

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 9th October 2018 at 7.30pm

Present: Cllr Bartleet, Cllr Fairs (Chairman), Cllr Frost, Cllr Hamer, Cllr Hunt, Cllr Williamson
Clerk Mr D Williams and 1 member of the public attended.

1. APOLOGIES FOR ABSENCE – Cllr Fraser, Borough Cllr Chillingworth

2. DECLARATION OF INTERESTS – None

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING - The minutes of the last parish council meeting of 11th September 2018 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES - None

PUBLIC QUESTIONS AND STATEMENTS

The meeting was suspended.

(i). A parishioner thanked the Parish Council for the support for the first responders in the area, and advised that due to lack of numbers the group is to be wound up – he is the only responder now. He is trying to place a defibrillator in The Barn Brasserie. He asked the parish council to take over ownership and responsibility for the 2 defibrillators, one at the front of the Village Hall and one is in The Chequers public house. The cost of this ownership is to fund the equipment when required. The pads are £30 after use, batteries are £130, they last 5 years and at present they are satisfactory, having been changed last year. An accessory pack is £5. He will continue to maintain the defibrillators and is conducting a training session in the Village Hall on 25th November showing how the defibrillator is used.

The meeting was continued.

5. RESPONDERS AND DEFIBRILLATOR

Cllr Fairs thanked Mr Russell Cottis for his involvement over many years. Cllr Fairs proposed that the parish council takes over ownership and responsibility for the two defibrillators, and funds the equipment when required. Members agreed and the clerk was asked to write to Mr Cottis and agree to this. The clerk was also asked to advise our insurers of the acquisition of this equipment and to add them to the parish council policy quoting a total value of £3,000.

1 member of public left the meeting.

6. REPORT FROM COLCHESTER BOROUGH COUNCILLOR – None

7. NEIGHBOURHOOD PLAN

Cllr Hamer said that the Neighbourhood Plan Committee met last week and received an update on the local plan and the three options that are available to the Borough Council regarding the garden communities. Cllr Hamer said the Committee were still undertaking community liaison and have recently contacted the Scouts, the WI and the Bowls Group.

Cllr Fairs said that the delay to the plans for West Tey gives the Parish Council the opportunity to consider what amenities we want for our village when preparing our plan.

8. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)	of which VAT:-
101702	Inkpen Downie Arch & Design – final stage of hall roof works	£ 826.37	£ 136.99
101703	Great & Little Tey PCC – donation for disabled toilet	£ 500.00	
101704	Great Tey Village Hall Committee – hall rental	£ 57.00	
101705	D Williams-clerk salary £476.83 less PAYE £190.40	£ 286.43	
101706	HM Revenue & Customs - PAYE for clerk	£ 190.40	

The clerk was asked to post cheque 101702 when the building regulations for the village hall roof have been completed.

(b) The resultant balances after all items are paid and received is Community Account Cr 24,492.51, Business Saver Account Cr £22.41. The bank statements were signed by the chairman in evidence.

(c) Members agreed to make an application to the Colchester Borough Councillor of £600 for the locality budget to fund two seating benches. The locations within the village are to be agreed at a later date. The clerk was asked to advise Borough Cllr Chillingworth, and ask Colchester Borough Council (CBC) permission to site one bench on the grass area at the junction of Greenfield Drive and The Street. CBC is also to be asked for guidance regarding the cost of benches and also the cost of installation of the benches. Cllr Hamer said that the Jubilee Fund would consider part funding of the benches.

(d) Cllr Fairs said that it had been some years since the parish council sought tenders for the handyman contract and the grasscutting contract, and the council is obliged to do this. It was agreed that advertisements seeking expressions of interest for the handyman contract and for the grasscutting contract be placed on the notice board and in the Chequers as well as on the web site, the Next Door site, Facebook and Round and About Great Tey. Responses are requested by 12th November. When responses are received the handyman contract, slightly revised, is to be sent out, and the grasscutting contract is based on 4 cuts per year and the cost of extra cuts, and also advice of the machinery proposed to be used.

9. PLANNING MATTERS

(a) Applications

- 182115 The Kings Arms, Broad Green, Coggeshall - To demolish an existing outhouse building. To erect x6 bedrooms and x1managers accommodation within same new build. The proposal is for a single-storey building which will be attached to the existing public house. – We support this application.
- 182320 10 Harvesters Way – single storey rear extension and pitched roof over garage and porch. – No objections subject to neighbours’ views.

10. HIGHWAYS

Members agreed to ask the clerk to write to Borough Cllr Chillingworth advising that a large motor home has been continually parked in The Street for several months. Residents have complained that it is dangerously impeding vision for other road users. There are no parking restrictions and the vehicle is taxed and insured. His advice is requested asking whether this is in contravention of any legislation.

Following receipt of an email from a resident, members asked the clerk to write to Essex County Council (ECC) Cllr Brown asking for ECC plans for the repairing and resurfacing of Chappel Road and Brook Road which has been marked up by ECC for some time.

11. VILLAGE HALL

Cllr Fairs referred to the roofing project which is in the name of the Trustees of Great Tey Village Hall (the Trustees). He said that the works finished on 19th September. He said that the architect has advised that there is no mention of the removal of the old tiles in the contract with the roofing contractor, and so no credit is due to the Trustees by the roofing contractor for the old tiles. The roofing contractor has inspected the flat roof and advised that as the maximum life of a flat roof is usually 10 years, any patching done would be a temporary repair. He will quote for the re-roofing of this when the next patching is required, but considered that a very approximate cost would be £12,000 to £15,000 plus VAT.

The clerk was asked to submit the agreed grant claim to Essex County Council CIF fund for the Trustees.

12. HAROLD FAIRS RECREATION GROUND

Cllr Fairs referred to the car park height restriction barrier and said that a quotation will be obtained to move the dropped kerb, and also a quotation will be obtained from the original installers of the barrier to move it and to move the bollards.

A quotation from the handyman for £806 plus VAT for the replacement of the wooden posts in the skate area with steel posts and a bow top fence was considered. After discussion members agreed to ask the handyman not to proceed with this quote, but to replace all the missing posts with wooden posts for a cost of approximately £300, as there may be some rotten posts to replace as well. If there are any further costs we would wish to be advised.

13. OLD PLAYING FIELD

Members considered an email requesting use of the Old Playing Field for the Commemoration of 100 years since the end of the First World War on 11th November by way of a Beacon lighting and activities. This was agreed subject to satisfactory insurance arrangements in place and a risk assessment, and the clerk was asked to reply and request these details. If no insurance is in place then the parish council insurers are to be asked. Members said that a parish councillor will be in attendance.

14. EMERGENCY PLAN

Cllrs Hunt, Fraser and Frost are reviewing the plan and said that the names in the plan are out of date. They will update this information.

15. CORRESPONDENCE NOT DEALT WITH ELSEWHERE

Order received from ECC regarding the proposed diversion of Footpath 59 Great Tey at Salmons Farm. This is in accordance with the parish council’s response to the original proposal. It is on the same property curtilage of the applicant and the adjacent land owner has been fully consulted.

Final decision received from the Planning Inspectorate confirming the definitive map modification for Bridleway 11 Chappel and 64 Great Tey and Restricted Byway 28 Chappel. The decision states that the order is confirmed subject to the modification deleting all references to bridleway and public bridleway and inserting restricted byway. This relates to the footpath off Lamberts Lane. Members expressed their disappointment at this decision.

16. ANY OTHER BUSINESS

Members agreed to include the maintenance of the bus shelter in the handyman contract in future. The clerk advised that no reply had been received to the email to the Chief Executive of CBC regarding the damage caused by the attended freighter. He was asked to write again, and if no response was received, then our Borough Councillor should be advised.

There being no further business the parish council meeting was closed at 9.45 pm.

Chairperson..... Date.....