

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey on Tuesday 10<sup>th</sup> August 2021 at 7.30pm  
Present: Cllr Bartleet, Cllr Fairs (Chairman), Cllr Frances, Cllr Suff, Cllr Warnes.  
Clerk Mr D Williams. No members of the public attended.

**1. APOLOGIES FOR ABSENCE** – Cllr Frost, Cllr Hamer, Colchester Borough Council (CBC) Cllr Chillingworth.

## **2. DECLARATION OF INTERESTS REGARDING THESE ITEMS**

Cllr Bartleet declared an interest in the planning application for Baldwins Farm as the applicant is a family member. He will withdraw from the meeting when this matter is discussed.

## **3. CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING**

The minutes of the last remote parish council meeting of 13<sup>th</sup> July 2021 were agreed as a true record, and were signed by the chairman.

**4. CONFIRMATION THAT THE ACTIONS IN THE MINUTES OF THE UNOFFICIAL REMOTE MEETINGS OF 8<sup>th</sup> JUNE AND 13<sup>th</sup> JULY ARE APPROVED** - Members confirmed the actions in the meetings that they attended.

## **5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR**

Cllr Fairs said that Borough Cllr Chillingworth was unable to attend, and the clerk read out his report. He said that he is pleased that we are to once again meet in the Village Hall this month. The Full Council met in Charter Hall in July, and committees are also meeting again in the Town Hall.

There is still no news from the Inspector regarding the Local Plan, but we believe we may hear something this month.

The Council are considering how to mark the Jubilee celebrations and ways of remembering the victims of the pandemic next year and are seeking suggestions, both for possible events and/or permanent memorials. No doubt Parish Councils will be considering their own ways of marking the two events over the forthcoming months.

The Environment Bill was delayed from last year, but is now going through Parliament. It covers many areas and, if given consent without modification, will have considerable impact. One element is the proposed new provisions for waste and recycling. The government is proposing that all Councils should collect the full range of recyclables and to have similar collecting arrangements across the country such as standardised wheelie bins by 2024. Special collecting arrangements would have to be put in place where the use of wheelie bins is impractical. The bill also introduces a scheme for returnable glass bottles where sold by retailers. New government bodies are proposed to be set up to regulate these services.

Cllr Warnes reminded members of the email received regarding the lighting of beacons around the country on Thursday 2<sup>nd</sup> June next year to celebrate the Platinum Jubilee. The clerk was asked to forward this correspondence to the parishioners who were involved with the last beacon lighting.

## **6. SUB COMMITTEES**

Cllr Fairs said that with the recent appointment of a parish councillor and the question of the Section 106 monies due to the play area, the Harold Fairs Recreation Ground (HFRG) and the Village Hall, it was appropriate to review the sub committees.

The following sub committees and councillor responsibilities were agreed:-

Planning - full council

Footpaths - Cllr Bartleet, Cllr Warnes

Finance - full council

Village Hall - Cllr Frances, Cllr Suff, Cllr Warnes

Compliance – full council

Housing - Cllr Bartleet, Cllr Frost.

Bus/Transport – full council

Web Site - Cllr Fairs, Cllr Frost

Neighbourhood Plan – Cllr Hamer, Cllr Frost, Cllr Warnes

Highways - Cllr Bartleet, Cllr Frances, Cllr Hamer

Recreation/Allotments - Cllr Fairs, Cllr Frances, Cllr Frost, Cllr Suff

## **7. NEIGHBOURHOOD PLAN**

Cllr Warnes said that the committee meeting due this month was cancelled due to lack of numbers, and they will meet in September. Members agreed that he could share the article regarding affordable housing with the neighbourhood plan committee.

## **8. PLANNING MATTERS** (a) Applications received

211943&211944-Wellmans, Lamberts Lane - proposed single storey rear extension to existing garden room – no objections subject to neighbours' views.

Cllr Bartleet left the meeting room.

212082 - Baldwins Farm, Baldwins Lane - application to determine if prior approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (Class C3), and for building operations reasonably necessary for the conversion – we have no objections to this application, but note the presence of a public footpath near to the proposed development.

Cllr Bartleet returned to the meeting room. He said that a tile was missing from the garage gable, and the clerk was asked to arrange for this to be replaced.

(b) Applications approved by Colchester Borough Council

210658 - Smythers Farm, Earls Colne Road - Retrospective application for the construction of timber-framed greenhouse, and roof-mounted solar panels on the modern garages north of primary courtyard – approved subject to three conditions.

211584 - Salmons Farm, Salmons Lane, Coggeshall - application for two storey side extension and rear oak framed glazed conservatory – approved subject to 3 conditions and 3 informatives.

(c) Cllr Fairs said that the parish council's proposals for the S 106 monies for the proposed New Barn Road development should be finalised. The clerk advised members that CBC have asked for a rough indication of costs. He also said that the Rural Community Council of Essex are not aware of other parish councils who have installed a community hub and storage facilities. The football and cricket representatives both say that they would welcome storage facilities.

After considerable discussion members agreed to seek a quote for a storage container large enough for changing facilities, and Cllr Fairs said that he would obtain a quotation.

The village hall sub committee agreed to provide costings for the village hall renovations and repair work. Cllr Warnes said that he will arrange a meeting with Ms C Doyle at CBC to discuss the S 106 funding requirements and in particular funding for the ongoing maintenance of open spaces.

(d) The planning enforcement officer at CBC has responded to the parish council's enquiry regarding Tocia, Chappel Road confirming that the work refused in application 210380 had not commenced when he visited the site.

**9. FINANCIAL MATTERS (a) Cheques for payment**

Chq.No.	Payee	Amount (£)	/ of which VAT:-
101905	D Williams-clerk salary £499.83 less PAYE £99.80	£ 400.03	
101906	HM Revenue & Customs - PAYE for clerk	£ 99.80	
101907	Playsafety Ltd – ROSPA report on play area DUPLICATE CHEQUE	£ 111.60	£ 18.60
101908	I Dyer – grasscutting	£ 105.60	£ 17.60
101909	I Dyer – drain repair at Harold Fairs Recreation Ground	£ 534.00	£ 89.00

Members agreed to sign a stopped cheque authority for cheque number 101890 for Playsafety Ltd for £111.60 as it has been lost in the post. The bank was asked not to charge for this in view of the credit balances paid. A duplicate cheque has been signed. The clerk was instructed not to release cheque number 101909 until the job is considered by the parish council to be finished.

(b) The resultant balances after all items are paid and received is Community Account Cr £ 24,132.34, Business Saver Account Cr £ 22.46. The bank statements were signed by the chairman in evidence.

(c) The clerk advised that there are two signatories, Cllr Hamer and Cllr Bartleet, who sign jointly on the bank account, and there should be two other signatories appointed. Cllr Frances and Cllr Warnes agreed to become authorised signatories, and the clerk was asked to proceed with the mandate completion.

**10. HAROLD FAIRS RECREATION GROUND**

Cllr Frost was unable to attend the meeting, but had referred to the agreement that Clls Fairs, Frost and Suff each contact a specialist company and obtain three quotes after advising them of our broad requirements, obtain their proposals to remedy the deficiencies highlighted in the recent ROSPA report and obtain their views on the proposed bridge cutting work, and then put the proposals to the parish. He has arranged to meet Playquip on 13<sup>th</sup> August, and Cllr Fairs said that he would attend with him.

**11. HANDYMAN**

Members referred to the test roll done on part of HFRG and the request for a quotation from the handyman to roll the football pitch. The handyman has asked that this quotation is delayed until the football pitch is moved south towards the houses and the goal posts realigned. This was agreed. There are no jobs currently outstanding.

**12. VILLAGE HALL**

Cllr Warnes proposed that an application to Essex County Council CIF Fund is made for funding of the plumbing and fire door works required. Members agreed and the clerk was asked to make a pre application expression of interest by 14<sup>th</sup> August.

Cllr Warnes suggested that we consider an application for a Green Grant for solar panels and an air source pump, and the hall sub committee members agreed to investigate this further.

The sub committee members also agreed to consider costs for a community hub by way of improvements to the hall kitchen area.

**13. HIGHWAYS**

Members considered the junction of Earls Colne Road and Chappel Road which was the site of a recent road traffic accident.

After discussion Cllr Fairs said that, in company with a hedging contractor, he would look at the site and see what improvements can be done, and then discuss these findings with the residents of the property. Members agreed to this. This work could then be done at the same time as the cutting of the hedge on HFRG from Lower Langley to the school.

Cllr Warnes referred to the blockages on public footpath 16 and said that the enforcement officer has advised that court action will probably be needed if the landowner does not make an application to move the footpath.

**14. EMERGENCY PLAN** - The clerk said that he is updating the contact names for equipment and resources.

**15. CORRESPONDENCE RECEIVED**

Email received expressing concern with the state of the tree at the junction of Moor Road and Chappel Road, as the tarmac is now close to the base of the tree which looks stressed. Members agreed to contact ECC Highways advising them that the base of the tree was recently covered when the road was resurfaced and their actions have caused the tree health to suffer, asking them to rectify this as a matter of urgency. The council is also contacting Fordhams Tree Surgeons asking them for their views on this tree and for their recommended action and the cost to save this tree. The clerk was asked to write accordingly, and also to reply to the email received advising of the action being taken.

Email received asking if the parish council would wish to fund a Community Special Police Officer. Members agreed that the parish council does not have a budget for this.

There being no further business the parish council meeting was closed at 10.23pm.

Chairman..... Date.....