

# **GREAT TEY PARISH COUNCIL**

## **Summons and Notice of Meeting**

Notice is hereby given that a Meeting of the Parish Council will be held in the Village Hall, Chappel Road, Great Tey on Tuesday 14<sup>th</sup> February 2023 at 7.30 pm

**1. Apologies for Absence**

**2. Declaration of Interests**

**3. Confirmation of Minutes of the Parish Council meeting of 17<sup>th</sup> January 2023**

**4. Matters arising from the minutes not dealt with elsewhere**

**Public Questions and Statements** – when members of the public may ask questions or make a statement about the parish council or other matters of local concern.

**5. Report from Essex County Councillor**

**6. Report from Colchester City Councillor**

**7. Neighbourhood Plan**

(a) To confirm the final draft of the Neighbourhood Plan for Consultation.

(b) To receive an update from the committee

**8. Planning Matters** (a) Applications received

230215 1 Brook House Cottages, Brookhouse Road -proposed single storey rear extension to form kitchen/dining area.

230156 - Summerside, Moor Road -Erection of a ground floor front extension.

(b) Applications approved by Colchester City Council

222926 Telecommunications Station, Chappel Road - prior notification of proposed development for smart metering on 12m streetworks pole – approved subject to 5 conditions and 1 informative.

(c.) Any other planning matters

**9. Financial Matters**

(a) Cheques for payment

Chq.No.	Payee	Amount (£)	of which VAT: -
102018	Realise Futures CIC – HFRG benches from S106 grant monies	£ 1,723.17	£ 287.20
102019	D Williams-clerk salary February £543.16 less PAYE £217.20	£ 325.96	
102020	HM Revenue & Customs – PAYE for clerk	£ 217.20	

(b) To receive the financial report (c) To consider a donation towards the cost of a new village directory

(d) To consider a Risk Assessment (e) Any other financial matters

**10. Harold Fairs Recreation Ground**

(a) To receive an update regarding the extension and refurbishment of the play area

(b) To arrange to identify the precise location for the Jubilee Tree & make arrangements for the planting

(c) To consider any management matters

**11. Maintenance Contractor**

(a) To review the contract

(b) To receive a report on outstanding jobs

**12. Village Hall**

(a) To consider the warm spaces scheme for the hall (b) To consider any management matters

**13. Highways** - To consider any management matters

**14. Old Playing Field** - To consider any management matters

**15. Allotments** - To consider any management matters

**16. Annual Litter Pick** – To make arrangements

**17. Correspondence not dealt with elsewhere**

**18. Other Business for Discussion**

Date and Time of Next Meeting 14<sup>th</sup> March 2023 at 7.30pm

Close of meeting

Signed :- *D K Williams* Clerk to Great Tey Parish Council

Approved minutes of previous parish council meetings may be inspected by arrangement with the Clerk - telephone: 01787 224895, email: [greatteyparishcouncil@outlook.com](mailto:greatteyparishcouncil@outlook.com), or view at [www.greattey.com](http://www.greattey.com)