

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey on Tuesday 11 November 2025 at 7.30pm. Present: Cllr Frances, Cllr Bartleet, Cllr Marriott, Cllr Hill, Cllr Frost, Cllr Hubbard, and 2 members of the public were present.

1. **APOLOGIES FOR ABSENCE:** Cllr Warnes and Clerk Adele Warnes. Apologies accepted
2. **DECLARATION OF INTERESTS:** None
3. **CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING:** The minutes of the last parish council meeting of Tuesday 14 October 2025 were agreed as a true record and were signed by Cllr Frances.
4. **ACTION POINTS FROM PREVIOUS MINUTES IF NOT DEALT WITH ELSEWHERE:** None

The meeting was suspended at 19.40pm

5. **PUBLIC QUESTIONS AND STATEMENTS:** There were 2 members of the public in attendance
 - Confirmation that the overgrown footpaths has been cleared
 - Disappointment was expressed that attendance at the Surgery with Bernard Jenkins was not more widely attended by the Councilors. Several members of the council were unaware of the event
 - Query re defibrillator training, this was parked due to low interest

The meeting was resumed at 19.45pm

6. **WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT):** None present

7. **PLANNING MATTERS:** No Planning matters

8. HFRG

- Millenium Oak Memorial plaque awaiting confirmation of order
 - Chairman advised that re the adult gym equipment the contract had been signed and returned, the site survey had been done and the positioning agreed as at side of the footpath at Lower Langley facing the fields
- Safety matting and a warning sign that includes the equipment is unsuitable for use by under twelves will be provided.

Installation date 27/28 November 2025

Councilors to contact the local press and Colchester United FC for a "grand opening"

Insurers need to be notified

9. FINANCIAL MATTERS

- Payments for approval – Total value = £10,377.27 of which £1,628.21 is VAT
 - o Clerk Salary - £484.42
 - o HMRC - £121.20. Tax on gross salary for clerk
 - o Justin Coe HFRG hedging - £380.00 plus £76.00 VAT = £456.00
 - o Lindsey Group – Replacement boiler - £7,763.04 plus £1,552.61 VAT = £9,315.65
- Consideration of donation to R&A funds to cover increased printing costs. An amount of £500 was agreed
- £5,940 deposit for the gym equipment - Fresh Air Fitness
- Village Hall Trust (charity 262991 – Nat West account) Lindsey Group – Replacement hot water heater - £3,073.81 including VAT (VAT cannot be reclaimed). After payment this will leave £12,342.66 in the bank account

All payments agreed

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10. OPF: UK Power Networks Wayleave agreement to be queried

11. VILLAGE HALL:

- Boiler replacement – complete
- Water heater - complete
- Village Hall hire costs increase – following further correspondence with the Pre School it was agreed that we would proceed with the price increases previously agreed
- Village Hall manager vacancy – A new village hall manager (Chris Blackman) has been appointed. The cleaning and maintenance team are still in place
- It was agreed to accept the lower quote for the repairs to the village hall wall
- Jade Lock has provided a comprehensive exit pack, she had requested she be able to retain the laptop but this was declined for data protection reasons, she has requested payment of 4 hours overtime and 2 weeks unpaid leave - **Agreed**

12. ANY OTHER BUSINESS AND ITEMS FOR FUTURE AGENDA:

- Cllr Bartleet requested consideration of Footpaths 10 & 25 needing bridge repairs be added to next agenda
- Councilors agreed that S106 subcommittee and Village Hall working group should meet before next Council meeting.

13. PERSONNEL MATTERS – EXCLUSION OF PRESS AND PUBLIC - Closed discussion regarding the content of the VHM job descriptions and adoption of pay structures aligned to the National association of Local councils (NALC) going forward. All in agreement for the revised JD's and the pay structure.

There being no further matters the meeting concluded at 8.30pm

Next meeting to be held on Tuesday 9th December 7.30pm in the Village Hall.