

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held remotely by Zoom on Tuesday 8<sup>th</sup> June 2021 at 7.30pm  
Present: Cllr Bartleet, Cllr Fairs (Chairman), Cllr Frost, Cllr Hamer, Cllr Warnes.  
Clerk Mr D Williams and Essex County Council (ECC) Cllr Barber. 1 member of the public attended later

**1.APOLOGIES FOR ABSENCE** – Cllr Suff, Colchester Borough Council (CBC) Cllr Chillingworth

**2.DECLARATION OF INTERESTS REGARDING THESE ITEMS** – None

### **3. CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING**

The minutes of the last remote parish council meeting of 4<sup>th</sup> May 2021 were agreed as a true record, and signed remotely by the Chairman.

**4. MATTERS ARISING FROM THE MINUTES NOT DEALT WITH ELSEWHERE** - None

The meeting was suspended.

**PUBLIC QUESTIONS AND STATEMENTS** - None

The meeting resumed.

### **5. REPORT FROM ESSEX COUNTY COUNCILLOR**

ECC Cllr Barber introduced himself as our newly elected County Councillor. He is working on Highways devolution and Highways safety regarding speeding. Public consultations are running regarding the A12 widening scheme.

Cllr Fairs welcomed ECC Cllr Barber and said that the spray surface dressing on roads camouflages the potholes and does not fill them making them dangerous. ECC Cllr Barber said that ECC are aware of this issue and are rectifying at no cost to the public. ECC Cllr Barber left the meeting.

### **6. REPORT FROM COLCHESTER BOROUGH COUNCILLOR**

Borough Cllr Chillingworth was not present but submitted a report. This report advised that the Inspector completed his examination of Part 2 of the Plan and will decide in the next month or so whether he finds it sound or if changes will have to be made. The recent election has seen a change in the Borough Council administration in Colchester, and for the first time for 13 years a Conservative led administration will provide the new Leader, Paul Dundas.

### **7. NEIGHBOURHOOD PLAN**

Cllr Hamer said she has circulated the minutes for the committee meeting of 11<sup>th</sup> May and the critique from the planning consultant. A funding application for £6,200 has been submitted today to Groundworks to include added technical support, and a response is expected within 20 working days. She requested that a cheque for £300 plus VAT for consultant's fees be paid by the parish council as funding subsequently received will not cover that. This was agreed by members.

Cllr Hamer said that they have looked at speed surveys on Chappel Road. These are not serious enough for further speed restrictions but said that the hedge on the corner of Earls Colne Road and Chappel Road needs cutting back to the property boundary to improve sight lines. The clerk was asked to write to the residents. Cllr Hamer said that she will circulate the speed surveys to parish councillors.

### **8. PLANNING MATTERS**

(a) Applications received

211326 - 6 Langleys Cottages, Chappel Road - single storey rear and two storey side extension – No objections subject to neighbours' views.

211539 - Manor Place, Manor Barn, Chappel Road – replace existing conservatory with single storey rear extension – No objections subject to neighbours' views.

(b) Applications approved by Colchester Borough Council – None

(c) Members discussed the utilisation of S 106 monies for the Brook Road development following a response from Colchester Borough Council, and Cllr Fairs said that he telephoned Mr S Collis at Colchester Borough Council who confirmed that the funds are available and that quotations for proposed works to the play area are required. Cllr Frost said that we need something for children aged 5 to 10 years old. Cllr Fairs suggested that we obtain three quotes from specialist companies after advising them of our broad requirements, and then put the proposals to the parish. It was suggested that Cllrs Fairs, Frost and Suff each contact a specialist company.

Members then discussed the response to Colchester Borough Council who have requested a wish list for parish expenditure which may be included in S 106 monies for the proposed New Barn Road development. Cllr Hamer said that the Neighbourhood Plan Group recently had a meeting when this was considered. After discussion members agreed to respond to Colchester Borough Council and advise that our wish list would include storage facilities and a community hub on the Harold Fairs Recreation Ground (HFRG), and refurbishment of the village hall. The clerk was asked to reply accordingly.

**9. FINANCIAL MATTERS**

(a) Cheques for payment

Chq.No.	Payee	Amount (£)	/ of which VAT:-
101884	D Williams – padlock, paint & brush for pump yard renovation	£ 31.93	
101885	Campaign to Protect Rural England – annual subscription	£ 36.00	
101886	Mrs R Stone – notice board annual rental	£ 10.00	
101887	D Williams-clerk salary £499.83 less PAYE £99.80	£ 400.03	
101888	HM Revenue & Customs - PAYE for clerk	£ 99.80	
101889	M Hamer – partial reimbursement of Zoom meeting sub	£ 13.50	
101890	Playsafety Ltd – ROSPA report on play area	£ 111.60	£ 18.60
101891	J Lucock – padlocks for allotment gate and water tank	£ 32.97	£ 5.50
101892	L Tippett – internal auditor fee	£ 180.00	
101893	I Dyer – allotment fence repair	£ 240.00	£ 40.00
101894	I Dyer – grasscutting	£ 158.40	£ 26.40
101895	I Dyer – handyman	£ 303.14	£ 50.52
101896	Navigus Planning Ltd – fee paid for neighbourhood plan	£ 360.00	£ 60.00

(b) Bank statements show Current Account Cr 28,150.45, Business Premium Account Cr 22.48. This did not include cheque 101896. These statements were seen and confirmed on the screen by all parish councillors.

(c) The internal auditor’s report for the year 2020/21 was considered by all members and it was noted that the internal auditor stated that (1) the Council has properly assessed and managed the significant risks which they have identified, (2) no other areas of risk had been identified, (3) tests in areas suggested by the Practitioners Guide have been undertaken, and proper practices have been met throughout the year, and (4) The Annual Internal Audit Report 2020/21 of the Annual Return was completed. The AGAR 3 and supporting documents for the review can now be forwarded to the External Auditor.

1 member of public joined the meeting.

**10. HAROLD FAIRS RECREATION GROUND**

Members considered the recent ROSPA report on the play area, and Cllr Frost said that to remedy the deficiencies highlighted in the report there is a mix of work to be done, some by a specialist company, and some by the handyman. It was agreed that the report would be discussed with the specialist companies.

Cllr Fairs said that two quotations had been received for the bridge cutting repair at the play area. More information is required to clarify one quote before they can be considered further.

**11. HANDYMAN**

A quotation for £405 has been received to correct the drainage issue in Harold Fairs Recreation Ground. This has been agreed subject to completion of the job by 31<sup>st</sup> August, and if not we will go elsewhere.

Cllr Frost said that the nettles by the skate ramp need strimming. Cllr Fairs said that an update is required on the jobs that are due to be done this week. The outstanding jobs are the balance beam repair, clear cuttings from the south fence of HFRG, strimming of HFRG and the test roll on HFRG.

**12. VILLAGE HALL**

Risk assessments have been received for legionella, fire health and safety, asbestos and covid. It was agreed that the councillors’ hall committee will meet with the village hall manager to discuss how to correct the deficiencies outlined. The clerk was asked to seek a reduction for the invoice for the asbestos report as there were several areas which could not be accessed as there were no electrician or plumber available due to the short period of notice given to arrange the assessment.

**13. HIGHWAYS**

ECC Highways confirm that the potholes at the junction of Greenfield Drive and The Street will be repaired.

**14. ALLOTMENTS**

The handyman reports that the fence posts have been installed.

**15. EMERGENCY PLAN**

Cllr Hamer asked that the emergency plan is circulated to all members to help to update the plan.

**16. ANY OTHER BUSINESS**

Cllr Warnes said that FP 16 is blocked. Members asked the clerk to write to the ECC footpaths officer to advise.

Cllr Hamer said that there was a good turnout for the litter pick and 12 bags were collected. Members asked the clerk to put an article in Round and About thanking the parishioners who helped with the litter pick.

**17. DATE AND TIME AND LOCATION OF THE NEXT MEETING.**

Members agreed that the next meeting on 13<sup>th</sup> July would be a remote meeting unless Government restrictions are changed.

There being no further business the parish council meeting was closed at 10.03pm.

Chairman..... Date.....