

# **GREAT TEY PARISH COUNCIL**

Minutes of the Parish Council Meeting held remotely by Zoom on Tuesday 10<sup>th</sup> November 2020 at 7.30pm  
Present: Cllr Bartleet, Cllr Fairs (Chairman), Cllr Frost, Cllr Hamer, Cllr Suff, Cllr Williamson  
Clerk Mr D Williams, Colchester Borough Council (CBC) Cllr Chillingworth and 3 members of the public attended.

## **1.APPOINTMENT OF CHAIRMAN**

The clerk opened the meeting and called for nominations for chairman.

Cllr Fairs was nominated by Cllr Williamson and seconded by Cllr Hamer.

The clerk asked if there were any other nominations.

Cllr Suff asked why is Cllr Fairs nominated as he had previously resigned because of a conflict of interests, and what had changed. He said that some parishioners had said that they were concerned with this.

The clerk said that Cllr Fairs did not resign when chairman in April 2019, but did not submit himself for re-election in May 2019 and so Cllr Fraser was elected chairman. Cllr Fairs was subsequently co opted as a councillor. He read out the relevant minute of May 2019 which confirmed firstly that:-

Cllr Fraser was proposed by Cllr Hunt and seconded by Cllr Hamer. There being no other nominations Cllr Fraser was duly elected chairman unanimously and he took the chair. Then CBC confirmed that the parish council can co-opt a parish councillor to fill the vacancy without advertising, following the recent uncontested election when six existing parish councillors were re-elected unopposed. Mr R Fairs was nominated by Cllr Hamer, seconded by Cllr Fraser, and Cllr Fairs duly took his seat at the table.

Cllr Suff said that he did not accept that and will advise the parishioners.

The clerk again asked if there were any other nominations. There were none.

Cllr Fairs was duly elected chairman at a vote of 4 for, nil against, and 1 abstention.

## **2.APOLOGIES FOR ABSENCE – None.**

## **3.DECLARATION OF INTERESTS REGARDING THESE ITEMS**

Cllr Hamer said that she is to receive a cheque from the parish council for partial reimbursement of the Zoom subscription for this meeting.

## **4. CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING**

The minutes of the last parish council meeting of 13<sup>th</sup> October 2020 were agreed as a true record. They could not be signed by the Chairman.

## **5. MATTERS ARISING FROM THE MINUTES AND SUMMARIES NOT DEALT WITH ELSEWHERE. – None**

## **6. PUBLIC QUESTIONS AND STATEMENTS TIME LIMIT**

Members discussed whether a time limit should be set for this agenda item. Cllr Fairs said that parishioners are encouraged to email questions before the meeting if possible, and if a long involved issue is discussed and not resolved then perhaps a special meeting is called.

Members agreed to allocate 20 minutes to public questions and statements.

The meeting was suspended.

## **PUBLIC QUESTIONS AND STATEMENTS**

(i).I asked questions at the last meeting, and having read the minutes there are two items outstanding. Firstly when the parish council received notification of the archeological works where did the information come from, did it come from ADP?

Cllr Hamer said that it was passed to her as chair of neighbourhood plan committee. It came from ADP and she advised the neighbourhood plan committee.

(ii).Secondly within the parish council minutes Cllr Fairs noted that communication needs to be improved. Are the parish council going to agenda an item to improve communication?

Cllr Fairs said that any information available to the parish council is advised to parishioners.

(iii).Is the New Barn Road development going to be part of the CBC Local Plan.

Borough Cllr Chillingworth said that Part one are the garden communities and the number of houses in the next 15 years. Part 2 is the allocation, and yes the field in question is an allocated part of the plan.

(iv).Why are we doing a neighbourhood plan if this field is part of the plan?

Borough Cllr Chillingworth said that an inspector will consider the plan at a public enquiry. If there is not a five year land supply then speculative development can be approved. Normally all sites wait for the plan although some sites may be brought forward.

(v).There was a 90% objection rate at stage one for this site, so why is it going forward. The call for sites brought forward far more suitable sites.

Borough Cllr Chillingworth said that the call for sites will be considered in 5 years time, and any objections will go to the inspector. He said that now that West Tey is off the agenda, CBC is looking for other sites.

Cllr Fairs said that we need a neighbourhood plan to be completed to give a strategic approach.

(vi).Will CBC take notice of the neighbourhood plan consultation.

Borough Cllr Chillingworth said that it is difficult to say as many sites are objected to by local neighbours.

The meeting resumed.

## 7. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Borough Cllr Chillingworth said there was not much to report in view of the Covid19 lockdown. He advised that the locality budget was available for funding parish projects and asked for proposals for approximately £500.

Borough Cllr Chillingworth left the meeting.

## 8. NEIGHBOURHOOD PLAN

Cllr Hamer said that the consultation paper had been distributed to the parish and there has been a slow response to date with 40 replies. She said that going forward the minutes of the committee's meetings would be published on the parish council web site. Cllr Hamer said that Groundworks have refused an extension to the funding which was due for repayment of the unused grant on 31<sup>st</sup> March, and this refusal would be challenged.

She said that the committee had been in contact with the consultants of the proposed development off New Barn Lane to understand the timescale going forward. They advise that they are awaiting the outcome of the public consultation and are in negotiation with CBC regarding the layout and entrance of the proposed site. They hope to submit a planning application next year.

Cllr Hamer said that this will be posted on Facebook when a reminder seeking consultation responses is posted, and it will also be put on the web site.

Cllr Fairs said that we want responses to the consultation to understand parish views.

## 9. PLANNING MATTERS

(a) Applications received

202252 The Granary, Flories Road – Replace 2 sets of french windows on ground floor on rear of house (south facing elevation). No objections subject to neighbours' views.

(b) Applications approved by Colchester Borough Council

201929 Great Tey Primary School, Chrismund Way - removal of existing temporary unit and installation of a new temporary classroom facility on the same site – approved subject to 2 conditions.

202031 Braziers, East Gores Road, Coggeshall – extension & alterations to outbuilding to create an annexe – approved subject to 3 conditions

202031 Braziers, East Gores Road, Coggeshall - application to vary condition 6 following grant of planning permission 081156 – approved subject to 4 conditions

201741 Land at Brook Road - Provision of attenuation basin to serve development approved under Planning Permission 192249. -approved subject to 5 conditions and 1 informative

## 10. FINANCIAL MATTERS

(a) Cheques for payment approved:-

Chq.No.	Payee	Amount (£)/ of which VAT:-	
101842	I Dyer – grasscuts – 4 x OPF, 2 x HFRG	£ 211.20	£ 35.20
101843	M2 Print Limited - neighbourhood plan consultation doc x 450	£ 150.41	
101844	D Williams-clerk salary £499.83 less PAYE £99.80	£ 400.03	
101845	HM Revenue & Customs - PAYE for clerk	£ 99.80	
101846	M Hamer – partial reimbursement of Zoom meeting sub	£ 11.50	
101847	Great & Little Tey PCC – donation for churchyard grasscuts	£ 450.00	
101848	I Dyer – 2 concrete bases for benches at HFRG	£ 336.00	£ 56.00

(b) Bank statements show Current Account Cr 33,713.08, Business Premium Account Cr 22.48. These were seen and confirmed on the screen by the chairman.

## 11. HAROLD FAIRS RECREATION GROUND

Cllr Fairs said that correspondence had been received from a parishioner asking if the Recreation Ground can be rolled and levelled. He said that he had walked the field and proposed that the clerk is asked to reply to establish if the parishioner is proposing that the whole field is rolled, or the football pitch or specific areas. Members agreed.

Cllr Bartleet said that the drain near the old tennis courts site near the southern boundary needs to be cleared. Members agreed and asked the clerk to contact the handyman regarding this.

Cllr Hamer said that a request had been received to use the Recreation Ground for a football match on Boxing Day. Members agreed subject to satisfactory insurance being held, pitch is repaired afterwards, and Covid 19 restrictions followed. The clerk was instructed to ask the handyman to cut the pitch and mark it out a few days beforehand, and to advise the organisers.

Members agreed that the hedge up the path to Lower Langley needs cutting on the side and top, and instructed the clerk to ask Livertons to arrange the cut.

## 12. HANDYMAN REPORT

The clerk said that the handyman has reported that the bases for the benches on the Harold Fairs Recreation Ground have been laid. The play area posts have been ordered and when received he can give a timescale for the job.

## 13. VILLAGE HALL

Cllr Fairs said that the doctor's practice have given one month's notice to withdraw the surgery appointments from the village hall. He said that we should advise parishioners on Facebook and say that we are writing to complain. Cllr Hamer said that it is a strange time to withdraw as we understand that the public are not attending the surgery for appointments because of Covid 19 restrictions and that most appointments appear to be by telephone. Cllr Fairs said that in our email we should ask how many patients do they need to see each week to be viable; what can we do to make the village hall more compliant to present requirements; and could they reconsider when matters are back to normal. Members agreed that the village hall will not charge for the weekly dispensary service as it is a community service. The clerk was asked to write accordingly.

**14. HIGHWAYS**

Members were advised of a letter received by Essex County Councillor (ECC Cllr) Anne Brown from a parishioner complaining of speeding vehicles along Lamberts Lane, and requesting that a speed limit of 30 mph be implemented. Members agreed and the clerk was asked to reply accordingly.

**15. OLD PLAYING FIELD**

The clerk was instructed to ask that the remaining items be removed from the Old Playing Field and that the van be removed from the entrance, and the gate closed and locked.

**16. ALLOTMENTS**

The handyman has submitted a quotation to install 10 new fence posts, leaving in the existing posts. It is not clear whether they would be concreted in. Cllr Suff agreed to look at the job and to report back.

**17. EMERGENCY PLAN**

Cllr Hamer said that she had a copy of the 2013 plan and will start updating it. She will ask if she requires any help, and Cllr Williamson said that she would assist.

**18. OTHER BUSINESS FOR DISCUSSION**

Cllr Williamson said that the Essex Way has a number of repairs that are required, and she will provide details.

Members asked the clerk to circulate a digital copy of the definitive map of footpaths.

Members noted that the details of council members and other information requires updating on the web site, and the clerk was asked to attend to this.

Members agreed that an advert for a new parish councillor be circulated on the web site, Facebook, Round and About and the notice board.

The clerk advised that CBC have asked for members to update their Register of Members Interests form, and he will circulate these.

There being no further business the parish council meeting was closed at 9.28pm.

Chairman..... Date.....