

**GREAT TEY PARISH COUNCIL MEETING**  
**Meeting to be held on Tuesday 9<sup>th</sup> December 2025 at 7.30pm in the Village Hall**  
**Chappel Road, Great Tey**

**Councillors:** You are hereby summoned to attend the annual parish council meeting followed by the Parish council meeting for the purpose of transacting the business itemised below. **Members of the Public:** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

1.	<b>APOLOGIES FOR ABSENCE:</b>
2.	<b>DECLARATIONS OF INTEREST</b> All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time
3	<b>APPROVAL OF MINUTES</b> To confirm minutes of the Parish Council meeting of Tuesday 11 <sup>th</sup> November 2025
4	<b>ACTION POINTS FROM PREVIOUS MEETING IF NOT COVERED ELSEWHERE:</b> 250303 – Repairs to VH wall,
5	<b>PUBLIC FORUM:</b> To receive any representations from the Public. <b>Note: A period of up to 15 minutes (maximum of 5 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.</b>
6	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT)</b> To receive reports from our ward and county councillors.
7.	<b>PLANNING MATTERS.</b> <ul style="list-style-type: none"> <li>Application 252488 – Proposed front extensions to provide additional and adjusted living accommodation with new roof over. Banthams, Brook Road, Great Tey CO6 1JG</li> <li>Application 252558 – Retrospective application for change of use of rural buildings and land to commercial uses. GT Tey Business Centre, Brook Road, CO6 1JG</li> </ul>
8	<b>FINANCIAL MATTERS</b> <ul style="list-style-type: none"> <li>Payments for approval – Total value = £7,217.20 of which £1000.70 is VAT <ul style="list-style-type: none"> <li>Clerk Salary - £484.42</li> <li>HMRC - £121.20. Tax on gross salary for clerk</li> <li>Wave Water - £72.41</li> <li>R&amp;A donation - £500.00</li> <li>Colchester association of local councils' subscription (CALC) - £35.00</li> <li>Fresh air fitness provision of adult exercise equipment (will be claimed back from funding award) - £5,940.00 of which £990.00 is VAT.</li> <li>Clerk – purchase of commemorative plaque - £64.17 of which £10.70 is VAT</li> </ul> </li> <li>Consideration of donation to Essex and Herts Air Ambulance</li> <li>Formal confirmation of loan to VHMC pending access to bank account – agreed by email and amount £1338.74 sourced from Trustees of VHMC Nat West account. Formal agreement of further support to VHM banking pending access to the VHMC bank account.</li> <li>Consider requirements for 26/27 budget and precept (submission needed by 23/01/26). Initial discussions</li> </ul>
9	<b>HFRG –</b> <ul style="list-style-type: none"> <li>Maintenance of new adult exercise equipment</li> <li>Consideration for replacement bench/picnic table adjacent to adult exercise equipment</li> </ul>

10	<b>Wayleave agreement UKPN</b> <ul style="list-style-type: none"> <li>• Review of current proposed wayleave agreement</li> <li>• Submission of invoice from Energy adviser re – proposed UKPN lease agreement</li> </ul>
11	<b>S106</b> – Report back from subcommittee and next steps with S106 requirements
12	<b>LOCAL PLAN CONSULTATION</b> – Preferred options (regulation 18) consultation on Colchester local plan.
13	<b>HIGHWAYS –</b> <ul style="list-style-type: none"> <li>• Footpaths 10 and 25 – Defects (AOB from November meeting)</li> <li>• Footpath 16 – Update from Cllr Warnes</li> </ul>
14	<b>LOCAL GOVERNMENT REORGANISATION CONSULTATION:</b> Review and consideration of response from GTPC
15	<b>ANY OTHER BUSINESS AND ITEMS FOR FUTURE AGENDA:</b>
16	<b>PERSONNEL MATTERS - EXCLUSION OF PRESS AND PUBLIC</b> To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

Date and time of next meeting Tuesday 13<sup>th</sup> January 2026