

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held  
at the Village Hall, Great Tey on Tuesday 11<sup>th</sup> October 2011, at 7.30pm

Present: Cllr R Bartleet, Cllr S Beesley, Cllr R Brewer, Cllr R Fairs (Chairman),

Cllr R Traube, Cllr M Williamson

Clerk Mr D Williams and Borough Cllr P Chillingworth. No member of public attended.

## 1. APOLOGIES FOR ABSENCE - Cllr Brook

## 2. DECLARATION OF INTERESTS – None

**3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 13<sup>th</sup> September 2011 were agreed as a true record and signed by the Chairman.

## 4. MATTERS ARISING FROM THE MINUTES

Cllr Traube said that work to the tree in the middle of Moor Road at the junction of Chappel Road had been done. Cllr Brewer said that the Parish Emergency Plan had been completed, circulated to councillors and a copy sent to Colchester Borough Council (CBC). Cllr Bartleet said that it should be reviewed annually, and it was agreed to review it in April.

## 5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth said that CBC's involvement with highways matters was as the majority member of the Area Highways Forum, with CBC members from Colchester town wards, and none from rural areas. The national planning policy framework consultation has been issued. Planning will be more locally focused and will change planning. It will support sustainable development and economic development against environmental and social issues. Neighbourhood plans are to be introduced. Borough Cllr Chillingworth left the meeting.

## 6. FINANCIAL MATTERS

(a) The following credits have been received:-

Allotment rental	£	12.50
Colchester Borough Council – half precept and grant	£	7,295.00
Trustees of Great Tey Village Hall –donation re play equipment works	£	196.75

(b) The following cheques were authorised for payment:-

Chq.No.	Payee	Amount (£)/ of which VAT:-	
101230	Playdale Playgrounds Ltd – parts for play equipment	£ 73.20	£ 12.20
101231	D Williams – clerk salary £358.33 less PAYE	£ 286.73	
101232	HM Revenue & Customs - PAYE for clerk salary	£ 71.60	
101233	I Dyer – grasscuts – 1 x OPF, 1 x HFRG	£ 79.20	£ 13.20
101234	Great Tey Village Hall Management Committee – hall rental	£ 52.80	
101235	B & S Chains – repair kit for play area surface	£ 56.70	
101236	Great & Little Tey PCC – donation re churchyard grasscuts	£ 300.00	
Youth Activity Club Account			
100041	Great Tey Village Hall Management Committee – hall rental	£ 46.80	

(c) A transfer from Community Account to Business Saver Account for £6,500 was approved, and the resultant balances after all items are paid and received is Community Account Cr 956.74, Youth Activity Club Account Cr £1,265.43, and Business Saver Account Cr £14,610.22. The bank statements were signed by the chairman in evidence.

## 7. PLANNING MATTERS

### Approvals

- 111350 Dovedale, Moor Road – proposed side, rear and front extensions – approved subject to 3 conditions
- 111378 Two Hoots, 12 Chappel Road – two storey side extension – approved subject to 4 conditions
- 111427 Monticilli, Brook Road – modifications to roof – approved subject to 3 conditions
- 111560 The Forge, Chappel Road – erection of first floor extension & internal alterations to form larger kitchen & dining area & alterations to external appearance – approved subject to 4 conditions

## 8. TREE PLANTING INITIATIVE

The chairman referred to an email from CBC regarding a tree planting initiative, whereby trees would be made available to the parish free of charge. It was agreed that the most favourable location was to create a woodland hedged area at the top of the Harold Fairs Recreation Ground. As the Scout troop had also been offered trees by the Woodland Trust, the clerk was instructed to ask them the type of trees and their height and ask if assistance had been offered with their planting by the Woodland Trust. Upon receipt of their reply Cllr Fairs would seek advice from a local tree surgeon, and then circulate recommendations to councillors so that the trees can be ordered by the due date of the end of October.

**9.FUNDING FOR VILLAGE PROJECTS**

Cllr Fairs said that he had met with contractors to discuss the council’s requirements for a quotation for removal of the tennis courts, and the quotation is awaited. Sportengland is a further source of possible funding.

**10. HIGHWAYS**

Cllr Brewer referred to the standard of road repairs in the parish and said that Essex County Council (ECC) and CBC are not making it clear who is responsible for highways issues such as pothole repairs, the overhanging trees and lack of white lines on the main road from A120, and the width of roads. It was agreed that Cllr Brewer and Cllr Traube would draft an email to be sent to ECC Highways, the ECC Councillor, and the CBC Councillor and circulate it for approval by all councillors.

**11. OLD PLAYING FIELD**

The clerk confirmed that UK Power Network have been asked to prune the tree near the boundary of the OPF and Nuts End, The Chase.

**12. VILLAGE HALL**

Cllr Traube said that the main hall swing doors are being repaired, and that this will be funded by the Management Committee. A ceiling tile has been broken by a hirer, and a replacement tile is being sought. He is awaiting quotations for complete repainting and some repairs, both internally and externally, and a contribution will be sought from the Management Committee.

**13. HAROLD FAIRS RECREATION GROUND**

(a)The quotation of £215 plus VAT for the replacement of 7 rotted posts in the play area was considered, together with the quotation of £345 plus VAT to replace 12 posts as the handyman said that a further 5 would need replacing in 12 to 18 months. Cllr Traube said that he had reinspected the site and considered that 12 posts needed replacing. He recommended that the quotation for £345 for 12 posts is accepted and this was agreed. The clerk was instructed to obtain the repair kit for the play area surface at a cost of £56.70 and confirm acceptance of the quote with the handyman advising that Cllr Fairs will contact him to arrange to meet to discuss the repair. It was also agreed that the Trustees of the Village Hall would be approached for a donation to cover this cost.

(b) Cllr Williamson advised that the cost of the parts to repair the 2 items of play equipment - the spring chickens, was £73.20 and this was agreed. The clerk was asked to place the order.

(c)Cllr Fairs said that a report had been received from the handyman regarding vandalism to the recently repaired play equipment, together with some fly tipping. He was instructed to reply, asking that the damage be repaired and the rubbish cleared.

**14. CORRESPONDENCE NOT DEALT WITH ELSEWHERE**

From the Zone Manager for Street Services, CBC, suggesting that he attends a parish council meeting to give details concerning his role. It was agreed to invite him to the next meeting and the clerk was asked to reply. Details received concerning the Queen’s Diamond Jubilee Beacons which are being arranged in June 2012, inviting the parish to participate. The clerk was asked to keep these on file.

**PUBLIC QUESTIONS**

No public were present.

**15. OTHER BUSINESS FOR DISCUSSION**

Cllr Fairs said that he met with Strutt Parker when they inspected the overhanging trees on Chappel Road, and they said that they will report and recommend that the trees be cut back away from the footway.

Cllr Bartleet said that arrangements should be made to distribute the road salt for use during wintry weather, and Cllr Brewer said that he would put an article in Round and About seeking suggestions from parishioners regarding problem areas.

Cllr Beesley asked whether the Emergency Plan could be published on the parish web site. This was agreed but the private information regarding the local volunteers of services should be excluded. The clerk was instructed to ask CBC whether the Emergency Plan information is exempt from the Data Protection Act.

Cllr Traube said that the Community Speedwatch Group was now in operation in the village.

Cllr Brewer said that he had started work putting the Village Directory details in a format to publish onto the web site.

Cllr Brewer said that he had investigated the play area reports and considered that with the ROSPA and Allianz Engineering reports the council was duplicating reports. The clerk was asked to provide him with details of the main insurer’s policy to establish the play area report requirements.

There being no further business the parish council meeting was closed at 9.38 pm.

Chairperson.....

Date.....