

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held

at the Village Hall, Great Tey on Tuesday 10th April 2018, at 7.30 pm

Present: Cllr Bartleet, Cllr Frost, Cllr Hunt, Cllr Williamson (Chair)

Clerk Mr D Williams and Colchester Borough Council (CBC) Cllr Chillingworth attended. No members of the public attended.

**1. APOLOGIES FOR ABSENCE** – Cllr Fairs, Cllr Fraser, Cllr Hamer.

**2. DECLARATION OF INTERESTS** – None.

**3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 13<sup>th</sup> March 2018 were agreed as a true record and signed by the Chairman.

**4. MATTERS ARISING FROM THE MINUTES** – None

**PUBLIC QUESTIONS AND STATEMENTS** - None

## **5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR**

Borough Cllr Chillingworth said that the A12 road will be closed northbound from Chelmsford to Marks Tey from 9<sup>th</sup> to 28<sup>th</sup> April from 20.00 to 06.00, and closed southbound between those two points between 23 April and 11 May again from 20.00 to 06.00.

He said that if he is re-elected as a Borough Councillor he will be Mayor of Colchester this year, and a civic service will take place at Great Tey Church on 24 June. The theme for the year will be town meets country.

Borough Cllr Chillingworth left the meeting.

## **6. NEIGHBOURHOOD PLAN**

Cllr Williamson said that there is nothing to report, and the neighbourhood plan committee meets on 17<sup>th</sup> April when a conservation officer will attend.

## **7. FINANCIAL MATTERS**

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£) /	which VAT:-
101664	Essex Association of Local Councils – subscription	£ 283.04	
101665	D Williams-clerk salary £476.83 less PAYE £190.40	£ 286.43	
101666	HM Revenue & Customs - PAYE for clerk salary	£ 190.40	
101667	Great Tey Village Hall Committee – hall rental	£ 57.00	

(b) The resultant balances after all items are paid and received is Community Account Cr £19,892.23 , Business Saver Account Cr £22.39. The bank statements were signed by the chair in evidence.

(c) The clerk advised that approval had been received to the application to Essex Association of Local Councils (EALC) to fund a new laptop and software to enable the council to meet the new transparency requirements on the web site, and funds of £465.44 have been received.

## **8. PLANNING MATTERS**

(a) Advice of Planning Applications Refused by Colchester Borough Council

180139 Land adj. Orchard House, Lamberts Lane - Replacement of barn with a dwelling (in lieu of Prior Approval for a dwelling subject of application 171029)

## **9. DATA PROTECTION BILL**

The clerk referred to the forthcoming change in the requirements to hold data information, and advised that the EALC has given detailed guidance and a toolkit. The only personal data held is for allotment holders and for the best kept garden competition. Further guidance regarding the appointment of a Data Protection Officer is awaited. Borough Cllr Chillingworth has said that Colchester Borough Council (CBC) cannot assist.

## **10. PARKING IN THE STREET**

Cllr Williamson said that the North Essex Parking Partnership had responded to the parish council's enquiry regarding guidance on possible parking restrictions on the corner of The Street and Brook Road. They advise that there are hundreds of applications for parking restrictions each year and these have to be prioritised. Details of the prioritising arrangements have been sent and it would appear that our case would have a very low priority.

Members therefore agreed not to pursue this matter.

## **11. VILLAGE HALL**

Cllr Hunt referred to the proposed new water tank cover and provided a sketch plan to change the design from a pitched roof to a sloping roof. Members agreed to this sketch and agreed to accept the verbal estimate of £1,000. This is subject to a written quotation to include materials and to clarify whether VAT is included, and also subject to completion of the job by 30<sup>th</sup> June. Cllr Bartleet said that the architect could give no guidance on the requirements of Anglian Water regarding the water tank cover. Cllr Hunt will arrange for the written quotation to be forwarded to the clerk.

Cllr Williamson said that together with Cllr Bartleat she met Inkpen Downie regarding the project for the new roof. They are drawing up plans and establishing whether planning permission is required. At that stage the roof covering of either slate or tiles will have to be decided. They are aware that the timescale for the works to be done is in August.

**12. HAROLD FAIRS RECREATION GROUND**

Cllr Williamson said that the attended freighter could not access the Recreation Ground recently because the new high gate was closed, and she was not sure whether the gate had been locked with a padlock. The clerk was asked to check this with Cllr Fairs on his return.

Cllr Bartleat asked the clerk to ask the handyman to check the drain at the bottom of the old tennis courts area to ensure that it remains unblocked.

**13. OLD PLAYING FIELD**

The clerk was asked to progress the registration of the Old Playing Field deeds, and he said that he would arrange for the return of the deeds from Cllr Fairs on his return.

**14. ANNUAL PARISH MEETING**

Members agreed that the meeting would be at 7pm before the next parish council meeting on 8<sup>th</sup> May.

**15. CORRESPONDENCE NOT DEALT WITH ELSEWHERE**

Letter received from Planning Inspectorate regarding the modification of the Sear Lane footpath off Lamberts Lane to a restricted byway. They advise that the parish council's objections do not appear to cover any of the matters which the Inspector can consider. They also advise that costs can be awarded against anyone considered to have acted unreasonably, and continuing to object may be regarded as unreasonable. Members therefore agreed to withdraw the parish council's objection and the clerk was asked to inform the Planning Inspectorate.

**16. OTHER BUSINESS FOR DISCUSSION**

Cllr Bartleat said that he had received an enquiry from a parishioner asking whether the new fence in front of The Chequers requires planning permission as it is in a conservation area. He understands that it was installed to protect the public using the tables near the road, and is approximately 2 feet 6 inches high. The clerk was asked to report this to the CBC planning enforcement officer.

Chairperson..... Date.....