

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey on Tuesday 12<sup>th</sup> April 2022 at 7.30pm  
Present: Cllr Bartleet, Cllr Fairs (Chairman), Cllr Frost, Cllr Hamer, Cllr Hill (later), Cllr Warnes.  
Clerk Mr D Williams, Colchester Borough Council (CBC) Cllr Chillingworth and 4 members of the public attended.

## 1. APOLOGIES FOR ABSENCE – Cllr Frances

2. **DECLARATIONS OF INTERESTS** – Cllr Fairs declared an interest in business premises referred to in minute 17.

3. **CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING** - The minutes of the last parish council meeting of 8<sup>th</sup> March 2022 were agreed as a true record, and were signed by the chairman.

The meeting was suspended.

## PUBLIC QUESTIONS AND STATEMENTS

None

The meeting resumed.

## 4. CO-OPTION OF PARISH COUNCILLOR

Cllr Fairs said that there were two applications for the vacant parish councillor position, and the applicants were invited to introduce themselves. A proposer and seconder for each applicant was made, and after a vote Mrs Carol Hill was co opted by a vote of 3 to 2 and Cllr Hill took her place at the meeting table.

## 5. REPORT FROM COLCHESTER BOROUGH COUNCILLOR

Cllr Fairs thanked Borough Cllr Chillingworth for representing our parish at Colchester Borough. Those present showed their appreciation with applause.

Borough Cllr Chillingworth said that he was standing down at the forthcoming local elections, he has enjoyed our meetings.

He said that he attended the Planning Committee meeting for the New Barn Road development and was concerned that Essex County Council (ECC) had not requested any funding for either education expenditure or highways expenditure under the Section 106 arrangements and he raised this at the meeting.

Borough Cllr Chillingworth said that he could not get any guidance regarding the Jubilee tree at the junction of Moor Road and Chappel Road and suggested that we arrange for our contractor to remove the tarmac around the tree in an attempt to save the tree. Borough Cllr Chillingworth left the meeting.

## 6. NEIGHBOURHOOD PLAN

Cllr Hamer said that the committee are pressing on with the plan which may be changed because of reactions after the Covid 19 pandemic such as more working from home so there will be a small survey in next month's Round and About Great Tey. Another funding application is to be made.

## 7. PLANNING MATTERS

(a) Applications received

220584 - White Gables, The Street - proposed single storey rear addition, proposed front porch addition and separate single storey side addition – no objections subject to neighbours' views.

220776 - 2 East Gores Road - erection of first floor extension above existing single storey rear extension – no objections subject to neighbours' views.

220646 - Braziers, East Gores Road - Application to vary condition 2 of planning permission 202031– no objections subject to neighbours' views.

(b) Applications approved by Colchester Borough Council

220104 – 6 East Gores Road - Proposed single storey side extension, new porch, garage roof and internal alterations – approved subject to 4 conditions

(c) Applications refused by Colchester Borough Council

220191 Summerside, Moor Road - Roof raised, loft conversion with front and rear dormers. Single storey front and rear extension. Demolition of garage.

(d) Applications for which appeals have been submitted

212902 Tocia, Chappel Road - Convert the existing garage to ancillary accommodation to the main building (annexe). The proposals include omitting, enlarging existing fenestrations to the existing building and adding new windows & door – we repeat our original comments which were :- we object to this planning application for conversion from a garage to residential use as the present garage is outside the village envelope, and this is contrary to the decision of planning application 160597. We also note that a lawful development certificate was refused under 202761.

(e) Cllr Fairs said that the developer has stated that the planting scheme on the ground between Parsonage Court and the village is completed. The clerk was asked to reply to the developer and say that CBC have sent a landscape plan showing more detail than the 7 unstaked and unguarded trees. We enclose a copy of the plan and as the planting would not appear to have been completed we would welcome a site meeting. In addition we ask for detail of the maintenance management arrangements and ask who is responsible for this in future.

(f) CBC have asked the parish council to complete a document listing the requirements for S106 funding in the event that property developments in the parish generate this funding. Members agreed that the previous advice to CBC was to be repeated and the document is to be completed and approved by members before submitting.

(g) The meeting was suspended.

A parishioner said that he understood that the parish council was concerned with the brick structure built outside his house at Cherry Garden, Earls Colne Road. He said that they had a serious drainage issue and had to remove old hedging so then they decided to remove the gate and build the structure. Cllr Fairs said that this was reported by a parishioner and so we enquired of CBC who advised that a planning application and listed building consent was probably required. We therefore submitted a formal report to CBC.

The meeting continued.

## 8. FINANCIAL MATTERS

(a) Cheques for payment	Amount / of which VAT	
101947 Playquip UK Ltd T/A Playquip Leisure – play area repairs	£ 4,540.80	£ 756.80
101948 D Williams- clerk salary £508.50 less PAYE £101.60	£ 406.90	
101949 HM Revenue & Customs - PAYE for clerk	£ 101.60	
101950 Essex Association of Local Councils – annual subscription	£ 300.48	
101951 Philip Liverton Ltd – hedge cutting at Harold Fairs Rec. Ground	£ 216.00	£ 36.00
101952 Great & Little Tey PCC – donation for churchyard grasscut	£ 475.00	
101953 I Dyer – handyman	£ 176.23	£ 29.36
101954 I Dyer – allotment gate post	£ 240.00	£ 40.00
101955 I Dyer – grasscuts at HFRG and OPF	£ 118.80	£ 19.80
101956 R Fordham Tree Surgeons Ltd – allotments tree work	£ 300.00	£ 50.00

(b) The resultant balances after all items are paid and received is Community Account Cr £ 29,494.17, Business Saver Account Cr £ 22.48. The Neighbourhood Plan allocated fund included in the Community Account is £ 5,321. The bank statements were signed by the chairman in evidence.

(c) The clerk was asked to apply to CBC for the S 106 monies to fund the majority of the play area repairs.

(d) Members confirmed the appointment of Ms L Tippet as Internal Auditor for the Annual Accounts to 31 March 2022, acknowledging that she has held this post for at least 20 years. Members considered that a new Internal Auditor should be appointed for the Annual Accounts to 31 March 2023, and an approach to Essex Association of Local Councils should be made before then.

## 9. HAROLD FAIRS RECREATION GROUND

Cllr Frost said that draft proposals regarding the play area extension have been submitted to the school and their feedback was requested. Once received he would then ask parishioners if they have proposals through the Facebook page, and then details would be put in Round and About and possibly a display at the village hall before proceeding to request formal quotations. Cllr Fairs said that as the works would not be done until next year we will have to factor in expected price increases.

Members referred to the recent repair of the youth shelter and instructed the clerk to write to the handyman and ask him to make good the gable end mortar fill. The handyman has reported that up to 75% of the roof tiles are cracked and that the council should consider whether to reroof the youth shelter with felt.

Cllr Fairs said that the attended freighter recently visited the recreation ground without advance notice. The clerk said that CBC had not sent the usual advice, and the clerk was asked to put the remaining dates for this year in Round and About and on the notice board.

## 10. HANDYMAN

Members noted that the jobs at the allotment gate and the allotment fence posts have been completed. The handyman reported that 3 more allotment fence posts need replacing and this was agreed at the same rate as previously agreed.

Cllr Frost asked that the handyman is asked to trim the grass and nettles around the bridge and skate park. The clerk was asked to ask the handyman if this job can be done at the same time as the cut is done and in between as he sees fit to prevent the need for the council to write to him.

The handyman contract will be restructured and members will consider this further.

## 11. VILLAGE HALL

Cllr Warnes said that an application is being prepared to the Climate Action Fund for solar panels for the village hall using a deposit of around 25% and including battery purchase and extended warranties. This is in the name of the owners of the village hall, the Trustees of Great Tey Village Hall. A quotation has been received from Solar Experience through an ECC initiative using only basic information. Cllr Warnes said that he would respond to them with details of the hall's requirements to get a more realistic quotation and then the funding application can be submitted. Solar Experience require a response by 13<sup>th</sup> May.

## 12. HIGHWAYS

Members agreed that as Borough Cllr Chillingworth said that he could not get any guidance regarding the Jubilee tree at the junction of Moor Road and Chappel Road and he suggested that we arrange for our contractor to remove the tarmac around the tree in an attempt to save the tree, that we ask Fordhams to proceed accordingly. Members will try to find an old photograph showing the approximate boundary of tarmac around the tree, and in the meantime Fordhams are to be asked for a quotation and a timescale for the job.

## 13. OLD PLAYING FIELD

The clerk was asked to write to the parishioner involved and ask him to remove his belongings from the OPF.

**14. ALLOTMENTS**

Members confirmed agreement to a quotation for £250 plus VAT for urgent tree work at the allotments.

**15. VILLAGE JUBILEE CELEBRATIONS**

Members agreed to a request for a donation to the Village Weekend Committee and agreed a donation of £500. The handyman is to be asked to prepare the HFRG and the OPF with grasscuts and then to mark out the fields.

**16. ANNUAL PARISH MEETING**

Members agreed that the Annual Parish Meeting should take place before the next parish council meeting at 7.15pm.

**17. CORRESPONDENCE NOT DEALT WITH ELSEWHERE**

(i).The doctors’ surgery has replied to our email regarding the decision to stop taking requests for medications over the telephone as we advised them that concern had been expressed by some parishioners. The reply said that there are a few different ways of ordering which were explained on a leaflet that was distributed to patients. Currently these are: 1.Online – register for online services via their website. There is no need for patients to travel to the surgery for this. They will simply be asked a few security questions over the telephone to be given a username and password. 2. Via the NHS App on a smart phone. 3.By giving the repeat slips back to the driver when patients collect their medications from the village hall. 4. By sending a request through the post. 5.By asking friends or family to order for them. Members agreed to report this reply in Round And About.

(ii).Letter from a parishioner at East Gores regarding litter in the area originating from business premises locally. Cllr Fairs declared an interest in the business premises and said that he had written to the occupiers and asked them to pick up the litter and organise covered skips in future.

**18. ANY OTHER MATTERS**

Members agreed to send a further letter to a resident in Tey Grange reminding him of our previous letter and asking him to arrange to cut the brambles hanging over the pavement which are hazardous to pavement users.

There being no further business the parish council meeting was closed at 10.12 pm.

Chairman..... Date.....