

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 12th March 2019 at 7.30pm

Present: Cllr Fairs (Chairman), Cllr Frost, Cllr Hamer, Cllr Hunt, Cllr Williamson
Clerk Mr D Williams and 1 member of public attended.

1. APOLOGIES FOR ABSENCE – Cllr Bartleet, Cllr Fraser, Colchester Borough Council (CBC) Cllr Chillingworth

2. DECLARATION OF INTERESTS – Cllr Frost declared an interest in the planning application for 5 Langleys Cottages as he is a resident, and he will leave the meeting room whilst this matter is discussed.

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING - The minutes of the last parish council meeting of 12th February 2019 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES - None

PUBLIC QUESTIONS AND STATEMENTS

A parishioner referred to the planning application for 4 Rectory Cottages and said that he would like to know the reason why the appeal had been refused for the previous planning application for this property. He said that he believed it was because a two storey extension was overdevelopment of the site. The property has had a side, rear and rear two storey extensions in the past, and now this application is for a two storey side extension which he considers is over development.

5. NEIGHBOURHOOD PLAN

Cllr Hamer said that there is one further new addition to the committee in addition to the one addition last month. She said that together with Cllr Williamson they attended a meeting at Rural Community Council of Essex (RCCE) who gave helpful guidance, and they have since met with a recommended planning consultant, having reviewed three other consultants. A budget of £9,000 is available for funding once an application is approved, and the consultant can work within this.

6. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)	/ of which VAT:-
101725	C&W Fencing Limited – alterations to height barrier & bollards at HFRG	£ 942.00	£ 157.00
101726	Anglian Water Business Ltd (National) – allotments water	£ 29.70	
101727	D Williams-clerk salary & expenses of stamps,paper, inks £122.97	£ 409.40	£ 13.15
101728	HM Revenue & Customs - PAYE for clerk	£ 190.40	
101729	I Dyer – handyman – April 2018 – Feb 2019	£ 446.68	£ 74.44
101730	M Hamer – litter pick expenses	£ 22.30	

(b) The resultant balances after all items are paid and received is Community Account Cr £ 19,519.78, Business Saver Account Cr £22.42. This does not include cheque 101730. The bank statements were signed by the chairman in evidence.

(c) Members agreed to the appointment of Ms L Tippett FCA as internal auditor for the annual accounts to 31 March 2019. They noted that she had been the internal auditor for at least the last 16 years which is also the tenure of the present clerk.

7. PLANNING MATTERS

(a) Applications

190461 4 Rectory Cottages, Brook Road – alterations to side roof to provide accommodation within roof. Members discussed the previous planning applications for this property, and the agreed comments are:- We object to this application as it has not changed significantly from the previous application.

Cllr Frost left the meeting room for the next item.

190536 5 Langleys Cottages, Chappel Road – single storey rear extension to replace conservatory. – No objections subject to neighbours' views.

Cllr Frost rejoined the meeting.

(b) Advice of Planning Applications Approved by Colchester Borough Council

182115 The Kings Arms, Broad Green – Demolish an outhouse building & erect 6 bedrooms & managers accommodation – approved subject to 12 conditions & 1 informative.

183113 & 183114 Upp Hall Farm, Salmons Lane – change of use of redundant former agricultural barns to 1 residential unit – approved subject to 9 conditions & 2 informatives

190028 Marshalls Manor, Chappel Road – erection of single storey rear conservatory extension -approved subject to 3 conditions & 1 informative.

8. SEATING BENCHES

The clerk said that the Colchester Borough Council Zone Warden did not attend the site visit at the time agreed to give the parish the guidance requested on the location, purchase and installation of the benches for which funding of £586 has been received. He did however advise later in writing that he has looked at the sites and all seemed OK to proceed, prior to the work commencing the area will be scanned again.

The clerk was asked to write to the householders adjoining the site at the grass area at the junction of Greenfield Drive and The Street advising them that the parish council intend to place a seating bench on the grassy area in front of their property, and to advise the clerk if they have any comments.

The clerk was asked to obtain a quotation from the handyman to install the seat on a concrete base. The base is to be below ground level and larger than the seat. The seat is not to be purchased yet.

9. HIGHWAYS

Cllr Hamer said that the signpost at the junction of Chappel Road and Earls Colne Road was in need of repair, and the clerk was asked to report this to Essex County Council (ECC) Highways. The clerk was asked to report potholes on Earls Colne Road in addition to those reported last month.

Cllr Fairs said that he was concerned with the parking in The Street and in Chappel Road, and this should be included in the neighbourhood plan. A full discussion followed on parking and also speeding through the village.

1 member of public left the meeting.

10. HAROLD FAIRS RECREATION GROUND

Cllr Fairs said that the height restrictor barrier and bollards have been relocated at a cost of £785 plus VAT.

Cllr Fairs referred to the replacement of the wooden posts with a metal barrier at the skate park and said that a quotation of £1,100 had been received from the handyman. This was discussed and members agreed that the clerk should reply and state that the parish council is happy with the price but before we proceed we would like to see photographs of previously installed similar barriers, or advice of the location so that they can be viewed; the barrier should follow the slope of the mound; and we would like clarification of whether the barrier hoops are being made or are hoops such as Rhino RB60 or equivalent are being bought and adapted.

11. EMERGENCY PLAN

Cllr Hunt said that the update of the plan with Cllr Frost and Cllr Hunt has been started.

12. ANY OTHER BUSINESS

The clerk reminded members that if they wished to stand for re-election at the forthcoming parish council election, then the nomination papers have to be completed and delivered by hand to Colchester Borough Council (CBC). Guidance is on the CBC website.

Cllr Hamer said that the litter pick was successful with 45 bags of rubbish collected, and the clerk was asked to thank parishioners who participated by placing an article in Round and About Great Tey.

13. EXCLUSION OF THE PUBLIC

Members agreed to exclude the public from the rest of the meeting in accordance with Local Government Act 1972 Sections 100 and 102, and Public Bodies (Admission to Meetings) Act 1960, so that exempt information regarding financial matters can be decided.

14. HANDYMAN CONTRACT

Members have considered two applications for the handyman contract, and agreed to ask Mr I Dyer to continue with handyman duties, increasing the hourly rate to £11.75. The clerk was asked to write to him, sending an updated contract and terms of contract.

There being no further business the parish council meeting was closed at 9.38 pm.

Chairperson..... Date.....