

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey

On Tuesday 11<sup>th</sup> October 2005, at 7.30 pm.

Present:

Cllr R Bartleet (chairman), Cllr R Brewer, Cllr A Coy, Cllr R Fairs, Cllr W Ford,

Cllr R Traube, Cllr M Williamson,

Clerk: Mr D Williams, 1 member of public attended.

1. APOLOGIES FOR ABSENCE – None

2. DECLARATION OF INTERESTS – None.

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING.

The minutes of the last parish council meeting of 13<sup>th</sup> September 2005 were agreed as a true record, and signed.

4. MATTERS ARISING FROM THE MINUTES

Cllr Fairs suggested a domain name for the web site for the village. The clerk reported that two volunteers had shown interest in designing the web site, and it was agreed that we would seek further information from them including examples of previous sites designed. A sub committee of Cllrs Bartleet, Fairs and the clerk would consider further. In the meantime we would leave the registration of a web site domain name. Cllr Ford asked whether the site of the speed camera had been identified by Essex County Council Highways Department. The clerk advised that it had not, and he will enquire further. The clerk reported interest had been shown in the vacant allotments, and it was agreed that these would be allocated to parishioners on the waiting list.

5. FINANCIAL REPORT

a) Funds received – Colchester Borough Council – grant/precept £7,096.00

b) It was resolved that the following payments be made:-

Chq. No.	Payee	Amount (£)/ of which VAT:-	
100769	White Colne Parish Council – purchase of filing cabinet for village hall	20.00	
100770	D Williams – clerk salary	303.75	
100771	Great Tey Village Hall Management Committee – hall rent	37.50	
100772	Post Office Stores – two years rental for parish notice board	20.00	
100773	R F Traube – incidental expenses for village hall including keys	67.16	9.58
100774	Mercury Blinds – blinds for village hall	995.75	148.30

The clerk reported that the accounts for the year ended 31<sup>st</sup> March 2005 had not yet been returned by the internal auditor. He will seek their return and advise the external auditors of the position.

It was agreed that a transfer of £7,000 be made from Community Account to Business Premium Account. The resultant balances after payment of cheques approved is £1,030.22 on Community Account, and £15,452.16 on Business Premium Account.

6. PLANNING MATTERS

Applications:

F/COL/05/1559 Tey Brook Craft Centre, Tey Brook Farm – variation of condition 04 of planning condition COL/1797/88, to allow B1 & B2 use business and general industry – no objections subject to neighbours' views.

Approvals

A/COL/05/1334 Skills Kindergarten, Meadow Barn, Warrens Farm – permission given for signs 1 & 5 subject to 5 conditions, and refusal for signs 2, 3 & 4.

Withdrawn

K/COL/05/1080 Marshalls Farm, Chappel Road – certificate of lawfulness for existing residential accommodation – application withdrawn.

Refusal

F/COL/05/1401 2 Farmfield Road – two storey side extension & conservatory – refused.

7. VILLAGE HALL ALTERATIONS AND FUND RAISING

Cllr Traube reported that the refurbishments to the village hall have been completed and the contractors are working through a snagging list which is expected to be finished by the end of October. A grant of £15,265 has been agreed by Colchester Borough Council for the refurbishments. There are no more fund raising activities planned.

8. THE EFFECT OF THE REVISED LICENSING LAWS ON THE VILLAGE HALL

Cllr Brewer reported that he had contacted the Licensing Enforcement Officer at Colchester Borough Council who advised that the Village Hall is not covered by a premises licence, and where the hirer plans to sell alcohol, a Temporary Event Notice (TEN) has to be obtained at a cost of £21. The Village Hall Management Committee (VHMC) can put the responsibility on their booking forms on the hirer to apply to the Council to obtain a TEN. A

maximum of 12 TEN's are allowed for each premises per annum. 10 days notice is required by the Council to deal with TEN applications, and the hirer has to obtain the written consent of the VPMC. The person holding the TEN does not have to present at the event but contactable. It was agreed to change the hiring agreement to cover these changes to the licensing laws, and that the Model Hiring Agreement is adopted.

#### 9. JUBILEE TREE AND RAILINGS AT THE JUNCTION OF COGGESHALL ROAD AND THE STREET

The clerk reported that he had made contact with the police and was seeking information regarding insurance details if any. The clerk was asked to contact Colchester Borough Council and arrange for the car to be removed. Councillors agreed to consider ways of raising funds to replace the tree and railings and the plaque.

#### 10. CORRESPONDENCE NOT DEALT WITH ELSEWHERE

From The Countryside Agency sending a map of open spaces in the parish. Cllr Williamson is to see whether this can be framed and put in the village hall.

From the Rural Community Council of Essex inviting delegates from the village to an anniversary reception marking 50 years of the Best Kept Village Competition. It was agreed that the clerk would contact parishioners who have been awarded places in the Best Kept Front Garden Competition.

From Mr Ivan Dyer giving a report on the works required to the Play Area. It was agreed that this report be circulated to councillors with the ROSPA report and this would be an agenda item at the next meeting.

From Colchester Borough Council Community Operations Manager inviting a representative to the annual meeting for parish emergency planning officers. It was agreed that a representative would not be sent.

From Essex County Council regarding Essex Community Solutions. It was agreed that the parish would not apply for this community transport funding following the advice from the Neighbourhood Outreach Group that they do not require funding.

#### PUBLIC QUESTIONS

The meeting was suspended for public questions and statements.

(i) A statement was made that details will follow from Colchester Borough Council regarding free bus passes for pensioners.

The meeting resumed.

#### 14. OTHER BUSINESS FOR DISCUSSION

Cllr Brewer said that the road surface of Moor Road from the left hand bend to Betts Farm was in a poor state and needs attention. The clerk was asked to contact Essex County Council Highways Department.

The clerk reported that the newly purchased parish copier needed a high speed hub to properly operate, and it was agreed that he could purchase this at a cost of £20.

Date and time of the next meeting – Tuesday 8<sup>th</sup> November 2005 at 7.30 pm.

The parish council meeting was closed at 8.55 pm.

Chairperson.....

Date.....