

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held  
at the Village Hall, Great Tey on Tuesday 14<sup>th</sup> January 2020 at 7.30pm

Present: Cllr Fairs, Cllr Fraser (Chairman), Cllr Frost, Cllr Hamer, Cllr Williamson  
Clerk Mr D Williams. No member of the public attended.

**1. APOLOGIES FOR ABSENCE** – Cllr Bartleet, Cllr Hunt, Colchester Borough Council (CBC) Cllr Chillingworth.

**2. DECLARATION OF INTERESTS** – None

**3. CONFIRMATION OF MINUTES OF LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 10<sup>th</sup> December 2019 were agreed as a true record and signed by the Chairman.

**4. MATTERS ARISING FROM THE MINUTES** - None

The meeting was suspended.

## PUBLIC QUESTIONS AND STATEMENTS

None

The meeting resumed.

## 6. NEIGHBOURHOOD PLAN

Cllr Hamer said that confirmation has been received from Rural Community Council of Essex that the funding request of £8,600 will be paid shortly into the parish council bank account. She also said that a new CBC planning officer support will be attached as the previous officer has been promoted to another council.

## 7. PLANNING MATTERS.

(a) Applications received

193054 Moor Farm, Moor Road – Demolish existing machinery store/garage. Construct new machinery store/carport/home office/gym. Change of use of partial piece of land for building – no objections subject to neighbours' views.

(b) Application received by Wakes Colne Parish Council

193069 Land to rear of, Goodwins Farm, Crepping Hall Road, Wakes Colne - Ten mobile homes pitches for travellers – this application is close to our parish and accordingly we object to the application supporting the comments made by Wormingford Parish Council dated 10<sup>th</sup> January 2020.

## 8. FINANCIAL MATTERS

(a) The following cheques were approved for payment:-

Chq.No.	Payee	Amount (£)/ of which VAT:-	
101789	Great & Little Tey PCC – donation for churchyard grasscuts	£ 425.00	
101790	Hull Fencing Ltd – new fencing, gate and fencing.	£2,520.00	£ 420.00
101791	D Williams-clerk salary £486.33 less PAYE £97.20	£ 389.13	
101792	HM Revenue & Customs - PAYE for clerk	£ 97.20	
101793	Great Tey Village Hall – village hall rental for parish council	£ 57.00	
101794	I Dyer – grasscutting	£ 48.00	£ 8.00
101795	I Dyer – handyman October – December	£ 408.90	£ 68.15

(b) The resultant balances after all items are paid (apart from 101794 and 101795) and received is Community Account Cr £ 16,695.57, Business Saver Account Cr £ 22.46. The bank statements were signed by the chairman in evidence.

(c) The budget for the year to 31 March 2021 was considered. Expenditure was reviewed and a total of £19,061 was agreed. Income of £20,245 including precept and grant was agreed. Colchester Borough Council (CBC) has decided to maintain their total grant at £972. Last year's precept was £18,427, and it was agreed to increase this by £500 for village hall maintenance costs. Thus the precept for 2020/21 was unanimously agreed at £18,927, and an increase in the Band D council tax from £48.79 to £49.97, which is an increase of 2.4%.

It was agreed that the annual review of the clerk's salary be considered at the next meeting.

## 9. HANDYMAN

The handyman's report was received. The outstanding items are to trim and weed the play area, to clear the youth hut of the remaining graffiti, to remove the 5 wooden posts in the skate area, and to install the concrete bases for the new seats at HFRG. The timescale for the hedge between Harold Fairs Recreation Ground (HFRG) and the rear gardens of Chrismund Way and Greenfield Drive to be cut down to 4 feet high and the brambles removed was extended to the 11<sup>th</sup> February from the end of January in view of the recent bad weather. However if it has not been completed by then another contractor will be instructed, and a quotation is being obtained. The clerk was asked to advise the handyman of this.

A quotation has been received from the handyman for the remedial work to the tree at the junction of Moor Road and Chappel Road. Members asked the clerk to reply and say that the price is competitive subject to proof of insurance to confirm that cover is provided for working at height with equipment. A risk assessment and a method statement are also required. The clerk was asked to advise the handyman of this.

Members asked the clerk to write to the handyman saying that we understand that the waste bin was clipped when the football pitch was cut, and so could he please correct it so that it does not impinge access.

**10. HAROLD FAIRS RECREATION GROUND**

Cllr Fraser said that installation of the post and rail fencing, hedge planting, pedestrian barriers and a gate around the car park had been completed, and members said that they were satisfied with the work.

**11. TREE WARDENS AND WOODLAND PROJECT**

The clerk reported that CBC have not sent more information regarding the reactivation of the tree warden scheme, and a woodland project promoting tree planting in the parish. This is to be an agenda item at next month’s meeting.

**12. HIGHWAYS**

Members asked the clerk to report potholes in the middle of Brook Road, and also in Earls Colne Road between the footpath sign and the junction of New Barn Road. The potholes are on both sides of this road. The potholes on Tey Road down the hill in the middle of the road in Earls Colne parish are also to be reported.

Cllr Fairs said that the horizontal barriers are missing from the side of the road at Tey Brook, and the clerk was instructed to ask the Tey Brook owners before asking ECC Highways to replace them.

**13. VILLAGE HALL**

The clerk said that both the parish council insurers and the village hall insurers have confirmed that if we cannot commit to following best practice of clearing snow and ice at all times, then the parish council must continue the policy of no snow clearance or gritting around the village hall or any public area. The clerk was asked to advise the handyman and the village hall manager of this.

**14. EMERGENCY PLAN**

Cllr Fraser said that the plan has been started and needs to be completed. This will be an agenda item at next month’s meeting.

**15. LITTER PICK**

Members agreed to hold the annual litter pick on Saturday 4<sup>th</sup> April, meeting at the village hall at 9am, and parishioners are asked to bring their own gloves. The clerk was instructed to ask CBC for the usual equipment, to put an article in Round and About for March, and to ask the village hall manager to advise the Saturday hall user that the kitchen will be used for refreshments. Cllr Hamer will obtain a kitchen door key.

**16. OTHER BUSINESS FOR DISCUSSION**

Cllr Hamer asked the clerk to circulate to members the draft media policy covering the management of the parish council Facebook page, and once approved this can be posted on the parish council web site.

There being no further business the parish council meeting was closed at 9.55pm.

Chairperson..... Date.....