

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey

On Tuesday 11<sup>th</sup> April 2006, at 7.30 pm.

Present:

Cllr R Bartleet (Chairman), Cllr R Brewer, Cllr A Coy, Cllr R Fairs, Cllr W Ford,

Cllr R Traube, Cllr M Williamson.

Clerk Mr D Williams and 1 member of public attended.

1. APOLOGIES FOR ABSENCE – Borough Cllr P Chillingworth

2. DECLARATION OF INTERESTS – None.

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING.

The minutes of the last parish council meeting of 14<sup>th</sup> March 2006 were agreed as a true record and signed by the chairman.

4. MATTERS ARISING FROM THE MINUTES

Cllr Williamson reported that the plaques have been installed on the railings around the jubilee tree. Cllr Traube advised that the cost of painting the kerb on the village hall car park with florescent paint is £400. It was agreed that this would be discussed as an agenda item next month.

5. FINANCIAL MATTERS

(a) Funds received – HM Customs & Excise – VAT refund - £4,532.11

(b) The clerk advised that the auditor's report for the year ended 31 March 2005 and been received. It stated that the only matter giving cause for concern that relevant legislation and regulatory requirements have not been met is that the statement of accounts has not been signed on or before 30 September 2003 (they mean 2005) as required by the Accounts and Audit Regulations 2003. The clerk advised that the statement of account had been presented to the council on 14<sup>th</sup> June 2005 and approved then, but was not signed until after it had been returned from the internal auditor. It was agreed that in the future it would be signed when presented and before it was sent to the internal auditor.

(c) The following cheques for payment were approved

Chq. No.	Payee	Amount (£)/	of which VAT:-
100806	I Dyer – handyman works	£ 300.80	£ 44.80
100807	I Dyer – play area – repairs to equipment	£ 436.75	£ 65.05
100808	D Williams – clerk salary	£ 312.83	
100809	Lubbock Fine – auditors fee	£ 141.00	£ 21.00
100810	Essex Assoc of Local Councils – annual subscription	£ 193.33	
100811	Gt Tey Village Hall Mgmt Committee – hall rent	£ 45.00	
100812	Aon Risk Services – Allianz Engineering Pol re playarea	£ 323.50	£ 48.18
100813	W Ford – consumables for barbeque at litter pick	£ 9.06	
100814	L F Hermon – village hall works	£ 76.38	£ 11.38
100815	Great & Little Tey PCC – donation re churchyard grasscuts	£ 676.25	

It was agreed that £1,000 be transferred from Community Account to Business Premium Account. The resultant balances after all items are paid and received is Community Account Cr £2,139.29, and Business Premium Account Cr £10,602.69.

6. PLANNING MATTERS

Applications:

LB/COL/06/0443 Moor Farm, Moor Road – replace sashes in 14 windows and replace one pair of french doors using 20mm glazing bars – no objections subject to neighbours' views.

Approvals

C/COL/06/0195 East Gores Farm, East Gores Road – change of use for shed D from agricultural to storage of flowers and decorations and preparation of flower arrangements – approved subject to 3 conditions

F/COL/05/2057 Rudland Farm, Chappel Road – removal of agricultural occupancy condition – approved subject to 2 conditions.

7. VILLAGE HALL

Cllr Coy suggested that air fresheners be installed in the village hall. The council suggested that he put this before the village hall management committee.

8. WEB SITE REPORT

The clerk advised that the web site designer, Mr Appleton, has said that he can give a demonstration of the content of the web site at the Annual Parish Meeting in May. It was agreed that we launch the web site then, and we have

to decide who is to be responsible for updating the various pages in the future. The details of the demo site are to be recirculated to councillors and their views on this are sought before the next meeting with the Mr Appleton

#### 9. COLCHESTER BOROUGH COUNCIL PARISH GRANT SCHEME

It was agreed that the council submit an application under this scheme for the resurfacing of the car park at the Harold Fairs Recreation Ground. Cllr Traube said that he had obtained a quotation of £18,950 plus VAT and had discussed drainage issues with Essex County Council, Highways Department and the Land Drainage Authority. Two further quotes are to be arranged by Cllr Fairs and Cllr Traube and Cllrs Traube, Williamson and Brewer agreed to complete the application form which has to be received by 12<sup>th</sup> May.

#### 10. ANNUAL PARISH MEETING

The agenda for the meeting on 9<sup>th</sup> May at 7pm was agreed.

#### 11. CORREPDENCE NOT DEALT WITH ELSEWHERE

From Essex Association of Local Councils advising that it had been decided to reform the Colchester Association of Local Councils. It was agreed that the parish council would join the association and we await further details. From Mr I Dyer advising that the boundary wire fence on the east side of the Old Playfield has been cut by one of the residents and will be repaired shortly. He also advised that repairs to some play equipment are delayed because parts are awaited.

From Essex County Council regarding Health and Safety requirements for the parish paths partnership scheme. Cllr Brewer agreed to look at this and report back.

From the Treasurer of Great and Little Tey Parochial Church Council advising that the first cut of grass in the churchyard has taken place with the grass cuttings gathered, and that the appearance looked superb. The council agreed and also agreed to send the annual donation of £676.25.

From the River Colne Countryside Project advising of the launch of the Colne Valley Path.

From Colchester Borough Council forwarding the new Strategic Plan 2006-2009.

From Rural Community Council of Essex enclosing posters confirming that the village has entered the Essex Village of the Year Competition. The posters are to be put up on the parish notice board.

#### PUBLIC QUESTIONS

The meeting was suspended for public questions and statements.

The Bus Station in Colchester is dangerous for pedestrians and the Borough Councillor has been informed.

Is the parish council aware of any plans to issue householders with wheeley bins – we are not aware of any plans.

The meeting resumed.

#### 12. OTHER BUSINESS FOR DISCUSSION

Cllr Ford mentioned that a fence had been placed around a caravan at the rear of 4 Teyfield Cottages, suggesting that it was being used as a dwelling. He also mentioned a wooden structure on the side of 5 Langley Cottages and it was agreed that the clerk ask Colchester Borough Council Planning Department to investigate these two cases to ensure that they are within planning consents.

Cllr Williamson said that there were several holes in Coggeshall Road which should be rectified, and it was agreed that the clerk contacts Essex County Council Highways Department. Cllr Ford mentioned holes in Brook House Road, and these will be reported at the same time.

Cllr Coy reported that the litter pick was successful with 20 people attending, and 32 bags of rubbish were picked up the next day. The clerk was asked to advise Colchester Borough Council of this. Cllr Coy and Cllr Ford were thanked for organising this litter pick and the barbeque afterwards.

Cllr Bartleet advised that following our letter to Mr Bernard Jenkin regarding the withdrawal of government funding for the Post Office Account in 2010 and his acknowledgment, he was now aware of another related issue being the withdrawal of the Post Office subsidy in 2008. It was agreed that the clerk would write to Mr Jenkin concerning this.

Date and time of the next meeting – Tuesday 9<sup>th</sup> May 2006 at 7.30 pm.

The parish council meeting was closed at 9.20 pm.

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Chairperson.....

Date.....