

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held

at the Village Hall, Great Tey on Tuesday 13th February 2018, at 7.30 pm

Present: Cllr Fraser, Cllr Fairs (Chairman), Cllr Hamer, Cllr Hunt, Cllr Williamson.

Clerk Mr D Williams attended. No members of the public attended.

**1.APOLOGIES FOR ABSENCE** – Cllr Bartleet, Cllr Frost, Borough Cllr Chillingworth

**2. DECLARATION OF INTERESTS** – Cllr Fairs declared an interest in the withdrawn planning application for Stane House, Broad Green as he is the owner of the property.

**3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 9<sup>th</sup> January 2018 were agreed as a true record and signed by the Chairman.

**4. MATTERS ARISING FROM THE MINUTES** – None

**PUBLIC QUESTIONS AND STATEMENTS** - None

**5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR** – None

## 6. NEIGHBOURHOOD PLAN

Cllr Hamer said that the committee are still evidence gathering and are approaching local businesses. They are preparing terms of reference for the committee and asked whether interests should be declared by members of the committee. Parish councillors considered that this should be included.

## 7. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)/ of which VAT
101654	D Williams-clerk salary £467.50 less PAYE £186.80	£ 280.70
101655	HM Revenue & Customs - PAYE for clerk salary	£ 186.80
101656	Great & Little Tey PCC – donation for churchyard grass cuts	£ 400.00
101657	Bedot Media Group – web site hosting	£ 71.98      £ 12.00

(b) The resultant balances after all items are paid and received is Community Account Cr £21,089.13, Business Saver Account Cr £22.38. The bank statements were signed by the chairman in evidence.

## 8. PLANNING MATTERS

(a) Applications

180060 Sunnyside, Chappel Road - Resubmission of 172788 - Proposed single storey rear extension, loft conversion and new build garage to rear of property to replace existing – No objections subject to neighbours' views.

180139 Land adj Orchard House, Lamberts Lane - Replacement of barn with a dwelling (in lieu of Prior Approval for a dwelling subject of application 171029) – the chairman noted that the clerk said that he is a neighbour. After considerable discussion parish councillors agreed to the following comments:  
We object to the application in its current form as it is not a replacement dwelling but a new building in a different location.

180149 Teybrook Farm, Brook Road - Application for prior notification of agricultural or forestry development for proposed potato store – No objections subject to neighbours' views.

(b) Advice of Planning Applications Approved by Colchester Borough Council

172735 Moor Farm, Moor Road – pool building

172208 Roselea, Broad Green – two storey domestic extension

(c) Advice of Planning Applications Refused by Colchester Borough Council

172862 4 Rectory Cottages, Brook Rd - Proposed single storey rear extension & first floor side extension

(d) Advice of Planning Applications Withdrawn

173290 Stane House, Broad Green, Coggeshall - Four additional B1 units forming internal courtyard, provision of on site parking, landscaping and sewage treatment plant redeploing existing dual access from Salmons Lane and archive store.

## 9. HIGHWAYS

In response to an email from Essex County Council (ECC) Highways offering the services of the Highway Rangers, members asked the clerk to arrange for the Rangers to clean the village signs, and to re-erect the 30 mph sign that had been knocked over at the junction of The Street and Coggeshall Road.

A response has been received from ECC Highways regarding the possible introduction of double yellow lines on the corner of The Street because of parking issues suggesting that an application is made to the Local Highways Panel through our ECC member, and the clerk was asked to forward the response to ECC Cllr Brown.

**10. VILLAGE HALL**

Cllr Hunt referred to the proposed new water tank cover and said that the carpenter dealing with the quotation to change the design from a pitched roof to a sloping roof has not been able to provide the quotation as he is ill. The clerk was asked to arrange for the village hall manager to ask Anglian Water for an extension of time to complete these works, but if an extension is not granted then an alternative quotation is to be obtained.

Cllr Fairs said that together with Cllr Williamson, Cllr Hamer and the village hall manager they are to meet the prospective architects to discuss and consider appointing them to manage the project for the new roof. The grant funding from ECC has increased from £15,000 to £20,000 for the new roof.

Members agreed to increase the cleaner’s wage rate from £7.50 to £8 per hour. The village hall manager advised that she is considering applying for a Community Wi Fi grant of £400 for installation of Wi Fi at the hall, the hall then paying for the monthly charge. She is also considering an increase to the hall rental charge for users, and members suggested that an annual increase linked to the Retail Price Index is applied, suggesting 3% this year. The village hall manager presented the annual accounts for the Management Committee for the year to 31 December 2017, and these were approved by members.

**11. OLD PLAYING FIELD**

Member agreed that the Old Playing Field and Harold Fairs Recreation Ground can be used from 15/17 June for the Village Weekend, subject to the organisers arranging suitable public liability insurance, and that the grounds are made good afterwards.

**12. ALLOTMENT**

Cllr Fairs noted that the tree work to the allotments has not yet been done, presumably because of the wet ground conditions on the Old Playing Field. The clerk was asked to make contact with the contractor and ask that the work is done when the ground dries out, and before the start of the bird nesting season, and establish the last date.

**13. ANY OTHER BUSINESS**

The clerk advised that the existing web site had not been displaying correctly meaning that it could not be transferred to the new site. This has now been corrected and the transfer should now proceed.

The clerk advised that following the closure of the road to Chappel for 12 weeks, he had arranged with ECC for a mini bus service to be run in place of the bus service following the existing timetable.

Members confirmed an application to Essex Association of Local Councils to fund the complete cost of a laptop computer for £350 and software for £150 to enable the legal information necessary under the transparency requirements to be applied to the web site.

Cllr Fairs said that together with Cllr Williamson they are to meet with the school to discuss the overhead height restrictor and bollards to the car park.

Cllr Fraser offered his apologies for not being able to attend the next meeting.

**14. EXCLUSION OF THE PUBLIC**

Members agreed, in accordance with the Local Government Act 1972 Sections 100 and 102, and in accordance with the Public Bodies (Admission to Meetings) Act 1960, to exclude the public from the meeting so that any items containing exempt information(for example confidential personal, financial or legal matters) can be decided.

**15. HAROLD FAIRS RECREATION GROUND**

Members reviewed the deeds of the Harold Fairs Recreation Ground and established that the Parish Council (and subsequently now the Trustees of the Village Hall) are responsible for the erection and maintenance of the fences of the boundaries of the Recreation Ground on the East, North and West boundaries only. This was confirmed by Cllr Williamson who attended the ECC Records Office and established that this was recorded in Parish Council minutes of 24 November 1971. Furthermore, in the minutes of 4 October 1972 the tender was accepted for the fencing for £8,889 with the work to be completed by the end of 1972.

The clerk was asked to advise the parishioner who had raised this query.

There being no further business the parish council meeting was closed at 9.25 pm.

Chairperson..... Date.....