

Section 1 - Annual Governance Statement 2021/22

We acknowledge as the members of

GREAT TEY PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022 that:

	Yes	No	Not Applicable	Further Information
1. We have put in place arrangements for adequate internal supervision during the year and for the preparation of the accounting statements.	YES			prepared in accordance with the requirements of accountants set by the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including financial controls in respect of assets, financial and computer and related to effectiveness.	YES			have proper arrangements and successful responsibility for safeguarding the public money and resources in its charge.
3. We put all reasonable steps to ensure ourselves that there are no matters of interest affecting our competence and that regulations and Proper Practices that could have a significant bearing effect on the skills of the subjects in relation to business or management practice.	YES			has only done what it has the right power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunities during the year for the opinion of external auditors to be consistent with the requirements of the Accounts and Audit Regulations.	YES			during the year given all services extended the opportunity to request and ask questions about the authority's accounts.
5. We carried out an assessment of the risks facing the authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	YES			considered and documented the financial and other risks it faces and dealt with them properly.
6. We implemented throughout the year an adequate and effective system of internal audit of the accounting records and related systems.	YES			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of the smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	YES			responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial effect on the authority and, where appropriate, have included them in the accounting statements.	YES			disclosed everything I should have about its business activity during the year including events taking place after the year end I stated.
9. The local council officer that holds including members, in our capacity as the risk managing trustee we discharged our accountability responsibilities for the authority, including financial reporting and financial statement preparation of such.	YES			has met all of its responsibilities where, as a body corporate, it is a risk managing trustee of a local trust or trust.

These provide explanations to the external auditor on a separate sheet for each 'Yes' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

10/05/2022

and recorded as minute reference:

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Signed by the Chairman and Clerk of the meeting where approval was given.

Chairman

[Signature]

Clerk


[Signature]

Section 2 - Accounting Statements 2021/22 for

GREAT TEY PARISH COUNCIL

	2021/22	2020/21	
1. Balance brought forward	27458	22277	Total balances and reserves at the beginning of the year as recorded in the financial accounts. Value must agree to that of previous year.
2. (+) Precept or Rates and Levies	18927	18927	Total amount of precept (or the Rates and Levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	3070	11937	Total income or receipts as recorded in the accounts less the precept or rates/levies received (line 2). Exclude any grants received.
4. (-) Staff costs	5998	6102	Total expenditure or payments made to and on behalf of all employees. Includes gross salaries and wages, employers' contributions, employers' pension contributions, gratuity and severance payments.
5. (-) Loan interest/capital payments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	21180	10847	Total expenditure or payments as recorded in the accounts less staff costs (line 4) and loan interest/capital payments (line 5).
7. (=) Balance carried forward	22277	36142	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	22277	36142	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - It should agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	54703	54703	The value of all the property the authority owns - It is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PMLB).
11. (For Local Councils Only) Debiture due to Trust Funds (including charities)	YES		The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust Funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Greater Authorities - a Practitioners' Guide to Proper Practice and present fairly the financial position of the authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

 Date 10 05 2022

I confirm that these Accounting Statements were approved by the authority on this date

10/05/2022

as recorded in minute reference
 6

Signed by Chairman of the meeting where the Accounting Statements were approved
