

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 12th June 2018 at 7.30pm

Present: Cllr Bartleet, Cllr Fairs (Chairman), Cllr Hamer, Cllr Hunt.

Clerk Mr D Williams, Borough Cllr Chillingworth and 5 members of the public attended.

1. APOLOGIES FOR ABSENCE – Cllr Fraser, Cllr Williamson

2. DECLARATION OF INTERESTS – Cllr Fairs declared an interest in the planning application for the diversion of a Public Footpath. He will remain at the meeting but will not vote on the matter.

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING - The minutes of the last parish council meeting of 8th May 2018 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES – Cllr Fairs returned the three documents relating to the deeds of The Old Playing Field, and the clerk was asked to now proceed with the registration with the Land Registry. A reply is awaited regarding the query to the parish council insurers seeking clarification whether or not the village weekend events are covered by the parish council policy.

PUBLIC QUESTIONS

1. A parishioner said that she was concerned with the position of the car park barrier at the Harold Fairs Recreation Ground (HFRG), as the hatched area is no longer safe for pedestrians. In addition the visibility on leaving the school is poor, and so either the barrier should be moved or the hedge is to be cut back.

2. A parishioner said that the school is also concerned with the gate which should be moved to prevent an accident.

A discussion then followed with a parishioner and Cllr Fairs to resolve the issue. Cllr Fairs said that a quotation would be obtained to move the dropped kerb, and also a quotation would be obtained from the original installers of the barrier to move it and to move the bollards.

4 members of the public left the meeting.

5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth said that Essex County Council (ECC) have recommended option D as the preferred route to Highways England who are seeking government funding and looking to construct in 2020-2025.

He said that a Locality budget of £6,000 is available for 11 parishes, and members said that the move of the dropped kerb at HFRG car park could be considered, and a quotation is being obtained.

Borough Cllr Chillingworth said that the structure of the Borough Council was Labour, Liberal Democrat and Independent have 26 seats, and Conservatives have 25, and they were looking to continue the same administration.

A Civic Service will be held at Great Tey Church on 24th June.

Borough Cllr Chillingworth left the meeting.

6. NEIGHBOURHOOD PLAN

Cllr Hamer said that the deadline to have community engagements has been extended indefinitely.

7. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)	of which VAT
101671	Inkpen Downie Arch.&Design Ltd-1 st stage pymt -fees re hall roof	£ 889.38	£148.23
101672	I Dyer – grasscuts – Harold Fairs RG and Old Playing Field	£ 237.60	£ 39.60
	Protect Rural England – annual subscription	£ 36.00	101673 Campaign to
101674	D Williams-clerk salary £476.83 less PAYE £190.40	£ 286.43	
101675	HM Revenue & Customs - PAYE for clerk salary	£ 190.40	
101676	Anglian Water Business Ltd (National) – allotments water	£ 14.41	
101677	Mrs R Stone – notice board rental	£ 10.00	
101678	L Tippett - internal auditor fee	£ 180.00	
101679	Playsafety Limited – ROSPA report on play area at HFRG	£ 100.80	£ 16.80
101680	Inkpen Downie Arch.&Design Ltd-2 nd stage pymt -fees re hall roof	£1,386.00	£192.0

(b) The resultant balances after all items are paid and received is Community Account Cr £25,244.98, Business Saver Account Cr £22.39. The bank statements were signed by the chair in evidence.

(c) The clerk advised that the internal audit had been completed for the accounts for the year to 31 March 2018 and the report dated 8th June 2018 from the internal auditor was shown, and the salient points read out. The internal auditor's report was considered by all members and it was noted that the internal auditor stated that (1) the Council has properly assessed and managed the significant risks which they have identified, (2) no other areas of risk had been identified, (3) tests in areas suggested by the Practitioners Guide have been undertaken, and proper practices have been met throughout the year, and (4) The Annual Internal Audit Report 2017/18 of the Annual Return was completed. The Certificate of Exemption and the Contact Details can now be forwarded to the External Auditor.

8. PLANNING MATTERS

(a) Applications

Proposed diversion of Public Footpath 59 Great Tey at Salmons Farm, Salmons Lane - The parish council agree to the diversion subject to agreement of the landowner of the proposed new route, if that person is different to the applicant.

(b) Other Planning Matters

Cllr Fairs said that a parishioner has said that he believes that a person has slept in the hut at Wozzles Wood on more than one occasion. The clerk was asked to establish if permissions are in place and if this is not covered, seek the views of the planning enforcement officer whether or not this is a breach of planning regulations.

10. HIGHWAYS

Members agreed not to join the ECC winter salt bag scheme as there is a good stock of salt in the village, and also there are too many monitoring restrictions on the scheme.

Members noted correspondence between a parishioner and ECC regarding the installation of a speed monitoring system on Brook Road approaching the village from A120 which had been done whilst the road was closed towards Chappel. Members said that any proposals or decisions from ECC which depend on this speed information should bear this in mind.

Cllr Hunt said that there are markings on some roads indicating that patch repairs are being done this year.

11. VILLAGE HALL

(a).Members noted that no quotation has been received regarding the proposed alterations required to the roof of the village hall water tank, and so it was agreed that a further quote is obtained on an urgent basis, as Anglian Water have agreed an extension to the timescale for these works to 30th June.

(b). Cllr Fairs referred to the roofing project and said that Inkpen Downie have sent tender drawings and specification and said that these should be reviewed at a meeting. The information has been sent out to the three roofing contractors who previously priced the work and they have been asked to submit prices by 29th June. Planning was submitted on 24th May. However Colchester Borough Council have a back log of applications and they have not yet registered it. Hopefully when they do register it, it will be as the actual submission date. The enquiries sent out to roofing contractors have specified a synthetic roof slate this will have to be subject to planning. They will submit for building regulations in the next couple of days, which is a straightforward application. Cllr Bartleet said that he would meet Inkpen Downie and review the tender document, and raise the question of the state of the flat roof and whether repair or replacement is required. He will also raise the question of the value of the roof tiles being taken off.

(c). Members agreed the village hall manager’s request that WiFi is installed in the village hall at a monthly cost of £39.60, higher than originally agreed as the pre school require an improved service, and the pre school have therefore agreed to contribute £10 towards this monthly cost.

(d). Cllr Fairs said that the boundary wall between the village hall and The Old Vicarage requires repair. There is no indication in the deeds of either property of the ownership of the wall, but The Old Vicarage was built before the village hall and we believe that the owner is The Old Vicarage.

12. HAROLD FAIRS RECREATION GROUND

Cllr Fairs referred to the car park height restriction barrier mentioned in Public Questions and said that a quotation would be obtained to move the dropped kerb, and also a quotation would be obtained from the original installers of the barrier to move it and to move the bollards.

Members noted that the ROSPA report highlighted a few low level issues. The clerk was instructed to ask the handyman to remedy these issues.

Cllr Fairs said that 4 posts from the skateboard park had been pulled out, and some were loose. A stepping stone needs setting in and the clerk was instructed to ask the handyman to replace about 9 posts.

The graffiti was still on the youth shelter and the clerk was asked to chase ECC Highway Rangers regarding this and also the leaning of the 30mph sign in The Street and the cleaning of the road signs.

An enquiry has been received regarding the use of the recreation ground for a Saturday morning junior soccer school. Members agreed to this subject to confirmation of public liability insurance and suitable clearances being in place for the organiser. A charge of £10 per week was agreed, and we should point out that there are no toilet or changing facilities.

A complaint has been received regarding the grasscuts, and so the clerk was instructed to ask the handyman if the recreation ground and the Old Playing Field will be ready for the village weekend as concerns have been raised. In addition the parish council wonder whether a commercial contractor cutting at the start and during the growing season would help when the grass grows too strongly for the handyman’s machinery. This would augment the regular cuts and not replace them.

Members noted that the hedge from Lower Langley to the school requires cutting, and Liversons will be asked to cut this.

13. OLD PLAYING FIELD

The clerk was instructed to ask the handyman to clear the Essex Way of undergrowth.

14. ALLOTMENTS

It was reported that the tree work has been done, and the contractor’s invoice is awaited.

15. CORRESPONDENCE NOT DEALT WITH ELSEWHERE

Email from a parishioner complaining that the attended freighter could not access the Harold Fairs Recreation Ground at the last visit as the barrier gates were locked. He said that this resulted in a potential hazard for pedestrians taking waste to the freighter, and also to vehicles moving in a restricted area. Members said that they were not aware of any previous complaints, but agreed that the barrier gates would be opened for future visits, and the clerk was instructed to advise the handyman of the future date this year and ask him to arrange for the barrier gate to be opened.

There being no further business the parish council meeting was closed at 9.55 pm.

Chairperson..... Date.....