

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 14th August 2018 at 7.30pm

Present: Cllr Bartleet, Cllr Fairs (Chairman), Cllr Frost, Cllr Hamer, Cllr Hunt, Cllr Williamson
Clerk Mr D Williams and 2 members of the public attended.

1. APOLOGIES FOR ABSENCE – Cllr Fraser, Borough Cllr Chillingworth

2. DECLARATION OF INTERESTS – Cllr Williamson declared an interest in Minute 8(a) regarding the planning application for Knights Farm as she knows the applicant. She will remain at the meeting but not vote on this matter.
Cllr Hamer declared an interest in Minute 7(c) as she is the chair of Great Tey Jubilee Fund. She will remain at the meeting but not vote on the matter.

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING - The minutes of the last parish council meeting of 10th July 2018 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES - None

PUBLIC QUESTIONS

(i). We own Wozzles Wood and are concerned with complaints which have been referred twice to Colchester Borough Council, (CBC). We cannot understand why unknown persons are complaining that we have stayed overnight there. It is private woodland that is developed for nature. Should we require alterations we will put the request forward. We built a cabin there after consents were received. CBC have confirmed that as long as it is used only a few times a year we can use the cabin overnight. Cllr Fairs confirmed that CBC have advised us that this is so and their file is closed.

2 members of the public left the meeting.

5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR - None

6. NEIGHBOURHOOD PLAN – None

7. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£) /	of which VAT:-
101691	Round and About Great Tey – donation to village newsletter	£ 750.00	
101692	D Williams-clerk salary £476.83 less PAYE £190.40	£ 286.43	
101693	HM Revenue & Customs - PAYE for clerk	£ 190.40	
101694	Great Tey Jubilee Fund – donation to insurance costs for village weekend	£ 300.00	

(b) The resultant balances after all items are paid and received is Community Account Cr £ 18,694.65, Business Saver Account Cr £ 22.40. The bank statements were signed by the chairman in evidence.

(c) Members considered a donation to Great Tey Jubilee Fund to assist with the insurance costs for the village weekend earlier this year and agreed a sum of £300.

(d) The clerk reported that the update to the mandate covering the signatories for the Barclays Bank account had not been completed. Barclays have lost some paperwork and so it was agreed to complete the mandate again. Cllr Bartleet took the chair for this item as he is an existing signatory, and he together with Cllr Williamson signed the new mandate authorising any two signatories of Cllr Bartleet, Cllr Williamson and Cllr Hamer, who replaces former Cllr Beesley. Cllr Fairs then took the chair again.

8. PLANNING MATTERS

(a) Applications

- 171396 Direct Meats, Knights Farm, Swan Street, (IN CHAPPEL PARISH) - Retrospective application for retention of existing commercial buildings and structures on the site (comprising factories (Factory 1 (part), Factory 2 and Factory 3); ancillary offices; biomass/store; warehouse; porta cabins; - We support Chappel Parish Council with their view that planning by stealth should not be permitted. This application is not in our parish and so the main concern for Great Tey is the traffic movement through our village. We would not wish to see any increase in traffic movement through Great Tey.
- 181696 The Cottage, Chappel Road – one/two storey rear extension - We cannot support this application in view of the neighbour's strong objection to this application.

(b) Advice of Planning Applications Approved by Colchester Borough Council

- 181342 Village Hall, Chappel Road - Replacement of roof finishes and addition of insulation resulting in increase in roof height- approved subject to 4 conditions and 1 informative
- 181433 Myholm, Chappel Road - Single Storey Side Extension to create a new Garage to replace existing- approved subject to 3 conditions and 1 informative.

(c) Other Planning Matters

Cllr Williamson and Cllr Fairs said that they had separately received a complaint from parishioners regarding the motor home continually parked in The Street, as the complainants considered that it was dangerously impeding vision for other road users. Members agreed to ask the clerk to write to the resident of the property concerned, advising the resident of the complaints and to ask for the intentions regarding the vehicle.

10. HIGHWAYS - None

11. VILLAGE HALL

Cllr Fairs referred to the roofing project which is in the name of the Trustees of Great Tey Village Hall (the Trustees) and said that planning permission and building regulations have been approved. A structural survey relating to the roof loading has been completed and the report is satisfactory, and asbestos reports have been completed and whilst the reports are awaited, the verbal report is satisfactory. Cllr Fairs said that a roofing contractor and a scaffolder have been identified, and the work will start on 28 August and take a maximum of 6 weeks. The hall can be used whilst the works are being carried out. The clerk was asked to advise the village hall manager, to advise the insurers, and to clarify with Essex County Council CIF fund that the grant of £20,000 is still available to the Trustees, notwithstanding the reduction in the project cost from £42,000 to £39,000 including contingencies, and also that the parish council have funded a portion of this through paying the architect's fees. He was also asked to clarify if CIF will pay the grant before sight of paid invoices. The Trustees have arranged to liquidate investments to fund the remainder of the works.

12. HAROLD FAIRS RECREATION GROUND

Cllr Fairs referred to the car park height restriction barrier and said that a quotation will be obtained to move the dropped kerb, and also a quotation will be obtained from the original installers of the barrier to move it and to move the bollards. The clerk reported that the attended freighter damaged the folding barrier when it attended on 28th July. This has been reported to CBC who have been asked to pay the parish council for this damage. No response has yet been received. The clerk was asked to follow for the various jobs that the handyman has been requested to do, including the cut of the field for the next cricket match on 9th September.

13. OLD PLAYING FIELD - None

14. ALLOTMENTS - None

15. CORRESPONDENCE NOT DEALT WITH ELSEWHERE – None

16. ANY OTHER BUSINESS

The clerk said that he would like to thank Cllr Fairs for his considerable involvement in parish council matters, particularly with the village hall roofing project enabling it to proceed. Members agreed.

There being no further business the parish council meeting was closed at 10.20 pm.

Chairperson..... Date.....