

GREAT TEY PARISH COUNCIL

Summons and Notice of Meetings

Notice is hereby given that the Annual General Meeting of the Parish Council will be held in the Village Hall, Chappel Road, Great Tey on Tuesday 14th May 2019 at 7.30pm, followed by a Meeting of the Parish Council at 7.35pm.

ANNUAL GENERAL MEETING

1. Election of Chairman
 2. Apologies for Absence
 3. Election of Vice Chairman
 4. Election of Committees
 5. Any Other Business.
- Close of Meeting

PARISH COUNCIL MEETING

1. Apologies For Absence
2. Declaration Of Interests
3. Confirmation of Minutes Of The Parish Council Meeting of 9th April 2019
4. Matters Arising From The Minutes
5. Public Questions and Statements
6. Report from Colchester Borough Councillor
7. Neighbourhood Plan – To receive an update from the committee
8. Financial Matters (a) Cheques for payment

Chq.No.	Payee	Amount (£)/ of which VAT:-
101737	BHIB – renewal of parish council policy	£ 781.88
101738	Great Tey Friendship and Bowls Club – donation for new carpet	£ 250.00
101739	I Dyer – grasscuts 3x OPF, 3x HFRG	£ 237.60 £ 39.60
101740	D Williams-clerk salary £486.33 less PAYE £97.20	£ 389.13
101741	HM Revenue & Customs - PAYE for clerk	£ 97.20

- (b) To consider the renewal of the parish council insurance policy.
(c) To receive the financial report
(d) To consider completion of the Annual Governance and Accountability Return (AGAR)
(e) To consider approval of the Annual Accounts for the year to 31 March 2019

9.Planning Matters

- (a) Applications – None at present
(b) Advice of Planning Applications Approved by Colchester Borough Council - None at present.

10. Seating Bench at Junction of Greenfield Drive and The Street

To consider following parishioners' comments.

11. **Handyman** - To receive report on outstanding jobs
12. **Highways** - To consider any management matters
13. **Village Hall** - To consider any management matters
14. **Harold Fairs Recreation Ground** - To consider any management matters
15. **Old Playing Field** - To receive an update on the registration of the deeds with the Land Registry and to consider
16. **Allotments** - To consider any management matters
17. **Emergency Plan** – To receive an update regarding completion of a new plan
18. **Tree Survey** – To consider quotation for works and report
19. **Correspondence not dealt with elsewhere.**
20. **Other Business for Discussion**

Date and Time of Next Meeting. Tuesday 11th June 2019 at 7.30pm

Close of meeting

Signed :- *D K Williams*

Clerk to Great Tey Parish Council

Approved minutes of previous parish council meetings may be inspected by arrangement with the Clerk - telephone: 01787 224895.