

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 11th December 2018 at 7.30pm

Present: Cllr Bartleet, Cllr Fairs (Chairman), Cllr Fraser, Cllr Frost, Cllr Hamer, Cllr Hunt. Cllr Williamson
Clerk Mr D Williams and 1 member of the public attended.

1. APOLOGIES FOR ABSENCE – Colchester Borough Council (CBC) Cllr Chillingworth

2. **DECLARATION OF INTERESTS** – Cllr Hamer declared an interest in Minute 9(a) as she is a neighbour of Marshalls Farm, which is the subject of the planning application. She will remain in the meeting but will not vote on the application.

3. **CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 13th November 2018 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES - None

PUBLIC QUESTIONS AND STATEMENTS

(i). A parishioner asked what is the position regarding the adjustment of the car park barrier causing the conflict between pedestrians and traffic, as he considers this dangerous.

Cllr Fairs said that this is on the list of jobs to do, as he has been involved with the village hall roof works. A new plan has been decided for the barrier and a site meeting is to be arranged with the original installers. He said that the simplest option is to designate a vehicular entrance to the car park separate from a pedestrian entrance but apparently this is not required.

7. NEIGHBOURHOOD PLAN

Cllr Hamer said that a member of the committee had resigned who had been looking at funding. They will have a recruitment drive in the New Year to increase the committee numbers. The committee have continued to engage with a wide range of age groups and will then analyse responses.

The committee have made a detailed response to the draft scheme for the proposed development in Brook Road, and members agreed to send these details together with the relevant minute from last month's meeting to the planning consultants. The clerk was asked to deal with this.

8. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)/ of which VAT:-	
101710	RCCE – neighbourhood planning training	£	30.00
101711	Direct Solutions – village directory part printing	£	100.00
101712	Anglian Water Business Ltd (National) - water for allotments	£	54.07
101713	D Williams-clerk salary £476.83 less PAYE £190.40	£	286.43
101714	HM Revenue & Customs - PAYE for clerk	£	190.40
101715	Bedot Media Group – hosting and domain renewal for web site	£	71.98 £ 12.00
101716	Great & Little Tey PCC – churchyard grasscuts donation	£	425.00

(b) The resultant balances after all items are paid and received is Community Account Cr £ 22,702.80, Business Saver Account Cr £22.41. The bank statements were signed by the chairman in evidence.

9. PLANNING MATTERS

(a) Applications

182903 Marshalls Farm, Chappel Road - 1. Variations, as built, to Application ref 122076 and approval of matters reserved in that Consent. 2. Increase size of corner pillar kitchen to 665mm in each direction – We have no objection to this application but ask for clarification on the status of the public footpath mentioned in the explanatory statement as extinguished.

(b) Advice of Planning Applications Approved by Colchester Borough Council

182320 10 Harvesters Way – single storey rear extension and pitched roof over garage and porch – approved subject to 3 conditions.

(c) The clerk advised that CBC planning department have reported that the requirement for S106 monies to be paid on the application 122076 for Marshalls Farm has been cancelled as it has been regarded as a replacement dwelling. It is unclear whether any further S106 monies are due from any other development and the clerk will seek clarification from CBC.

10. HIGHWAYS

The clerk advised that a response has been received from Essex Police in reply to the parish council's enquiry concerning the motor home parked in The Street. They consider that is not an obstruction and as there are no parking restrictions they cannot take any action.

ECC Cllr Brown has asked for details of the 10 worst potholes that have been reported but not dealt with. Members asked whether this could cover worst defects not necessarily potholes and the clerk was asked to obtain clarification on this.

11. VILLAGE HALL - None

12. HAROLD FAIRS RECREATION GROUND

Cllr Fairs said that the chairman of the school governors had written concerning relocation of the height restrictor barrier. He asked the clerk to reply and advise that he is arranging a site meeting with the installer to arrange for it to be moved. Members noted that part of the graffiti on the youth shelter has been removed and the remainder is to be done. The shelter roof has been repaired. More posts around the skate park have been damaged and general strimming around play equipment is required.

13. OLD PLAYING FIELD

The clerk reported that the deeds to the Old Playing Field have been taken to the solicitors Thompson Smith and Puxon who are to register this land with the Land Registry. They advise costs of £875-£1,250 plus VAT and disbursements. They require a letter from the parish council authorising the clerk to deal with them in this matter, and this is being arranged.

14. ALLOTMENTS

The clerk advised that there are a number of rental invoices that have still not been paid. Members said that these should be chased.

15. EMERGENCY PLAN

Cllr Fraser said that the plan will be updated with Cllr Frost and Cllr Hunt.

16. CORRESPONDENCE NOT DEALT WITH ELSEWHERE - None

17. ANY OTHER BUSINESS

The clerk advised that the insurers acting for CBC have paid for the damage caused by the attended freighter, paying the cost of the purchase of the damaged post. Cllr Hunt agreed to meet the CBC Zone Manager to obtain answers to the parish council’s request for guidance on the purchase and installation of a seating bench on the grass area at the junction of Greenfield Drive and The Street. The clerk was asked to advise CBC and send a copy of the correspondence to Cllr Hunt.

18. EXCLUSION OF THE PUBLIC

Members agreed to exclude the public from the rest of the meeting in accordance with Local Government Act 1972 Sections 100 and 102, and Public Bodies (Admission to Meetings) Act 1960, so that exempt information regarding financial matters can be decided.

19. HANDYMAN AND GRASSCUTTING FOR OPEN SPACES CONTRACTS

Members considered quotations received for the handyman contract and for the grass cutting contract. A decision was reached on the grass cutting contract and it was decided to consider further two applications for the handyman contract. This will be an agenda item at the next meeting.

There being no further business the parish council meeting was closed at 9.46 pm.

Chairperson..... Date.....