

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 10th July 2018 at 7.30pm

Present: Cllr Fairs (Chairman), Cllr Fraser, Cllr Hamer, Cllr Williamson
Clerk Mr D Williams and 2 members of the public attended.

1. APOLOGIES FOR ABSENCE – Cllr Bartleet, Cllr Frost, Cllr Hunt, Borough Cllr Chillingworth

2. DECLARATION OF INTERESTS – Cllr Fairs said that all parish councillors have an interest in the planning application for the Village Hall as the applicants are the Trustees of the Village Hall, and all parish councillors are Trustees. Cllr Fairs declared an interest in a cheque issued to him, as he had arranged for the folding barrier to be purchased for the Harold Fairs Recreation Ground (HFRG) car park entrance.

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING - The minutes of the last parish council meeting of 12th June 2018 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

The clerk read out the reply from the parish council insurers regarding our query concerning the village weekend events. It clarified that the village weekend events are only covered by the Parish Council policy if an injury occurred on the area of land owned by the Parish Council and the Parish Council was found negligent. This does not cover all the events which are on various areas of land and not run by the Parish Council. The policy was considered not suitable by the members. The clerk was therefore asked to establish what grant has previously been paid to the village weekend committee for insurance costs and advise at the next meeting.

The clerk was asked to arrange for the hedge to be cut from Lower Langley to the school, and to contact Philip Liverton Ltd for a quotation.

The clerk was instructed to ask the handyman to clear the graffiti from the youth shelter.

Cllr Fairs said that a quotation for the moving and reinstatement of the height barrier at HFRG car park will be arranged.

This quotation can be used to support the application for the locality budget to the Borough Councillor.

PUBLIC QUESTIONS - None

5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR - None

6. NEIGHBOURHOOD PLAN

Cllr Hamer said that the committee met recently and they are progressing with community engagement. A suggestion box is possible. They are contacting local businesses and are leading towards the preparation of a questionnaire to go to all households. A proposal by Colchester Borough Council (CBC) for the extension of the Conservation Area is going to consultation.

The Planning Inspector considering the formation of garden communities is asking for further evidence to support proposals.

7. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£) /	of which VAT:-
101681	Great Tey Village Hall Committee – hall rental	£ 57.00	
101682	D Williams-clerk salary £476.83 less PAYE £190.40	£ 286.43	
101683	HM Revenue & Customs - PAYE for clerk	£ 190.40	
101684	D Williams – cost of laptop & software fully funded by EALC grant	£ 540.97	£ 90.16
101685	R Fordham – tree cutting to allotments	£ 540.00	£ 90.00
101686	Rural Community Council of Essex – annual subscription	£ 72.60	£ 12.10
101687	R Fairs – cost of folding barrier for HFRG car park entrance	£ 150.02	£ 25.00
101688	Inkpen Downie Arch & Design Ltd – fees for v hall roof project	£2,469.08	£411.51
101689	Great & Little Tey PCC – donation re churchyard grasscuts.	£ 825.00	
101690	Philip Liverton Ltd – HFRG grass cut	£ 192.00	£ 32.00

(b) The resultant balances after all items are paid and received is Community Account Cr £19,921.48, Business Saver Account Cr £22.40. The bank statements were signed by the chairman in evidence.

8. PLANNING MATTERS

(a) Applications

181342 Village Hall, Chappel Road - Replacement of roof finishes and addition of insulation resulting in increase in roof height – The Parish Council declares an interest as it is the applicant being the sole trustee of the Trustees of Great Tey Village Hall. We support this application.

181433 Myholm, Chappel Road - Single storey side extension to create a new garage to replace existing – No objections subject to neighbours' views.

(c) Other Planning Matters

Cllr Williamson and Cllr Fairs said that they had separately received a complaint from parishioners regarding the motor home continually parked in The Street, as the complainants considered that it was dangerously impeding vision for other road users. Members were not keen to ask planning enforcement at CBC whether this was an infringement in view of the situation, and Cllr Hamer said that she would meet the residents to discuss the situation and plans and report back.

10. HIGHWAYS

Cllr Williamson said that a parishioner has asked if the road sign at the bottom of New Barn Road could be reinstated. The clerk was asked to check whether the sign was in the undergrowth and if not put the request to CBC Street Services.

11. VILLAGE HALL

(a). A quotation for £1,300 has been received regarding the alterations required to the roof of the village hall water tank, together with a further quote for £150 to remove and dispose of the old water tank lid. These quotations have been agreed by the Trustees and the job has now been completed. The invoices have been paid by the Trustees and an appointment has been made with Anglian Water for them to inspect the work.

(b). Cllr Fairs referred to the roofing project and said that he is to meet with Inkpen Downie and a roofing contractor who has given a competitive tender and who can do the job within our timescale. At the meeting the payment details will be established, and then we can establish whether we can part draw the grant awarded.

12. HAROLD FAIRS RECREATION GROUND

Cllr Fairs referred to the car park height restriction barrier and said that a quotation is being obtained to move the dropped kerb, and also a quotation is being obtained from the original installers of the barrier to move it and to move the bollards. A folding barrier has been installed. Arrangements will need to be made to open the height restriction barrier for the attended freighter on 28th July.

The clerk advised that the Saturday morning junior soccer school is not proceeding due to lack of numbers.

Cllr Hamer said that the field had not been cut for the cricket match on 1st July as requested, and so it was cut by volunteers.

Members agreed that volunteers should not cut the field, and so the handyman is to be requested to cut it every 3 weeks from now on, so that it will be cut in readiness for the next cricket match on 9th September.

13. OLD PLAYING FIELD

The clerk was instructed to instruct Thomson Smith & Puxon with the registration of the Old Playing Field deeds in line with the quotation received from them.

14. ALLOTMENTS

Members considered the allotment plot rentals of £15 for a single plot, and £30 for a double plot, and agreed to leave the rentals at the existing figures for a further twelve months.

15. CORRESPONDENCE NOT DEALT WITH ELSEWHERE – None

16. ANY OTHER BUSINESS - None

There being no further business the parish council meeting was closed at 9.06 pm.

Chairperson..... Date.....