

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey on Tuesday 9<sup>th</sup> December 2025 at 7.30pm. Present: Cllr Frances, Cllr Bartleet, Cllr Marriott, Cllr Hill, Cllr Frost, Cllr Hubbard, Cllr Warnes and Clerk, Adele Warnes. 3 members of the public were present.

1. **APOLOGIES FOR ABSENCE:** None
2. **DECLARATION OF INTERESTS:** None
3. **CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING:** The minutes of the last parish council meeting of Tuesday 11<sup>th</sup> November 2025 were agreed as a true record and were signed by the Chair.
4. **ACTION POINTS FROM PREVIOUS MINUTES IF NOT DEALT WITH ELSEWHERE:** 250303 – Repairs to Village Hall wall. Work will commence 16<sup>th</sup> December (weather permitting)  
*The meeting was suspended at 19.34pm*
5. **PUBLIC QUESTIONS AND STATEMENTS:** There were 3 members of the public in attendance
  - Any update on the New Barn Road Development
  - Tey community group have a working document which they would like to share on the council website.
  - Meeting to be held 20<sup>th</sup> January re Village Weekend.
  - Adult gym equipment. Will further signage be provided stating no under 12's. Possible disclaimer.
  - There appears to be 2 Facebook sites for the Parish council. Is there a reason for this.*The meeting was resumed at 19.42pm*
6. **WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT):** None present
7. **PLANNING MATTERS:**
  - 252488 – Proposed front extensions to provide additional and adjusted living accommodation with new roof over. Banthams, Brook Road, Great Tey. CO6 1JG. No objection subject to neighbour views.
  - 252558 – Retrospective application for change of use of rural buildings and land to commercial uses. Gt Tey Business Centre, Brook Road, CO6 1JG. The Parish Council raised no objection to the retrospective application, provided the existing B2 use remains confined to its current footprint and activity, with no expansion supported.
8. **FINANCIAL MATTERS**
  - Payments for approval as per the published agenda. Total value = £7217.20 of which £1000.70 is VAT. This comprised of the following: -
    - Clerk Salary - £484.42
    - HMRC - £121.20. Tax on gross salary for clerk
    - Wave Water - £72.41
    - R&A donation - £500.00
    - Colchester Association of Local Councils subscription (CALC) - £35.00
    - Fresh Air fitness provision of adult exercise equipment - £5,940.00 of which £990.00 is VAT.
    - Purchase of commemorative plaque - £64.17 of which £10.70 is VAT
  - Late payments not included on the published agenda. Total value = £864.00 of which £144.00 is VAT. Guildhall services for general village maintenance.  
The resultant balance after all payments had been made is community account -£8035.06 and business account £26,577.68. This leaves a total balance across both accounts of £18,542.62
  - All agreed to a donation of £100.00 to the Essex and Herts Air Ambulance. **A/P 251201 Clerk**
  - Precept needs to be submitted by the end of January. Budget information provided, clerk to present precept options for consideration at January 26 meeting. **A/P251202 Clerk**

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## 9. HFRG

- Maintenance of the new adult equipment is a requirement of the warranty and will be incorporated into the contractor maintenance pack. **A/P 251203 Clerk to amend**
- The clerk was asked to obtain costings for a replacement bench/picnic table to be sited near the new equipment. **A/P 251204 Clerk.**

## 10. UKPN WAYLEAVE AGREEMENT

- Agreement is vague and councillors have asked for clarification on the terms of the agreement, what the payment is, when it will be made and what happens after expiry of the agreement. Clerk to seek clarification from UKPN. **A/P 251103 refers**
- It was also agreed to pay the invoice for £500.00 submitted by REG energy advice services for the work carried out in negotiating a lease agreement.

**11. S106.** All had had the opportunity to review the S106 “wish list” presented by Cllr Warnes and Frost. All in agreement to the content and the priorities and the clerk was instructed to forward the document to the S106 Partner manager at CCC. **A/P 251205 Clerk.**

**12. LOCAL PLAN CONSULTATION.** Responses to the consultation need to be submitted by 14<sup>th</sup> Jan 26. Councillors discussed lack of infrastructure and the fact that the Council are not taking into consideration the formally issued GT neighbourhood plan. This would form the basis of a response and the clerk was instructed to draft and send to councillors for review. **A/P 251206 Clerk.**

**13. HIGHWAYS:** The clerk reported that the defective footbridges on footpaths 10 and 25 had been reported to ECC highways and were awaiting inspection. There was no progress to report regarding footpath 16.

**14. LOCAL GOVERNMENT REORGANISATION CONSULTATION:** Councillors agreed no comment needed to be made at the current time.

## 15. AOB AND ITEMS FOR FUTURE AGENDA

- Parish council-maintained bus shelter is looking unkempt. Can the maintenance contractor address. **A/P 251207 Clerk to speak to maintenance contractor.**
- Consideration for “post it” locker to be provided at VH. Clerk instructed to explore for reporting at next meeting. **A/P251208 – Clerk and Cllr Marriott**
- The maintenance contractor had submitted a price of £140 for the provision and siting of a steel cage around the Jubilee Oak on the HFRG. All agreed to this and the clerk was instructed to notify the maintenance contractor. **A/P251006 refers**

There being no further matters the meeting concluded at 8.56pm

Next meeting to be held on Tuesday 13<sup>th</sup> January 7.30pm in the Village Hall.