

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey on Tuesday April 15th 2025 at 7.30pm. Present: Cllr Warnes, Cllr Frances – Acting chair, Cllr Hill, Cllr Frost, Cllr Hubbard, Cllr Bartleet and Clerk Adele Warnes. 1 member of the public attended.

Note: All agreed to the Vice Chair – Tim Frances assuming the role of Chair until the full council voted to elect a new Chair at the AGM to be held in May.

1. **APOLOGIES FOR ABSENCE:** Cllr Barber and Cllr Sunnucks.
2. **DECLARATION OF INTERESTS:** None
3. **CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING:** The minutes of the last parish council meeting of Tuesday 11th March 2025 were agreed as a true record and were signed by the Chairman in evidence.
4. **ACTION POINTS FROM PREVIOUS MINUTES IF NOT DEALT WITH ELSEWHERE:**
250101– Hedging on junction of Chappel Road. Reported to ECC Highways – reference 2965948
240202 – Hooping Plate. It was suggested that contact was made with a local craftsman to find out whether they would be interested in providing a quote. **A/P240202 – Clerk to obtain.**
The meeting was suspended at 7.35pm
5. **PUBLIC QUESTIONS AND STATEMENTS:**
 - Suggestion to contact Co-Op funeral care regarding making the hooping plate. **A/P240402 – Clerk to contact**
 - Request for parish council to put up VE celebration day notices on the notice boards. All agreed.
The meeting resumed at 7.41pm
6. **WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT):** None present
7. **FINANCIAL MATTERS:** Total payments for approval as detailed in the agenda = 1527.35 of which £92.00 is VAT. Payments comprise
 - The clerk's salary - £461.76.
 - HMRC - £115.44 (PAYE)
 - Quarterly village hall rental - £57.00
 - JPB landscapes. Grass cutting - £264.00 of which £44.00 is VAT
 - EALC and NALC affiliation fees for 2025 - £339.17
 - Training PROW (Cllr Warnes) - £96.00 of which £16.00 is VAT
 - Training councillor refresher (Warnes and Frances) - £192.—of which £32.00 is VATThe resultant balance, after all payments are made is the Community account £16.41 and business account £46,558.82. This gave a total balance of £48,100.60
 - 2024/25 internal audit. Request to appoint auditor. All agreed to approach Louisa Tippet to conduct the annual audit. **A/P250401 – Clerk to contact internal auditor**
 - RCCE membership renewal. All decided not to renew the annual membership.
8. **CLERKS REPORT**
 - Brook Road footpath put forward for consideration in Cllr Barber's June priority repair window.
 - ROSPA are due to carry out their annual inspection of the play area in May 25
 - Overview of councillor training courses available if anyone interested in attending.
 - Funding scheme launched 2nd April to preserve local heritage. Communities can apply for a share of £20m aimed at supporting the care of historic buildings and heritage sites. Expressions of interest in the scheme can be made. The clerk was asked to send the information to all councillors and to the PCC for their information. **A/P250402 refers**
 - S137 spend has now been increased for 25/26 from previous £10.81 to £11.10 per elector.

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- The clerk has initiated the process for the councillor vacancy. Closing date for applications 16th May and interviews between mid and end May with a full vote taking place to co-opt the new councillor at the June meeting.
 - DEFIB training. Only 3 people have responded at the current time.
 - Registration has taken place for the solar together initiative which is a scheme run by ECC for solar panels. The registration is for the Village Hall and will be added to the June agenda for consideration on next steps.
 - S106 feedback – Only had 1 response to date. Cllr Frost said that a better response might be achieved through social media and the clerk was instructed to do this. ***A/P250403 refers***
- 9. VILLAGE MAINTENANCE CONTRACT:** It was agreed amendments were needed to the current maintenance contract to ensure timescales met. It was proposed that the revised contract was taken to the maintenance contractor for discussion and agreements. All voted in favour of this.
- 10. OLD PLAYING FIELD.**
- UKPN lease agreement. Options of a one-off payment of £12,601.55 for a lease agreement to be drawn up or continuation of a yearly rental for wayleaves as a constant income. All voted in favour of a yearly rental and the clerk was instructed to advise UKPN of this decision and to request the reinstatement of wayleave payments including backdated payments. ***A/P240408 refers.***
 - Request from the village weekend committee to use the OPF for VE celebrations. This was unanimously agreed.
- 11. ANNUAL PARISH MEETING:** Content to include the Local Plan and information about Local Government review. Possible attendance by Community energy Colchester to talk about thermal imaging. Need to ensure time set aside for an open forum for the wish list for S106 monies.
- 12. AOB AND ITEMS FOR FUTURE AGENDA:** Talk on Thermal imaging by Community energy Colchester

There being no further business the meeting was concluded at 8.30pm

Next meeting to be held on Tuesday 13th May 2025 at 19.30pm in the Village Hall. This will be preceded by the Annual Parish meeting starting at 19.00pm