

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed "Year ending 31 March 2026" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Great Tey Parish Council

County area (local councils and parish meetings only): Essex

Financial year ending 31 March 2026

Prepared by (Name and Role): Lynsey Ritchie-Fagg

Date: 28/05/2026

	£	£
Balance per bank statements as at 31/3/2026:		
Community Account	3,152.5	
Reserve Account	18,642.8	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		21,795.3
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2026 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/2026		
		-
Net balances as at 31/3/2026 (Box 8)		21,795.3