

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held
at the Village Hall, Great Tey on Tuesday 8th October 2019 at 7.30pm

Present: Cllr Bartleet, Cllr Fairs, Cllr Fraser (Chairman), Cllr Frost, Cllr Hamer, Cllr Hunt, Cllr Williamson
Clerk Mr D Williams, Colchester Borough Council (CBC) Cllr Chillingworth, and 6 members of the public attended.

1. APOLOGIES FOR ABSENCE – None

2. DECLARATION OF INTERESTS – Cllr Fairs declared an interest in minute 7 regarding the planning application for Walcotts as he is the applicant. He will leave the meeting whilst this matter is considered.

3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING - The minutes of the last parish council meeting of 10th September 2019 were agreed as a true record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES – None

The meeting was suspended.

PUBLIC QUESTIONS AND STATEMENTS

(i).A parishioner said that the minutes of parish council meetings are reported on the web site quickly now.

(ii).A parishioner asked who is responsible for the grass verge outside my property on Brook Road.

Cllr Fraser said that this was the responsibility of Essex County Council (ECC) Highways.

(iii).A parishioner said that he was fairly relaxed about the proposed development in Brook Road, but was concerned that the number of houses has increased from 10 to 15.

Cllr Williamson said that the number of houses was originally 17, then 15 and then reduced to 10 bungalows. In a public consultation, parishioners said that they wanted more variety in the houses, so it was increased to 15 of which 4 are affordable housing.

(iv).A parishioner referred to the proposed Brook Road development and asked if the service road could be further down the road, opposite Warrens Farm and then have a roundabout and traffic calming.

Borough Cllr Chillingworth gave advice on development regarding the local plan, and said that the proposed development was not large enough to justify a roundabout.

The meeting resumed.

5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth said that CBC may consider another plan to compensate for part one of the Borough Local Plan if the garden communities are rejected as unsound in the plan.

He advised that the parish council's application for funding under the locality budget had been refused as we had received funding for one bench which had not yet been installed, and so a second bench was refused funding. If any funds are still available in the New Year the application will be considered again.

Cllr Fairs asked if we should be concerned with recent violence in Colchester.

Borough Cllr Chillingworth said no, as the violence was believed to be drugs related.

Borough Cllr Chillingworth left the meeting.

6. NEIGHBOURHOOD PLAN

Cllr Hamer said that three sites have been put forward following the recent Call for Sites. She said that there had been no response to the application for funding for the neighbourhood plan.

7. PLANNING MATTERS.

Applications

192390 Walcotts, Coggeshall Road – erection of garage/carport with ancillary accommodation over, including single storey linked extension back to house to provide a utility/boot room together with associated internal/external alterations. Cllr Bartleet asked if this application was in addition to the previous application and if so when is that work to be started. Cllr Fairs said that the application was in addition to that mentioned, and he hopes that work starts in March. Cllr Williamson asked him if the shed near the road is to be demolished, and Cllr Fairs said that it would be demolished. Cllr Fairs then left the meeting room whilst this matter was discussed. The agreed comments are – We have no objections to this application. However it is for a sizeable extension on a prominent house in the open countryside, and we therefore recommend some additional screening to soften the impact on the open countryside. Cllr Fairs returned to the meeting room.

192249 Land at Brook Road – application for 15no dwellings, associated garages and formation of a new access to Brook Road. This item was discussed and the agreed comments are – We have no objections to this planning application subject to the following conditions:

1. No vehicular parking by contractors on Brook Road at any time during the construction period.
2. Any offloading of construction materials to be restricted to times between 9.30am and 2.30pm.
3. Vehicular washing facilities to be used.
4. Brook Road to be kept clear of site debris.
5. A construction phase plan to be submitted to the parish council.
6. We do not wish to see a high level gable window in Plots 5 and 6 if it overlooks existing residents in Brook Road.

4 members of the public left the meeting

192409 The Granary, Flories Road – replacement of 3 first floor windows, 1 ground floor window and one set of French doors all on the North (front) aspect of the building – the agreed comments are – no objections subject to neighbours' views.

190461 4 Rectory Cottages, Brook Road – alterations to side roof to provide accommodation within roof – approved subject to 5 conditions.

8. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)	/ of which VAT:-
101772	I Dyer – grasscuts, OPF & HFRG August	£ 109.20	£ 18.20
101773	D Williams-clerk salary £486.33 less PAYE £97.20	£ 389.13	
101774	HM Revenue & Customs - PAYE for clerk	£ 97.20	
101775	Playquip UK Ltd T/A Playquip Leisure – play equipment repairs	£3,727.20	£621.20
101776	Great Tey Village Hall - rent for hall meetings	£ 57.00	
101777	I Dyer – play area repairs – skate park hoops	£1,320.00	£220.00
101778	I Dyer – grasscuts OPF & HFRG September	£ 158.40	£ 26,40

(b) The resultant balances after all items are paid and received is Community Account Cr £ 21,412.22, Business Saver Account Cr £22.45. The bank statements were signed by the chairman in evidence.

9. HANDYMAN

The handyman’s report was received, and to strim the play area now and to clear the youth hut of the remaining graffiti is outstanding. The concrete bases for the new seats at Harold Fairs Recreation Ground can now be done as the seats have been delivered. Cllr Fraser will show the handyman the locations of the seats. A management plan for the hedge at Harold Fairs Recreation Ground is required, and the clerk was asked to chase for these outstanding matters.

10. COMMUNICATION CHANNELS

Cllr Frost said that he will set up a Facebook page for the parish council and he will circulate details. He suggested that posts only are applied to the page. Cllr Frost said that he would circulate details. A media policy is also required and will be an agenda item next month.

Cllr Frost left the meeting.

11. HAROLD FAIRS RECREATION GROUND

Members discussed the requirement for further work that needs to be done to the Recreation Ground following its unauthorised occupation in July. A hedge a bund, a fence and bollards were considered. Cllr Fairs suggested that any Section 106 monies due to the parish regarding proposed housing development could be used to assist with funding.

Cllr Fairs said that he would obtain a quotation for post and rail fencing and a gate around the car park. He will also obtain a quotation for the repair of the bridge retaining wall and installation of posts in the play area.

Members agreed that Cllr Fairs could instruct Livertons to cut the hedge on the Recreation Ground from the car park to Lower Langley.

12. HIGHWAYS

Members asked the clerk to arrange for CBC to replace the barrier at the end of the footpath from The Street to Garden Fields at the Garden Fields end.

Cll Bartleet suggested that the clerk advises the school headmistress that the parish council can do no more regarding the request for road markings at the junction of the school road and Chrismund Way following ECC Highways advice that this does not meet their criteria for road markings. Members agreed.

Members completed an application to upgrade the Vehicle Activation Sign in Chappel Road following ECC Highway’s advice that a completed form can be considered at the Local Highways Panel meeting.

13. VILLAGE HALL

Cllr Fairs asked that the Management Committee reviews the signage, noting that there is reference to the telephone box, now removed.

Members recorded a vote of thanks to Mrs Carol Hill and her helpers for the work in the garden in front of the village hall.

14. EMERGENCY PLAN

Cllr Fraser said that the update of the plan has been started and needs to be completed.

15. OTHER BUSINESS FOR DISCUSSION

Members agreed that the clerk should write to ECC Cllr Brown regarding the potholes in Tey Road whilst noting that this is in the parish of Earls Colne, as it is the road to essential services such as doctors and chemist.

There being no further business the parish council meeting was closed at 9.51pm.

Chairperson..... Date.....