

GREAT TEY PARISH COUNCIL MEETING
Meeting to be held on Tuesday 9th January 2024 at 7.30pm in the Village Hall
Chappel Road, Great Tey

Councillors: You are hereby summoned to attend the meeting of the Parish Council for the purpose of transacting the business itemised below. **Members of the Public:** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

1.	APOLOGIES FOR ABSENCE
2.	DECLARATIONS OF INTEREST All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time
3.	APPROVAL OF MINUTES To confirm minutes of the Parish Council meeting of Tuesday 12 th December 2023
4.	ACTION POINTS FROM PREVIOUS MEETING IF NOT COVERED ELSEWHERE
5	PUBLIC FORUM To receive any representations from the Public. Note: A period of up to 15 minutes (maximum of 5 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.
6	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT) To receive reports from our ward and county councillors.
7	NEIGHBOURHOOD PLAN To receive an update from the committee
8	PLANNING MATTERS - New applications <ul style="list-style-type: none"> 232891 and 232892 -conversion and extension of existing curtilage listed outbuilding to create a residential annexe to the main grade II listed farmhouse – Abrahams Farm, Flories Road, GT, CO6 1AU 232862 – Hip to gable roof all over existing with two pitch gable dormers and two Velux windows to front. Resubmission of 232054. Hazlemere, Chappel Road, GT. CO6 1JL 232851 – Certificate of lawful use existing. The occupation of the dwelling house at Trees, Lamberts Lane, Earls Colne, CO6 2LE without complying with the agricultural occupancy condition being condition 3 to planning permission ref COL/721/77 dated 06/09/1977
9	FINANCIAL MATTERS Payments for approval – Total value = £1327.69 of which £65.17 is VAT. Total comprises of :- <ul style="list-style-type: none"> Clerks' salary - £582.89 AW (includes pay award from 01/08 to 31/12) HMRC - £187.40 (PAYE) – HMRC AW £145.60, HMRC DW £41.60 Retired clerks backdated pay award - £166.40 (1st April 23 to 30th September 23) Bedot Media group – Annual cloud hosting and domain renewal – 01/02/24 to 31/01/25 - £146.20 of which £24.37 VAT. Guildhall services – Invoice ID 4042. Refurbishment of village hall bench - £244.80 of which £40.80 VAT Bank reconciliation statement. 2024/25 Budget and Precept discussions – To agree budget and precept for 2024/25 Reporting of financials – transparency.
10.	HAROLD FAIRS RECREATION GROUND - Consider any management matters
11	MAINTENANCE CONTRACTOR -Report of outstanding jobs
12	VILLAGE HALL -To consider any management matters
13	HIGHWAYS To update on the sites identified for traffic surveys Any other highways matters.
14	OLD PLAYING FIELD
15	ALLOTMENTS
16	INFORMATION SHARING AND ITEMS FOR FUTURE AGENDA

To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

Date and Time of Next Meeting Tuesday 13th February 2024 at 7.30pm