

**GREAT TEY PARISH COUNCIL MEETING**  
**Meeting to be held on Tuesday 13<sup>th</sup> January 2026 at 7.30pm in the Village Hall**  
**Chappel Road, Great Tey**

**Councillors:** You are hereby summoned to attend the annual parish council meeting followed by the Parish council meeting for the purpose of transacting the business itemised below. **Members of the Public:** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

1.	<b>APOLOGIES FOR ABSENCE:</b>
2.	<b>DECLARATIONS OF INTEREST</b> All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time
3	<b>APPROVAL OF MINUTES:</b> To confirm minutes of the Parish Council meeting of Tuesday 9 <sup>th</sup> December 2025
4	<b>ACTION POINTS FROM PREVIOUS MEETING IF NOT COVERED ELSEWHERE:</b>
5	<b>PUBLIC FORUM:</b> To receive any representations from the Public. <b>Note: A period of up to 15 minutes (maximum of 5 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.</b>
6	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT)</b> To receive reports from our ward and county councillors.
7.	<b>CASUAL VACANCY:</b> To note the resignation of Cllr Andrew Hubbard and the resulting casual vacancy. <b>No decision needed</b>
8.	<b>RECRUITMENT OF CLERK:</b> Update from recruitment panel on clerk vacancy and next steps.
9	<b>PLANNING MATTERS.</b> <ul style="list-style-type: none"> <li>Planning application 252689 – Mersea Homes. Removal of hedgerow on junction of Chappel/Earls Colne Road.</li> <li>Planning application 252727 – Proposed formation of new unit 10 adjoined to unit 9 (previous permission 221761). Tey Craft Centre, Brook Road, CO6 1JE</li> </ul>
10	<b>FINANCIAL MATTERS</b> Payments for approval <ul style="list-style-type: none"> <li>Clerk salary and HMRC. Dependent on last day of service. To be agreed as item 19 on agenda</li> <li>Village Hall Hire - £57.00.</li> </ul> Agreement on precept amount for 26/27 (deadline 16/01/26) – <b>Decision needed</b>
11	<b>HFRG</b> – Consideration for replacement bench/picnic table adjacent to adult exercise equipment. <b>Decision needed</b>
12	<b>Wayleave agreement UKPN</b> – Update
13	<b>S106</b> – Update from subcommittee and next steps agreed.
14	<b>LOCAL PLAN CONSULTATION –</b> <ul style="list-style-type: none"> <li>Preferred options (regulation 18) consultation on Colchester local plan. Review draft and agree content for submission (deadline 14/01/26). – <b>Decision needed</b></li> <li>Update on 7 parishes initiative to present a unified response to regulation 18. <b>Information only</b></li> </ul>
15	<b>HIGHWAYS</b> – Winter repair requirements
16	<b>PROVISION OF PARCEL LOCKER</b> – Update and next steps – <b>Decision needed</b>
17	<b>COMMUNITY ASSET</b> – Re registration of the Chequers Pub as an asset of community value – <b>Decision needed</b>
18	<b>DOMAIN NAME RENEWAL AND WEB HOSTING</b> – Consider migration to GOV.UK. <b>Decision needed</b>

19	<b>ANY OTHER BUSINESS AND ITEMS FOR FUTURE AGENDA:</b>
20	<b>PERSONNEL MATTERS - EXCLUSION OF PRESS AND PUBLIC</b> To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

Date and time of next meeting Tuesday 10<sup>th</sup> February 2026