

GREAT TEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Great Tey on Tuesday 17th February 2026 at 7.30pm. Present: Cllr Frances, Cllr Marriott, Cllr Hill, Cllr Frost, Cllr Warnes and Clerks, Adele Warnes and Lynsey Ritchie-Fagg. 2 members of the public were present.

1. **APOLOGIES FOR ABSENCE:** Cllr Bartleet
2. **DECLARATION OF INTERESTS:** None
3. **INTRODUCTION OF NEW CLERK:** The Parish council welcomed the new clerk – Lynsey Ritchie-Fagg to the meeting and introduced themselves.
4. **CONFIRMATION OF MINUTES OF THE LAST PARISH COUNCIL MEETING:** The minutes of the last parish council meeting of Tuesday 13th January 2026 were agreed as a true record and were signed by the Chair.
5. **ACTION POINTS FROM PREVIOUS MINUTES IF NOT DEALT WITH ELSEWHERE:**
 - 260101 – Register pub as a community asset. Application in progress. Ongoing.
 - 251208 – Provision of “post it” locker. Waiting documentation. Ongoing
 - 251103 – UKPN wayleave. Chased with UKPN. Ongoing
 - 251006 – Commemorative plaque Jubilee tree. HFRG. With handyman. Ongoing

The meeting was suspended at 19.32pm

6. **PUBLIC QUESTIONS AND STATEMENTS:** 2 members of the public in attendance.
 - Hedge has been removed on the junction of Chappel Road/Earls Colne. Was PP granted. Despite objections raised by the Parish council, the answer is Yes
 - Proposed new housing development as detailed in the local plan. Concern raised about existing footpath and quantity of affordable houses.
 - Consideration for the Community outreach document to be posted on the GT PC website.
 - Will the Parish council be considering a stall at the Village weekend. If so, who is the contact.
 - Will the 30mph speed limit through the village be extended to include the roads on the approach to the New Barn Green Development. Clerk to follow through with Cllr Barber.

A/P260201

- Consideration of a “free for all” noticeboard once the bus shelter has been refurbished. Possible funding available for this.

The meeting was resumed at 19.42pm

7. **WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS (IF PRESENT):** None present
8. **COUNCILLOR VACANCY:** Members agreed the content of the notices for the notice boards, website and social media, including the key dates of 27th March for the application deadline and 21st April for the co-option.
9. **PARISH COUNCIL MEETING DATES:** The motion to change the meeting date from the second to the third Tuesday of each month was carried, with four councillors in favour and one against.
10. **PLANNING MATTERS:**
 - Response to Mersea Home regarding removal of hedge Chappel Road/Earls Colne junction. CCC have given consent for the hedge to be removed, and this work is now being undertaken. Members agreed therefore that no response needed.
 - Application 260217 (Late application received after publication of agenda). Removal of Marshalls Bungalow and erection of replacement bungalow. The Laurels, Chappel Road, CO6 1JR. The Council resolved not to support the application, noting that the Planning

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Inspector's appeal decision (3365789/92) requires all residential units on this site to be removed within 12 months of the appeal decision, and the proposal is therefore contrary to that outcome.

11. FINANCIAL MATTERS

Payments for approval: Total value £2513.94 comprising

Date	Method	Payee	Details of payments submitted
17/02/26	BACS	Clerk Salary AW	£776.55
17/02/26	BACS	HMRC AW	£194.20
17/02/26	BACS	Recycled Furniture (bench)	£858.00
17/02/26	BACS	HMRC LRF	£121.00
17/02/26	BACS	Clerk Salary LRF	£484.63
17/02/26	BACS	Clerk expenses LRF	£79.56

The resultant balance after all payments had been made is community account £4,703.92 and business account £18,595.24. This leaves a total balance across both accounts of £23,299.16

Changes to Bank mandate:

- **Barclays Bank: RESOLVED:** That the Barclays bank mandate in the name of the Officials, be amended to remove the outgoing clerk, Adele Warnes, and to add the new clerk, Lynsey Ritchie-Fagg.
- **Nat West banking arrangement: RESOLVED:** That the Nat West bank mandate in the name of the Great Tey Parish council trust fund, be amended to remove the outgoing clerk, Adele Warnes, and to add the new clerk, Lynsey Ritchie-Fagg.
- **CCLA and Blackrock investments: RESOLVED:** That the CCLA and Blackrock investment accounts in the name of the Great Tey Village Hall trust property, be amended to remove the outgoing clerk, Adele Warnes, and to add the new clerk, Lynsey Ritchie-Fagg.
- **RESOLVED:** That the proposal from Cllr Warnes to formally document all bank accounts, trustee nominees, and associated access rights and responsibilities for inclusion in the Parish Council's Financial Regulations be agreed.

Donation to children's allotment. Members agreed to make a £230.00 donation towards the children's allotment to support the renewal of its public liability insurance for 2026/27

12. HFRG:

- The renewal of the three-year grass-cutting contract, proposed by Cllr Frost and seconded by Cllr Marriott, was agreed by all and the clerk was instructed to notify JPB landscapes of this decision. **A/P260202**
- Consideration of quotes for south side hedge cutting. Quotes were considered and all members were in favour of awarding the contract to Barrons. It was further agreed that all neighbouring residents would be notified by letter prior to works commencing. Clerk was instructed to draft the letter. **A/P260203**

13. VILLAGE LITTER PICK: RESOLVED: That two dates be set for the village litter pick, with 25 April agreed (proposed by Cllr Frances, seconded by Cllr Marriott), and a second date—either 12 or 19 September—to be confirmed at a later meeting.

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14. LOCAL PLAN UPDATE: Members noted the update on the Local Plan. Objections to PP36 have been lodged with CCC, and the responses from the Seven Parishes Alliance have been acknowledged, with CCC agreeing to work with the parishes as the plan progresses. Concern was expressed that Mersea Homes may submit a speculative application ahead of Local Plan approval, and the potential increase to 150 dwellings remains unconfirmed. All agreed on the need to remain focused on the ongoing development of the Local Plan.

A member of the public left at 8.31pm

15. ANY OTHER BUSINESS AND ITEMS FOR FUTURE AGENDA.

- A request from the Footpath Group for permission for a local farmer to lay chippings on the footpath leading from the Old Playing Field was agreed. It was further agreed that the Parish Council would arrange for the overgrown bushes and trees to be cleared in advance, with the handyman instructed to undertake the work.
- Cllr Warnes requested that discussion of the 2026/27 budget requirements be added to the March agenda.
- The clerk advised that a skills and training matrix would be established for councillors, together with a training policy for discussion at the March meeting. Cllr Frances further noted that the Parish Council would need to review its policies and procedures over the coming months.

16. PERSONNEL MATTERS: None

There being no further business the meeting closed at 8.40pm.

Next meeting to be held on Tuesday 17th March at 7.30pm in the Village Hall.