



Great Tey Neighbourhood Plan

Meeting Minutes – 5 January 2021

Ref	Item	Action Owner
1.	Attendees: Marian Hamer (MH) Chair, Parish Councillor; Mary Williamson (MW) Parish Councillor; Ian Robertson (IR); Alan Warnes (AW); Matthew Halls (MHa); Noel Mead (NM); Simon Mann (SM); Robert Frost (RF) Parish Councillor; John Crookenden (JC)	
2.	Apologies: James Elmer (JE)	
3.	Agree minutes of last meeting: Agreed	
4.	Matters arising: None	
5.	<p>To receive an analysis of the comments provided in the consultation following the Call for Sites: SM has carried out an initial analysis of the responses received in the comments section of the consultation document, noting where common themes occurred and breaking these down into a percentage of the total number of respondents. It was agreed that these should be read alongside the narrative summary that MH prepared. SM to forward his analysis to MH so that the two documents can be combined.</p> <p>The most common concern was that the current infrastructure is not adequate to cope with any development; IR pointed out that amenities such as highways, water supply, electricity etc would need to be addressed before any development is considered, whereas the impact on other facilities such as the school, pub, bus service, and the possibility of a shop, would not be known until such time as developments are complete.</p>	SM, MH
6.	<p>To consider the wording for a report to parishioners and other interested parties on the outcome of the consultation: JE had circulated his draft proposal for a report to interested parties analysing the figures for responses to the questionnaire. A number of people expressed concern about publishing an email from the agents for the developers of the New Barn Road site, on the grounds that it contains personal information about the sender. MH stated that she thought a lot of the narrative merely repeated the information contained in the tables, but MHa advised that it is important to present the same information in a range of different ways to ensure understanding. NM offered to redraft the text, and forward to MH for circulation.</p>	NM
7.	<p>To consider a recent approach from a local landowner to include an additional parcel of land in the Neighbourhood Plan: JC suggested that it would not be appropriate to include this new parcel of land in the Neighbourhood Plan at this late stage in proceedings. A number of people were concerned that if we were to refuse, the landowner would put in a speculative application direct to Colchester Borough Council. It was agreed that MH would respond to the agents for the landowner stating that it was too late to include the land in the current draft plan, and that it could be given consideration when the plan comes up for review.</p>	MH

8.	<p>To receive an update on project plan/background information: JE, SM and MHa had held a meeting to discuss further additions to the draft plan, but it was not clear whether the latest draft on the Google Docs system is the most up to date. MH suggested that they are doing a lot of work which could possibly be covered quite easily by the Planning Consultant; MHa stated that, with some uncertainty regarding the availability of funding, they are happy to get the draft format together ahead of the next meeting, which can then be sent to the Planning Consultant to critique.</p>	JE, SM, MHa
9.	<p>Any other business for discussion: As we are required to return unspent funds to Groundworks, it was agreed that we should discuss a further funding application at our March meeting, with a view to acquiring any funds at the beginning of the next financial year.</p> <p>AW to investigate whether it is possible to add accounts to the Google Docs account to enable all members of the group to access documents easily.</p> <p>There was a discussion around using local photographs to illustrate the final plan; a few members of the group have some they can contribute, and a local resident and historian is looking into her archive to see what she can provide. If all group members can access the Google account, photos should be uploaded for consideration.</p>	AW
10.	<p>Date and time of next meeting: The next meeting will be on Monday 1st February 2021 at 8.00 via Zoom.</p>	