid and received is Community Account Cr £20,894.48, Business Saver Account Cr £ 22.38, and Youth Activity Club Account Nil Balance. The Youth Activity Club will be closed. The bank statements were signed by the chairman in evidence.

c) The clerk presented the annual accounts for the year ended 31st March 2015. These accounts showed total income of £ 17,297.95; total payments of £ 14,163.68 including Youth Activity Club payments of £449.23; bank balances of £ 15,013.85 and capital reserves of £61,623.11. It was agreed that the accounts be accepted and the accounts were signed by the chairman and clerk. It was agreed that the internal auditor, Ms L Tippett, be asked to audit these accounts within the external auditor's timescale before the accounts are submitted to the external auditor. It is noted and accepted that Ms Tippett has undertaken the internal audit for a number of years.

(d) The annual parish council insurance is due for renewal on 1st June. The existing insurer is Allianz and their broker Aon UK Ltd quote £948.02, the same premium as last year. However several parts of the policy cover have been increased. The clerk was instructed to contact Aon UK and discuss these amendments and advise

councillors if the cover and thus the premium quotation can be reduced. We obtained an alternative quotation from Zurich Insurance last year and so are satisfied that the market has been tested.

9. PLANNING MATTERS

(a) Applications

- 150752 Pattocks House, Pattocks Lane, Chappel - Proposed new outbuildings and change in land and boundary between Pattocks Farm & Pattocks Farm House - No objection subject to neighbours' views.
- 150753 Pattocks House, Pattocks Lane, Chappel - Proposed new outbuildings and change in land and boundary between Pattocks Farm & Pattocks Farm House - No objection subject to neighbours' views.
- 150774 Pattocks Farm, Pattocks Lane, Chappel- Application for prior notification of a proposed agricultural Building - No objection subject to neighbours' views. However we believe the application to be invalid as it does not meet the criteria for a prior notification on the basis that it is more than 465 square metres, and within 400 metres of a listed building as it is holding livestock.
- 150859 Barn To South Of Teycross Farmhouse, Tey Cross Farm, Earls Colne Road - Conversion of redundant listed barn and new extension for residential use - No objection subject to neighbours' views.
- 150860 Barn To South Of Teycross Farmhouse ,Tey Cross Farm, Earls Colne Road,- Listed building application for conversion of redundant barn and new extension for residential use - No objection subject to neighbours' views.

10. THE CHEQUERS INN

Members agreed that the Chequers Inn should be registered as a village asset by the parish council. Cllr Hamer said that she would send details of this to the clerk who was asked to then submit the registration.

11. HIGHWAYS

Cllr Bartleet said that Salmons Lane is being repaired and work on Brook Road is being done. The clerk was asked to remind councillors of the position regarding the cutting of the grass bank outside Old Warrens in The Street.

12.PROTECTED LANES

Councillors referred to previous discussions regarding the designation of lanes in the parish as protected lanes, and said that the full implication of how it may affect residents in these lanes should be clarified. Cllr Barron also asked if there are cost implications for the parish, Borough and County Council. It was agreed to ask the clerk to write to Colchester Borough Council to advise that we have lanes worthy of consideration, to ask for details of the process, to seek answers to the questions raised, and from that response the clerk was asked to draft an article for Round and About for approval by councillors.

13. VILLAGE HALL

The clerk was instructed to ask the Village Hall Manager to arrange for a padlock to be put on the oil tank.

14. HAROLD FAIRS RECREATION GROUND

Cllr Fairs said that he will meet the contractor on site and instruct him regarding the removal of the trees around the tennis court. Once the tree works have been done application can be made to CBC for approval for the ground works. Members agreed that the Recreation Ground can be used for two village cricket matches on 14th June and 13th September, subject to having satisfactory public liability insurance in place, and clearing up afterwards.

15. ALLOTMENTS –

The clerk reported that the rental for one plot is outstanding, but payment has been promised.

16.CORRESPONDENCE NOT DEALT WITH ELSEWHERE

From CBC - a request for completion of the Register of Interests by all councillors by 1st June.

17. OTHER BUSINESS FOR DISCUSSION

Cllr Bartleet asked that the parish council's appreciation of the long term of office as Chairman by Cllr Fairs be recorded. Cllr Fairs was thanked by all members.

4.ELECTION OF SUB COMMITTEES

It was agreed that pending the appointment of a councillor the following sub committees be elected:-

Planning	- full council	Footpaths	-	Cllr Bartleet, Cllr Hamer
Finance	- full council	Village Hall	-	Cllr Williamson, Cllr Hamer
Highways	- Cllr Bartleet, Cllr Hamer	Web Site	-	Cllr Beesley, Cllr Fairs
Housing	- Cllr Bartleet, Cllr Barron	Transport	-	Cllr Bartleet
Recreation	- Cllr Williamson, Cllr Fairs	Youth Activity Club	-	Cllr Beesley

There being no further business the parish council meeting was closed at 9.45 pm.

Chairperson.....

Date.....