

GREAT TEY PARISH COUNCIL MEETING
Meeting to be held on Tuesday 8th July 2025 at 7.30pm in the Village Hall
Chappel Road, Great Tey

Councillors: You are hereby summoned to attend the annual parish council meeting followed by the Parish council meeting for the purpose of transacting the business itemised below. **Members of the Public:** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

1.	APOLOGIES FOR ABSENCE: Cllr Sunnucks
2.	DECLARATIONS OF INTEREST All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time
3.	APPROVAL OF MINUTES To confirm minutes of the Parish Council meeting of Tuesday 13 th May 2025
4.	ACTION POINTS FROM PREVIOUS MEETING IF NOT COVERED ELSEWHERE
5	PUBLIC FORUM To receive any representations from the Public. Note: A period of up to 15 minutes (maximum of 5 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.
6	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT) To receive reports from our ward and county councillors.
7.	COUNCILLOR VACANCY – Co-option of new councillor onto the Parish council: Decision needed
8.	ROLES AND RESPONSIBILITIES – Carried forward from annual parish meeting: Decision needed <ul style="list-style-type: none"> • Allotments (monthly inspection) • PROW inspections • Maintenance contract • Website • Social media. To include discussion on PROW scheme and possible participation – Decision needed
9.	PROPOSED VILLAGE EVENT – Proposal and agree working party to set up. Decision needed
10.	PLANNING MATTERS <ul style="list-style-type: none"> • Planning decision: Application 250773. Application for variation of condition 7 and 8 following grant of planning permission for 232892. Abrahams Farm, Flories Road. CO6 1AU. Decision: Approve conditional subject to 11 conditions and 1 informative. Information only • Planning enforcement appeal: Reference number 098883. Appeal against enforcement notice relating to planning application 240217 (refused 02/02/24) – demolition of existing bungalow and retention of replacement dwelling. The Laurels, Chappel Road. CO6 1JR. Information only
11	CLERKS REPORT – Information only
12	FINANCIAL MATTERS <ul style="list-style-type: none"> • Payments for approval – Total value = £5,752.60 of which £691.40 is VAT <ul style="list-style-type: none"> ○ Clerk Salary - £461.80 ○ HMRC - £115.40. Tax on gross salary for clerk ○ Donation to Round and about - £750.00 ○ HGS Zip wire inspection and tensioning - £708.00 of which £118.00 is VAT ○ C&W fencing – gates to play area - £3282.00 of which £547 is VAT ○ ROSPA safety inspection play area - £158.40 of which £26.40 is VAT ○ Village Hall Hire - £57.00

	<ul style="list-style-type: none"> ○ Fees for internal audit (Louisa Tippett) – £220.00 • RFO to present the bank reconciliation statement
13	GRANTS/FUNDING – Consideration for application to REPF scheme. Locality budget – Requests for funding. Decision needed
14	HFRG - Consideration for adult exercise equipment bumper pack. Decision needed
15	MAINTENANCE CONTRACTOR <ul style="list-style-type: none"> • Update on maintenance contract and discussions with contractor. Information only
16	SEEKING COMMUNITY SUPPORT 20MPH SPEED LIMIT – Proposed by Cllr Warnes, seconded by Cllr Hill. Decision needed
17	ANY OTHER BUSINESS AND ITEMS FOR FUTURE AGENDA
18	PERSONNEL MATTERS - EXCLUSION OF PRESS AND PUBLIC To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

Date and time of next meeting – Tuesday August 12th 2025 at 7.30pm