

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held

at the Village Hall, Great Tey on Tuesday 9th January 2018, at 7.30 pm

Present: Cllr Bartleet, Cllr Fraser, Cllr Fairs (Chairman), Cllr Frost, Cllr Hamer, Cllr Hunt, Cllr Williamson.
Clerk Mr D Williams and Borough Cllr Chillingworth. No members of the public attended.

1. APOLOGIES FOR ABSENCE – None

2. **DECLARATION OF INTERESTS** – Cllr Fairs declared an interest in the planning application for Stane House, Broad Green as he is the owner of the property. He will leave the meeting room whilst this matter is discussed.

3. **CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 12th December 2017 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES – None

PUBLIC QUESTIONS AND STATEMENTS - None

5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth said that the locality budget payments requested are being processed. He said that the papers relating to the forthcoming meeting with Essex County Council (ECC) Highways concerning the road from Mount Bures to the A120 are being submitted to ECC. Borough Cllr Chillingworth said that Colchester Borough Council (CBC) are holding several events to mark the centenary of the end of World War One, including the lighting of the beacon and the ringing of church bells. There will be a schools competition for the best art and best poem, and there will be a call for World War One memorabilia. Details will follow. Parishes can make their own arrangements for events and Cllr Hamer said that she would advise a local group of this. Borough Cllr Chillingworth left the meeting.

6. NEIGHBOURHOOD PLAN

Cllr Hamer said that there was no update, and the committee are holding a meeting next week.

7. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)/ of which VAT:-
101651	D Williams-clerk salary £467.50 less PAYE £186.80	£ 280.70
101652	HM Revenue & Customs - PAYE for clerk salary	£ 186.80
101653	Great Tey Village Hall Committee – hall quarterly rental	£ 57.00

(b) The resultant balances after all items are paid and received is Community Account Cr £20,682.21, Business Saver Account Cr £22.38. The bank statements were signed by the chairman in evidence.

(c) The budget for the year to 31 March 2019 was considered. Expenditure was reviewed and a total of £19,433 was agreed. The clerk's salary was increased by 2% to £ 5,722 as 2% is the anticipated national agreement. Income of £19,245 including precept and grant was agreed. Colchester Borough Council (CBC) has decided to reduce their total grant from £1,123 to £1,054, a reduction of £69. Last year's precept was £17,276, and it was agreed to increase this by the £69 reduction in the CBC grant and £500 for village hall maintenance costs. Thus the precept for 2018/9 was unanimously agreed at £17,845, and an increase in the Band D council tax from £46.12 to £47.46, which is an increase of 2.9%.

8. PLANNING MATTERS

(a) Applications

Cllr Fairs left the meeting room and Cllr Williamson took the chair.

173290) Stane House, Broad Green, Coggeshall - Four additional B1 units forming internal courtyard, provision of on site parking, landscaping and sewage treatment plant redeploing existing dual access from Salmons Lane and archive store – We note that Highways England have asked that the decision on this application is deferred until the result of a Highway Transport Impact Statement is completed and therefore we have no objection to this application subject to a satisfactory Highway Transport Impact Statement and neighbours' views.

Cllr Fairs returned to the meeting and took the chair.

(b) Advice of Planning Applications Refused by Colchester Borough Council

172788 Sunnyside, Chappel Road - Single storey rear extension, loft conversion and new build garage to front of property- refused.

c) Advice of Planning Inspector's decision re FP 64 – Sear Lane off Lamberts Lane – to be upgraded to a restricted byway subject to opportunity for objections and representations to be submitted between 18 January 2018 and 15 February 2018 – the previous objections recorded are to be repeated together with – we are disappointed that considerable funds will be spent establishing this restricted byway when the funds could be better spent on the upkeep of the local rural highways.

(d) It is noted that 1 & 4 Ruben Hunt Cottages in The Street both have satellite dishes installed at the front of the properties. Members considered that these were planning infringements of the Conservation Area and the clerk was asked to report this to the Planning Enforcement Officer.

9. HIGHWAYS

Potholes were reported on Chappel Road outside the reservoir on the left, and on the right before Pattocks. The clerk was asked to advise ECC Highways.

Cllr Fairs said that he was concerned with the parking in The Street near to the junction with Brook Road. Members agreed to ask the clerk to seek advice from ECC Highways regarding the possible introduction of double yellow lines on the corner of The Street in view of these parking issues and the danger on this corner as it is in contravention of the Highways Code.

10. GREAT TEY WEB SITE

Members agreed that the development site can now replace the previous site, and thanks were expressed to Mr Collier for his considerable work regarding the construction of this new site.

11. VILLAGE HALL

Cllr Hunt referred to the proposed new water tank over and said that the carpenter dealing with the quotation is to change the design from a pitched roof to a sloping roof as there was concern that water would get into the roof on the pitched roof design. He will arrange a quote on these new plans.

12. HAROLD FAIRS RECREATION GROUND

Cllr Fairs said that there is no update on the overhead height restrictor and bollards to the car park. He has offered to meet the school. Cllr Fairs said that he would purchase a padlock for the gate.

Cllr Williamson said that she had visited the archive store at Chelmsford to investigate whether or not parish council records clarify the responsibility for the maintenance of the fence between the rear gardens of Greenfield Drive and Christmund Way. The result of this investigation shows that the parish council does not have responsibility. The clerk was asked to advise the parishioner who raised this question, and ask him if he has any documentary evidence which can be forwarded to the parish council.

13. OLD PLAYING FIELD

Member agreed that the Old Playing Field can be used for parking for guests at a wedding at the Church on 2 June, and the clerk was instructed to ask Mr Dyer to open the gate on the day.

14. ALLOTMENTS

Members considered access to the allotments along The Chase, and documentary evidence was exhibited confirming that the Parish Council have a right of way over Guildhall Chase with or without vehicles as a means of access to the Parish Council land. Consequently anyone who has the permission of the Parish Council to enter its land also has a right of way, with or without vehicles over and along Guildhall Chase. Any interference with that right of way is unlawful. The clerk was asked to advise this to a parishioner who queried this.

15. LITTER PICK

Members agreed to hold the annual parish litter pick on Saturday 10th March and the clerk was asked to advise the Community Wardens and ask for the usual support and equipment. The clerk was also asked to place an article in Round and About for February advising the date and asking parishioners to meet at the village hall at 9.30am where they will be provided with the necessary equipment. Refreshments will be provided for the pickers afterwards.

16. ANY OTHER BUSINESS

Cllr Hamer said that the Neighbourhood Plan Committee will respond to the Issues and Options Consultation.

Cllr Bartleet said that there was a stockpile of salt available if the weather changes.

Cllr Fairs thanked Cllr Williamson and Cllr Hamer for taking notes of the last two meetings in the absence of the clerk through illness.

Cllr Bartleet offered his apologies for not being able to attend the next meeting.

There being no further business the parish council meeting was closed at 9.49 pm.

Chairperson..... Date.....