

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 13th November 2018 at 7.30pm

Present: Cllr Frost, Cllr Hamer, Cllr Williamson (Chair)
Clerk Mr D Williams and 1 member of the public attended.

1. APOLOGIES FOR ABSENCE – Cllr Bartleet, Cllr Fairs, Cllr Fraser, Cllr Hunt, Borough Cllr Chillingworth

2. DECLARATION OF INTERESTS – None

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING - The minutes of the last parish council meeting of 9th October 2018 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

The clerk reported that he had written to Borough Cllr Chillingworth as requested regarding the motor home parked in The Street. He was then referred on to the North Essex Parking Partnership, and then on to Essex Police, where a response is awaited. The clerk reported that no response has yet been received from Colchester Borough Council (CBC) seeking approval for the siting of a seating bench at the junction of The Street and Greenfield Drive. Guidance regarding installation was also requested.

5. PRESENTATION OF A DRAFT SCHEME FOR THE PROPOSED DEVELOPMENT IN BROOK ROAD

Mr Gittins, the planning consultant acting for the proposed developers, presented a draft scheme for the development in Brook Road. There are 10 properties, of which 6 properties are bungalows and 4 are semi detached properties. He said that there is an opportunity to submit a planning application in the foreseeable future. He also advised that Essex County Council (ECC) Highway Authority is happy with the scheme. Parish councillors said that they prefer to see more 3 bedroom semi detached properties rather than bungalows to attract younger purchasers. They also expressed concern with parking for contractors and wondered whether extra land could be utilised for this. Mr Gittins was asked for views regarding a \$106 payment and he said that a payment would be made to the ECC Education Department. Parish councillors said that a more direct benefit to the parish should be made, perhaps for recreational facilities, and they will consider this further. Mr Gittins said that a small development is not really relevant for a highway calming initiative such as a chicane. He also said that the proposed developer is not thinking of enlarging the site at present. Mr Gittins asked for the parish council's response to this draft plan. This will be an agenda item at the next meeting.

He then left the meeting.

PUBLIC QUESTIONS AND STATEMENTS - None

6. REPORT FROM COLCHESTER BOROUGH COUNCILLOR – None

7. NEIGHBOURHOOD PLAN - None

8. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)/ of which VAT:-
101707	D Edwards – design fees for Village Directory 2018	£ 200.00
101708	D Williams-clerk salary £476.83 less PAYE £190.40	£ 286.43
101709	HM Revenue & Customs - PAYE for clerk	£ 190.40

(b) The resultant balances after all items are paid and received is Community Account Cr £23,815.68, Business Saver Account Cr £22.41. The bank statements were signed by the chair in evidence.

(c) The clerk advised that Barclays Bank have requested an update to a bank mandate signature before the new mandate can be agreed.

9. PLANNING MATTERS

(a) Applications

182653 – Warrens Farm, The Street – Application for prior notification of agricultural or forestry development - Proposed shelter for farm machinery to house agricultural farm equipment. No objections subject to neighbours' views.

182655 – Warrens Farm, The Street – Application for prior notification of agricultural or forestry development – Proposed building for storage of combines and ancillary equipment. No objections subject to neighbours' views.

10. HIGHWAYS - None

11. VILLAGE HALL

The clerk advised that the grant from Essex County Council CIF fund has been received by the Trustees, and all invoices for the hall roof work have been paid. The village hall manager has reported criminal damage to the hall garage roof, and parish councillors will view and decide on the remedial action required. The clerk was instructed to ask the handyman to reapply the anti-slip paint.

12. HAROLD FAIRS RECREATION GROUND

A quotation is awaited to move the dropped kerb to the car park entrance, and also a quotation is awaited from the original installers of the height restrictor barrier to move it and to move the bollards. Agreement has been given for a fitness bootcamp to be run on the recreation ground, where satisfactory public liability insurance has been exhibited.

13. OLD PLAYING FIELD

The clerk was asked to write to the organisers of the beacon lighting and activities on the Old Playing Field for the Remembrance Day Commemoration and thank them for the wonderful village event.

The clerk was asked to proceed with the registration of the deeds to the Old Playing Field.

14. ALLOTMENTS

The clerk advised that the annual invoices for rentals have been sent out.

15. EMERGENCY PLAN

Cllr Frost said that the plan will be updated with Cllr Fraser and Cllr Hunt.

16. CORRESPONDENCE NOT DEALT WITH ELSEWHERE - None

17. ANY OTHER BUSINESS

The clerk advised that no reply had been received to two emails to the Chief Executive of CBC regarding the damage caused by the attended freighter. Borough Cllr Chillingworth was advised, and following this a response had been received advising that their insurers will be in contact.

18. EXCLUSION OF THE PUBLIC

Members agreed to exclude the public from the rest of the meeting in accordance with Local Government Act 1972 Sections 100 and 102, and Public Bodies (Admission to Meetings) Act 1960, so that exempt information regarding financial matters can be decided.

19. HANDYMAN AND GRASSCUTTING FOR OPEN SPACES CONTRACTS

Members considered quotations received for the handyman contract and for the grass cutting contract. One quotation for grass cutting can be declined in view of the figure quoted. It was decided to defer a decision on the remainder of the quotations until the next meeting in view of the small number of parish councillors present. The clerk was asked to forward these remaining quotations to all members, and this will be an agenda item at the next meeting.

There being no further business the parish council meeting was closed at 9.05 pm.

Chairperson..... Date.....