

# GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey on Tuesday 9<sup>th</sup> September 2025 at 7.30pm. Present: Cllr Bartleet, Cllr Marriott, Cllr Warnes, Cllr Frost and Clerk Adele Warnes. 1 member of the public was present.

**APOLOGIES FOR ABSENCE:** Cllr Frances, Hill, and Hubbard. Cllr Sunnucks and Cllr Barber. Apologies accepted

1. **DECLARATION OF INTERESTS:** None
2. **APPOINTMENT OF CHAIR PERSON FOR MEETING:** In the absence of Cllr Frances, Cllr Bartleet took the Chair.
3. **CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING:** The minutes of the last parish council meeting of Tuesday 12<sup>th</sup> August 2025 were agreed as a true record and were signed by Cllr Bartleet.
4. **ACTION POINTS FROM PREVIOUS MINUTES IF NOT DEALT WITH ELSEWHERE:** 250705 - Confirmed that UKPN had been contacted who will draw up a wayleave agreement and arrange back payment.

*The meeting was suspended at 19.35pm*

**5. PUBLIC QUESTIONS AND STATEMENTS:**

- It is believed that the new bus shelter being provided on Village Hall side of road will be a new wooden shelter. A copy of the email from the Passenger transport team was given to the clerk in confirmation. The clerk advised that they had not received a response to their request for information and had now escalated. Complaint reference FS747928852 refers.
- Can the weeds in the public walkways be pulled up rather than left to die following weed treatment.
- Any update on the possibility of providing a notice board for general use
- When will the minutes and agendas on the Parish council website be updated? Cllr Warnes confirmed that they were all currently up to date.
- What is happening with the damage to the Village Hall wall. Are there any plans to repair. The clerk confirmed that the PC were waiting on quotes from contractors.
- Suggest that, should adult exercise equipment be made available on the HFRG, that a defib is also provided.
- Would it be possible for the Parish council to put "Give Way" signs onto the gates on the exit from the HFRG play area.
- Can the footpath on Brook Road be cleared and tidied before the winter months.
- When meeting with the developers can the PC raise that a regular bus service is needed including at peak times.
- Witham runners' event on the weekend. Major issue with parking as they did not know of alternate parking availability (Village Hall and HFRG car park). The clerk advised that they had not been made aware of the event and therefore could not provide this information. Cllr Frost agreed to provide contact details so that the clerk could advise for future events. **A/P250901 – Cllr Frost to provide the contact details.**

*Meeting was resumed at 19.50pm*

**6. WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT):** None present

**7. PLANNING MATTERS:**

- **Planning application 251761.** To remove existing sand and cement render on north west elevation and south east elevation and replace with lime render with a colour coat to match existing. Trumpington's Farm, East Gores Road, CO6 1RZ. All were in favour of this application and the clerk was instructed to advise the Planning authority accordingly. **A/P250902 refers**

# GREAT TEY PARISH COUNCIL

- **Planning application 251777.** Deed of variation relating to application 212646, Land to the east of New Barn Road, modification to S106 agreement dated 18<sup>th</sup> August 2022. Proposed amendment to allow for 4 affordable units to be delivered as “first homes”. Whilst the Parish council could not object to this variation, it was commented that they would prefer that, in future, a provider is lined up to take over the affordable housing before agreements are made.
- **Pre planning meeting.** There was a meeting scheduled on 10<sup>th</sup> September with Mersea Homes to discuss their plans for the potential development of the land to the north of the HFRG. Councillors agreed to ask about their plans, timeframes, S106 contributions, type of development being proposed and integration with the Village.

## 8. CLERKS REPORT:

- The planning application 251777 was not notified to the PC but found by chance. This had been raised with CCC who had agreed to change their procedures going forward so that all PC's would be notified.
- An inspection of the allotment field had been carried out. One plot was overgrown and had not been tended to. Allotment holder notified.
- External auditor had challenged the involvement of the internal auditor in the Parish Council finances. Despite assuring them that the auditor was appointed annually and had no other input throughout the year, they have advised that it will be noted on the annual governance statement (AGAR).
- S106 spend. Have been collating list of available funds with some designated for improvements to VH only. The clerk is progressing with the S106 infrastructure team in CCC.
- Only 3 residents have expressed an interest in defib training. The WI had also promoted at the Village fete but sadly no further people have come forward.

## 9. FINANCIAL MATTERS

The list of payments to be authorised for September was presented. Total payments for approval as per the September agenda was £1,354.51 of which £88.00 was VAT. Total comprised of: -

- Clerks' salary - £605.41 (this included a NALC backdated pay award)
- HMRC - £151.20 (PAYE)
- JPB Grass cutting - £528.00 of which £88.00 was VAT

The resultant balance, as of 9<sup>th</sup> September (date of meeting), after all items have been paid is Community account is £10,038.53 and business premium account £34,197.68. The clerk explained that the increase in the amount in the community account was due to the second half of the precept and grants from CCC totalling £11,392.00 being received. Furthermore, the business account had received a quarterly interest amount of £124.71.

The bank reconciliation statement was signed off by the Chair in evidence. A transfer of £10,000.00 from the community account to the business account was agreed.

## 10. HFRG:

- All councillors were in favour for a plaque to be put on the tree that was planted to commemorate the platinum jubilee of HRH Queen Elizabeth 2<sup>nd</sup> and the clerk was asked to source. **A/P250903 refers**
- 2 quotations had been received for the hedging works on the playing field. As it was preferable to have 3 quotes, Cllr Marriott offered to provide the details of a further contractor so that the clerk could follow through. **A/P250904 refers**

**11. VILLAGE HALL:** Councillors discussed an increase in the hourly rental for hire of the Village Hall. However, as there was insufficient information available at the meeting, Cllr Warnes proposed to review and put forward a proposal on possible future rates. All agreed to this. **A/P250905 refers.**

# **GREAT TEY PARISH COUNCIL**

**12. ANY OTHER BUSINESS AND ITEMS FOR FUTURE AGENDA:** The Village Hall boiler had been serviced and the engineers report stated that it needed urgent replacement. The Village Hall manager will obtain quotes and all agreed that a replacement boiler should be funded from the Village Hall trust fund.

**13. PERSONNEL MATTERS – EXCLUSION OF PRESS AND PUBLIC:** None

There being no further matters the meeting concluded at 8.55pm

Next meeting to be held on Tuesday 14<sup>th</sup> October at 7.30pm in the Village Hall.