

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held  
at the Village Hall, Great Tey on Tuesday 12<sup>th</sup> November 2019 at 7.30pm

Present: Cllr Bartleet, Cllr Fairs, Cllr Fraser (Chairman), Cllr Hunt, Cllr Williamson

Clerk Mr D Williams and Colchester Borough Council (CBC) Cllr Chillingworth. No members of the public attended.

## 1. APOLOGIES FOR ABSENCE – Cllr Hamer

## 2. DECLARATION OF INTERESTS – None

**3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 8<sup>th</sup> October 2019 were agreed as a true record and signed by the Chairman.

## 4. MATTERS ARISING FROM THE MINUTES

Cllr Fairs said that he had not been able to obtain a quotation for the repair of the bridge retaining wall in the play area as the contractors who have been approached do not have the necessary equipment.

The meeting was suspended.

## PUBLIC QUESTIONS AND STATEMENTS

None

The meeting resumed.

## 5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth said that the examination for the local plan starts on 14 January and a decision is expected within three months. He said that CBC proposes to plant 200,000 trees, and trees will also be available for parish councils. He also said that details of shelters in Colchester for rough sleepers will be forwarded for information.

Borough Cllr Chillingworth left the meeting.

## 6. NEIGHBOURHOOD PLAN

Cllr Williamson said that a local landowner has given the committee a vision of Great Tey over the next fifty years. She said that responses have been received following the recent Call for Sites in the parish.

## 7. PLANNING MATTERS.

(a) Applications

192501 1 Rectory Cottages, Brook Road – proposed W/C to first floor. No objections subject to neighbours' views.

(b) Applications approved by Colchester Borough Council

1922154 18 Greenfield Drive – replacement of conservatory with infill extension (ground floor) and proposed first floor rear extension – approved subject to two conditions. The clerk said that the parish council had not been asked for comments on this application, and that CBC have been asked to clarify this.

## 8. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)	/ of which VAT:-
101779	Playquip UK Ltd T/A Playquip Leisure – play equipment repairs	£ 78.00	£ 13.00
101780	D Williams-clerk salary £486.33 less PAYE £97.20	£ 389.13	
101781	HM Revenue & Customs - PAYE for clerk	£ 97.20	
101782	Great & Little Tey PCC – donation for churchyard grass cuts	£ 425.00	

(b) The resultant balances after all items are paid and received is Community Account Cr £ 20,292.89, Business Saver Account Cr £ 22.45. The bank statements were signed by the chairman in evidence.

## 9. HANDYMAN

The handyman's report was received. The outstanding items are to trim the play area, to clear the youth hut of the remaining graffiti, to remove the 5 wooden posts in the skate area, and to install the concrete bases for the new seats at Harold Fairs Recreation Ground (HFRG).

A management plan for the hedge between HFRG and the rear gardens of Chrismund Way and Greenfield Drive has not been received, and so members agreed to ask that the hedge is cut down to 4 feet high and the brambles removed by the end of January, otherwise a contractor will be instructed.

The handyman has asked for the current policy regarding snow clearance. At present the council's insurer's guidance is:-

do not clear any snow around the hall at all, and do not grit at all unless snow can always be completely clear and grit must always be applied. Members agreed that this criteria could not be met. Cllr Fairs proposed that our insurers are asked if the council could purchase a grit box and shovel and install a sign:- 'for village hall users only, use at your own risk, no liability implied or accepted by the parish council or the trustees of the village hall'. Members agreed that the current policy is adhered to, and the handyman and the village hall manager are to be advised.

## 10. COMMUNICATION CHANNELS

A media policy is required regarding the Facebook page and will be an agenda item next month.

**11. HAROLD FAIRS RECREATION GROUND**

Cllr Fairs said that the concrete blocks on the edge of the car park had been moved in the event that emergency vehicles might be needed at the recent fireworks evening, and the clerk was asked to write to the organisers and ask them to reinstate the blocks to the previous positions.

Cllr Fairs said that a quotation for post and rail fencing, hedge planting, pedestrian barriers and a gate around the car park has been received for £2,100. Members agreed to this quotation, and the clerk was asked to accept and ask the contractor to liaise with Cllr Fairs. The handyman and the school headmistress are to be advised of this work.

**12. HIGHWAYS**

The clerk said that Earls Colne Parish Council have advised that they are not aware of any plans by Essex County Council (ECC) Highways to repair the potholes in Tey Road in the parish of Earls Colne. Members asked the clerk to write to our ECC Cllr Anne Brown pointing out that this is the road to essential services such as doctors and chemist, and ask for her assistance in having the road repaired.

The clerk advised that ECC Highways have responded to the report of the broken drain in Chappel Road by stating that it is not considered urgent, and will be re-inspected in the future.

**13. EMERGENCY PLAN**

Cllr Hunt said that the update of the plan has been started and needs to be completed.

**14. CORRESPONDENCE NOT DEALT WITH ELSEWHERE**

From CBC enclosing the Safer Rural Communities Toolkit. Members discussed this and decided not to proceed with it.

There being no further business the parish council meeting was closed at 9.18pm.

Chairperson..... Date.....