

**GREAT TEY PARISH COUNCIL MEETING**  
**Meeting to be held on Tuesday 17th February 2026 at 7.30pm in the Village Hall**  
**Chappel Road, Great Tey**

**Councillors:** You are hereby summoned to attend the annual parish council meeting followed by the Parish council meeting for the purpose of transacting the business itemised below. **Members of the Public:** In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public and press are warmly welcomed to attend.

1.	<b>APOLOGIES FOR ABSENCE:</b> Cllr Bartleet
2.	<b>DECLARATIONS OF INTEREST</b> All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time
3	<b>INTRODUCTION OF NEW CLERK.</b> Welcome of Lynsey Ritchie-Fagg to Great Tey Parish council
4	<b>APPROVAL OF MINUTES:</b> To confirm minutes of the Parish Council meeting of Tuesday 13 <sup>th</sup> January 2026
5	<b>ACTION POINTS FROM PREVIOUS MEETING IF NOT COVERED ELSEWHERE:</b>
6	<b>PUBLIC FORUM:</b> To receive any representations from the Public. <b>Note: A period of up to 15 minutes (maximum of 5 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.</b>
7	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT)</b> To receive reports from our ward and county councillors.
8.	<b>COUNCILLOR VACANCY:</b> Agree key dates for co-opt application process.
9.	<b>PARISH COUNCIL MEETING DATES:</b> Motion to change regular meeting dates. Proposed by Cllr Frances and seconded by Cllr Hill
10	<b>PLANNING MATTERS.</b> <ul style="list-style-type: none"> <li>Mersea Homes – Removal of hedge to improve visibility splay on junction of Chappel Road. Consider response.</li> </ul>
11	<b>FINANCIAL MATTERS</b> <ul style="list-style-type: none"> <li>Payments for approval and reconciliation of current bank balances.</li> <li>Changes needed to bank mandate – Barclays Bank account</li> <li>Changes needed to bank mandate – Nat West account</li> <li>Changes needed to mandate instructions – CCLA and Blackrock investments.</li> <li>Proposal from Cllr Warnes to formally document details of all bank account and trustee nominees along with access rights and responsibilities.</li> <li>Consider donation to children's allotment for the 26/27 renewal of public liability insurance.</li> </ul>
12	<b>HFRG</b> <ul style="list-style-type: none"> <li>Renewal of grass cutting contract – Consideration of quote from JPB landscapes.</li> <li>Consideration of quote for the removal of south side hedging.</li> </ul>
13	<b>VILLAGE LITTER PICK</b> - Consider dates/frequency etc.
14	<b>LOCAL PLAN</b> – Update
15	<b>ANY OTHER BUSINESS AND ITEMS FOR FUTURE AGENDA:</b>
16	<b>PERSONNEL MATTERS - EXCLUSION OF PRESS AND PUBLIC</b> To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

Date and time of next meeting Tuesday 17<sup>th</sup> March 2026