

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held

at the Village Hall, Great Tey on Tuesday 8th November 2011, at 7.30pm

Present: Cllr R Bartleet, Cllr S Beesley (Chairman) Cllr R Brewer, Cllr R Traube, Cllr M Williamson
Clerk Mr D Williams, M Salmon Zone Manager and G Cole from Colchester Borough Council (CBC), and 1
member of public
attended.

1. APOLOGIES FOR ABSENCE - Cllr Fairs, Borough Cllr Chillingworth

2. DECLARATION OF INTERESTS – None

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING - The minutes of the last parish council meeting of 11th October 2011 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

Cllr Bartleet said that the salt for the Highways scheme had been delivered. Cllr Brewer and Cllr Traube said that they had each received a response from a parishioner advising of areas that need to be salted.

Cllr Brewer said that he was in contact with Mr J Carr regarding the input of the village directory onto the parish web site.

5. PRESENTATION BY M SALMON, COLCHESTER BOROUGH COUNCIL STREET SERVICES.

Mr Salmon introduced himself as Zone Manager of Street Services responsible for Great Tey parish and matters relating to litter, litter picking, dog fouling, fly tipping, fly posting, and small works including grass cutting. The zone team also help parishioners with doctors' visits and collecting prescriptions. Contact details were given. He arranged to visit again.

6. FINANCIAL MATTERS

(a) The following credits have been received - Allotment rental £ 25.00

(b) The following cheques were approved for payment:-

| Chq.No. | Payee | Amount (£)/ | of which VAT:- |
|---------|---|-------------|----------------|
| 101237 | B & S Chains (Midlands)Ltd – repair kit for play area surface (This replaces cheque no 101235 for £56.70 which is destroyed) | £ 71.05 | £ 11.84 |
| 101238 | Colchester Borough Council – fee for uncontested election in May | £ 58.20 | |
| 101239 | D Williams – clerk salary £358.33 less PAYE | £ 286.73 | |
| 101240 | HM Revenue & Customs - PAYE for clerk salary | £ 71.60 | |
| 101241 | Audit Commission – external audit fee | £ 342.00 | £ 57.00 |
| 101242 | Round & About Gt Tey – donation | £ 260.00 | |
| 101243 | Anglian Water – water costs for allotments | £ 29.18 | |

Youth Activity Club Account

100042 Great Tey Village Hall Management Committee – hall rental £ 31.20

(c) A transfer from Business Saver Account to Community Account for £1,000 was approved, and the resultant balances after all items are paid and received is Community Account Cr 894.68, Youth Activity Club Account Cr £1,234.23, and Business Saver Account Cr £13,610.22. The bank statements were signed by the chairman in evidence.

(d) The clerk presented the audit report from the external auditors for the accounts for the year ended 31 March 2011 which had been signed with no comment.

(e) An email from the editor of Round and About detailing the future administration of the bank account for Round and About was read out and circulated to members.

7. PLANNING MATTERS

Approvals

102422 East Gores Farm, East Gores Road – change of use of Shed F from redundant agricultural use to B1 office use –

approved subject to 5 conditions

102432 East Gores Farm, East Gores Road – change of use of Building K to Business Storage (B8 storage and distribution) –

approved subject to 5 conditions

8. TREE PLANTING INITIATIVE

The Scout troop has been offered trees by the Woodland Trust and has advised that the trees will be British native trees. It has been agreed that the most favourable location was to create a woodland hedged area at the top of the Harold Fairs Recreation Ground. The scout troop will plant them as part of their badge work. The Brownies have also been offered and have taken delivery of trees which can be planted in the same area.

The clerk was instructed to advise Cllr Fairs and ask him if he had been able to consult the tree surgeon regarding planting guidance. Arrangements can then be made for the planting of these trees.

It was agreed not to proceed with the Green Parishes Scheme with CBC in view of these trees provided locally, and the clerk was asked to advise CBC.

9.FUNDING FOR VILLAGE PROJECTS

The quotation for the removal of the tennis courts and filling in the area and making good is £6,685 plus VAT. The estimate for the removal of the trees around the tennis court is £2,000. The clerk was asked to look at possible funders and circulate relevant details. This will be an agenda item for the next meeting. He was asked to note that the village hall upgrading will also be a funding requirement.

10. HIGHWAYS

Cllr Brewer said that a reply is awaited from Highways concerning the issues raised.

11. OLD PLAYING FIELD

Cllr Bartleet asked if any progress had been made with UK Power Networks regarding the tree cutting on the boundary with Nuts End. The clerk advised that a response is awaited.

12. VILLAGE HALL

Cllr Traube said that the main hall swing doors have been repaired, and the broken ceiling tile has been replaced. He has met three contractors and is awaiting quotations for complete repainting and some repairs, both internally and externally, and a contribution will be sought from the Management Committee.

Cllr Traube said that the fire alarms and fire system is to be checked. He reported that some parishioners had complained of restricted service at the post office because the computer line had failed. The Post Office engineer is to be asked to repair it.

Cllr Williamson said that a parishioner had asked to use the village hall car park for a domestic event, and this was agreed.

13. HAROLD FAIRS RECREATION GROUND

The clerk was instructed to ask the handyman to report on the position regarding the pigeon deterrent repairs. The clerk was also asked to liaise with Cllr Fairs and the handyman regarding the replacement of the rotting posts at the play area.

14. CORRESPONDENCE NOT DEALT WITH ELSEWHERE

A consultation on the future of Chalkney Wood was received from Essex County Council – Cllr Bartleet said that it was satisfactory as a schedule of works over the next few years was outlined and there were no plans to alter the wood.

PUBLIC QUESTIONS

None.

15. OTHER BUSINESS FOR DISCUSSION

Following the article in Round and About asking parishioners for details of areas to be salted in bad weather, further information has now been received from Essex County Council Highways. After discussion Cllr Brewer agreed to place a further article in Round and About advising parishioners that they will have to collect salt from a village location to store and then use on pavements when required. It was agreed that the clerk will receive the requests and pass onto the salt storage area. This will be an agenda item next month.

Cllr Beesley said that the parish council had received the resignation of Cllr Brook. The clerk was asked to thank him for his involvement during his time on the council. Cllr Williamson suggested a possible co-option of a new councillor should a co-option be required, and this will be an agenda item next month.

Cllr Beesley said that he would contact Anglian Water asking them to tidy up the area in front of the water reservoir on Chappel Road. He will also advise them of a water leak half way down Coggeshall Road.

Cllr Beesley said that a neighbour was concerned with a near accident at the junction of Tey Road and Chappel Road, and Cllr Brewer said that the Zone Manager is visiting shortly, and he will ask him if he can suggest any work that can improve the safety at this junction

There being no further business the parish council meeting was closed at 9.40 pm.

Chairperson.....

Date.....