

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held

At the Village Hall, Great Tey on Tuesday 10th October 2017, at 7.30 pm

Present: Cllr Bartlett, Cllr Fairs(Chairman), Cllr Hamer, Cllr Hunt, Cllr Williamson.

Clerk Mr D Williams, Colchester Borough Council (CBC) Cllr Chillingworth and 2 members of the public attended.

1.APOLOGIES FOR ABSENCE – Cllr Frost

2. DECLARATIONS OF INTERESTS – None

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING

The minutes of the last parish council meeting of 12th September 2017 were agreed as a true record and signed by the chairman.

The meeting was suspended

PUBLIC QUESTIONS

None

The meeting continued

4. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth referred to the five parishes highways meeting, and asked that the speeding information requested is sent to him or the clerk at Wakes Colne Parish Council within the next week. Cllr Hunt said that this had already been sent and he will arrange for it to be sent again.

He also said that the Ward budget for the Local Community Fund is £600 and asked for the parish proposals before the end of December. Cllr Fairs said that the parish had already requested funding for the bollards to be erected at the side of the height restrictor gate at the Harold Fairs Recreation Ground. It was agreed that the clerk resubmits this request and also asks for a contribution towards the cost of the height restriction barrier.

Borough Cllr Chillingworth asked if the new recycling arrangements in the parish were satisfactory. Cllr Fairs said that the parish council had not received any complaints. Members mentioned some specific issues which were noted.

Borough Cllr Chillingworth left the meeting.

5. NEIGHBOURHOOD PLAN

Cllr Hamer said that 28 people attended the drop in at the village hall on 30th September when parishioners raised issues, and these comments will be used to assist with the parish survey which will be distributed to every household in the parish in the next few months.

6. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)	of which VAT:-
101637	D Williams-clerk salary £467.50 less PAYE £186.80	£ 280.70	
101638	HM Revenue & Customs - PAYE for clerk salary	£ 186.80	
101639	Great Tey Village Hall – hall hire	£ 57.00	
101640	PKF Littlejohn LLP – external auditor fee	£ 120.00	£ 20.00
101641	Round and About Great Tey – donation	£ 750.00	
101642	I Dyer – grasscuts for the year to date	£ 792.00	£ 132.00
101643	Anglian Water Business Ltd (National)	£ 6.72	

(b) The resultant balances after all items are paid and received is Community Account Cr £25,910.51, Business Saver Account Cr £22.38. The bank statements were signed by the chairman in evidence.

(c) The bank mandate authorising signatures was reviewed, and it was agreed that Cllr Hamer be added to the mandate, and former Cllr Beesley is withdrawn from the mandate. The current authority now is any two jointly to sign of Cllr Bartlett, Cllr Hamer and Cllr Williamson. The mandate was completed.

7. PLANNING MATTERS

(a) Applications

172276 2 Carshaw, Saucelands Cottages, Coggeshall Road - construction of a Summerhouse at the end of the garden – no objections subject to neighbours' views.

8. HIGHWAYS

Members asked the clerk to report a pothole at the top of Coggeshall Road on the left corner going out of the village.

10. GREAT TEY WEB SITE

The clerk advised that there are some adjustments to be made to the new web site, and that when they have been done, the new site can be switched over. Members were asked to look at the new site, and the clerk was asked to forward a link.

11.VILLAGE HALL

Cllr Fairs said that the Trustees of the Village Hall have obtained three quotations for the repair and replacement of the roof, and they are now seeking funding support for the works from Essex County Council CIF fund. The Rural Community Council of Essex (RCCE) has given three recommendations for an architect to supervise the project. The

clerk was asked to write to all three architects and ask if they have the capacity to manage the project, asking for guidance on their fees. We await recommendations for an architect from a local contact.

Cllr Fairs said that the Village Hall Manager has obtained two quotations for an asbestos survey as the last survey was in 2004. Members agreed to wait until an architect is appointed and we can proceed then. The clerk was asked to send a copy of the 2004 asbestos report to all parish councillors.

Cllr Fairs said that a damp patch had been reported on the area covered by the flat roof, and the Village Hall Manager is to be asked to keep a watching brief on this, and advise us if it happens again.

12.HAROLD FAIRS RECREATION GROUND

Cllr Fairs said that the order had been placed with C & W Fencing to install the agreed overhead height restrictor and bollards at the entrance to the Harold Fairs Recreation Ground (HFRG) and car park. A date to start the works has not yet been given, and he is in contact with C & W Fencing.

The clerk was instructed to ask CBC to remove the graffiti on the youth shelter, and to ask the handyman to replace some missing slates on the youth shelter.

13.OLD PLAYING FIELD

Members considered access to the Old Playing Field and to the allotments, and after discussion the clerk was asked to write to a parishioner and ask him to ensure that the access to the Old Playing Field is not blocked as the parish council has received complaints from parishioners, and also to ask him to remove his property from the Old Playing Field.

14. ALLOTMENTS

Cllr Hunt agreed to meet Mr Richard Fordham to show him the tree works that are required around the allotments, and to request that a quotation is to be sent to the clerk for members to consider. The handyman is to be advised of this.

14. CORRESPONDENCE

Email received from RCCE inviting members to an open meeting regarding neighbourhood plan guidance. Cllr Hamer said that she would attend and will respond direct.

15. ANY OTHER BUSINESS

Cllr Williamson said that she attended a meeting regarding the Garden Communities proposals, which she said provided an interesting view.

There being no further business, the meeting was closed at 9.00 pm.

Chairperson..... Date.....
